
Parliamentarian

1. Name

- 1.1. The name of this office is the Parliamentarian of the Texas Association for Health, Physical Education, Recreation, and Dance (TAHPERD).

2. Purpose

- 2.1. The purpose of this position is to advise the Board of Directors and membership in parliamentary procedure when conducting all meetings of the Board of Directors and the Representative Assembly.

3. Organization

- 3.1. The Parliamentarian is appointed by the President to serve on a yearly basis.
- 3.2. The Parliamentarian attends all meetings, in person or virtual, of the Representative Assembly and the Board of Directors.
- 3.3. The Parliamentarian is considered a non-voting member of the Board of Directors and the Representative Assembly.
- 3.4. The Parliamentarian may be reappointed by the incoming President.

4. Conduct of Business

4.1. Duties

- 4.1.1. Stay informed on current parliamentary procedure.
- 4.1.2. Be present on invitation of the presiding officer at meetings of the Association or subsidiary units thereof.
- 4.1.3. Be prepared to correct errors in parliamentary procedure as they may occur on the floor of the meeting which he/she attends in an official capacity.
- 4.1.4. Advise the Executive Committee and the Board of Directors in establishing structural documents when requested.

Adopted by Board of Directors: December 1981

Amended: April 1986

Amended: November 2022