

# **Abstract Submission Terms and Conditions**

### 1. General Guidelines

- Only electronically submitted abstracts are accepted.
- Abstracts must not exceed 350 words in length.
- Abstracts must be written in English. We highly recommend that the abstract is proof read for spelling and grammar errors by a fluent English speaker before submission. Abstracts written in poor English have less chance of being accepted.
- Authors' first and last names must be spelled out in full. Please do not use any initials.
- Do NOT use all upper-case letters when entering your abstract.
- The abstract's title or authors' names/institutions must NOT be inserted in the 'Content' field.
- No graphs, tables, photographs, or slide presentations are accepted.
- The material submitted must <u>not</u> have been published or presented at any national or international meetings before this one.
- Abstracts must be written in good and clear English.
- The presenting author must be registered for and attend the annual scientific meeting to present the abstract.
- Certificates of Presentation will not be issued to presenters who do not attend the event and give their presentation.
- You do not need to be an ISHA member to submit an abstract or have an abstract accepted.
- A single presenting author will be allocated a maximum of 3 free paper oral presentations, and no more than 2 presenters in one session will represent the same institute / organisation.

### 2. ISHA Embargo Policy

The media, companies and institutions issuing news releases, and others are required to abide by the embargo policies governing the meeting. The abstracts selected for presentation at the ISHA Annual Scientific Meeting 2023 will be available online on the first day of the meeting.

The information contained in the abstracts is embargoed until the abstracts are available online on the first day of the event.

Coverage of information that goes beyond that (e.g., additional analysis, commentary, or updated information from those individuals and companies involved in the study) is embargoed according to the following criteria:

For oral and video presentations: the embargo time is the start time of the session in which the presentation is being made.

**For E-Posters:** the embargo lifts when the poster session containing the E-Posters opens for viewing in the morning (i.e., when the E-poster exhibition hall opens that day).

### 3. Withdrawal Policy

If abstract authors wish to withdraw their abstracts from presentation or publication, they are requested to notify ISHA via e-mail to <u>abstract@ishaconference.com</u>, they must do so at least 6 weeks before the conference dates. After this date, the Conference Secretariat cannot guarantee that the abstract will be removed from the Conference Abstract Book.



## 4. Terms and Conditions

By submitting an abstract to a meeting organized by ISHA – The Hip Preservation Society (ISHA), the abstract submitter hereby agrees to the following terms and conditions.

#### a) Errors

ISHA cannot be held responsible for any typing, spelling, or language errors in the submitted abstract(s).

#### b) Abstract topic / theme

The Scientific Programme Committee may decide to categorise the submitted abstract to a different theme than the theme for which it was submitted.

#### c) Abstract author consent

By submitting an abstract, the submitter / presenting author agrees that they have received the consent of their co-authors to do so.

#### d) Abstract author attendance

At least one listed author of each accepted abstract must register (paying the relevant registration fee) and attend the meeting to present the abstract.

#### e) Final decision on abstract status

The Scientific Programme Chair's decision on the abstract is final and no further correspondence on the status of the abstract will be entered into.

#### f) Annual Meeting Abstract Book

The author's abstract will be printed in the digital conference abstract book and accessible via the conference app. Abstracts or selected abstracts may be selected to include within a post event supplement to the Journal of Hip Preservation Surgery (JHPS). The terms 'conference abstract book', 'abstract book', and 'journal supplement' will be used interchangeably.

#### g) Copyright and Financial Disclosure

Completed and signed financial declarations and copyright agreements must be uploaded with the submitted abstract and the terms and conditions outlined therein constitute part of the overall abstract submission terms and conditions.

#### i) Communications

All communications regarding this abstract will be directed to the abstract submitter. It is the responsibility of the abstract submitter to inform the presenting author (if different) and co-authors of the abstract acceptance status.

#### j) Indemnification

Authors agree to indemnify and hold harmless ISHA, their agents and representatives should the material presented or provided for publication be determined to defame, libel, or slander an individual or organization, violate the confidentiality of any individual or organization, or infringe on another's copyright.