**Scottish Fundraising Awards 2024**

**Fundraising Team of the Year**

* For any professional fundraising team who, in the view of their peers, has shown excellence and best practice in the last 18 months, achieving outstanding results through collaboration and exceptional team work.
* Nominations may be made by anyone except the nominee. Nominations are most likely to be made by their manager, Head of Fundraising, Chief Executive, a Trustee or a person of equivalent status in the charity for whom the nominated team works, or from one of the nominated team’s peers in another charity.

**Submitting your nomination**

* You may enter under multiple categories where appropriate.
* All fields are mandatory; the judging panel will not consider nomination forms with blank spaces.
* All entry forms must be received by 10:00am on Monday 3 June 2024 via [the awards nomination website](https://yve.eventsair.com/awards-nomination--scottish-fundraising-awards-2023/scotconfawards23).
* No entries will be accepted after this date.

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| Name of fundraising team. |
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| Name of charity. |
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| Please tell us why you are nominating this team and how you feel they demonstrate excellence in fundraising.  (Max 300 words) |
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| Please demonstrate a significant increase in the charity’s fundraising performance and income in the last 18 months.  (Max 200 words) |
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| If applicable, please tell us about their record of engaging volunteers, supporters or donors.  (Max 100 words) |
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| Please use this space to upload any images you feel will support your nomination.  (Optional)  The files should be in JPG, BMP or PNG formats, big enough to use in printed material, but not greater than 2MB in size. The image files should be titled with the name of your organisation plus the name of the relevant award category i.e., fundraising Team of the Year. |
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| Submission summary: please provide us with a summary of your submission; including the key details of your nomination. If shortlisted, this information will be used on the Chartered Institute of Fundraising Scottish Conference website and awards brochure. Please note that your summary may be revised for editorial purposes.  (Max 150 words) |
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| Please upload a few images to be used on our website and printed materials should your nomination be shortlisted, including a photo of the fundraising team.  The files should be in JPG, BMP or PNG formats, big enough to use in printed material, but not greater than 2MB in size. The image files should be titled with the name of your organisation plus the name of the relevant award category i.e., Fundraising Team of the Year. |
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| Please provide your charity’s website address and social media handles, including LinkedIn |
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**Judging Process**

A co-ordinator will receive all applications. Copies of the applications will be shared with members of the judging panel. The panel will decide which applications will be shortlisted. A representative of the panel may contact the nominator for further information. The panel’s decision is final.

A co-ordinator will contact all applicants by email confirming the outcome of their application and where a nomination has been shortlisted, outlining the next steps.

**Privacy Notice**

* The Chartered Institute of Fundraising of Charter House, Canopi, 7-14 Great Dover Street, London SE1 4YR is the Controller.
* The information you provide in this form will be used by the Chartered Institute of Fundraising Scotland to administer the nomination process.
* All received forms will be accessed by a single co-ordinator and will be kept in a secure, restricted access environment. A judging panel will have access to completed forms for the selection process only.
* All copies of the application forms will be securely destroyed within one month following the Awards ceremony.
* Some of the data you supply will be made public if your nomination is shortlisted. This includes names, job titles, companies and photographs where this is relevant to the Award category. This information will be published via our website and in media articles.
* For further information on how your information is used, how we maintain the security of your information and your rights of access to information we hold about you, please see our [privacy policy.](https://ciof.org.uk/privacy)