

### **Abstract Submission Terms and Conditions**

#### 1. General Guidelines

- Only electronically submitted abstracts are accepted.
- Abstracts must not exceed 350 words in length.
- Abstracts must be written in good and clear English. We highly recommend that the abstract is proofread for spelling and grammar errors by a fluent English speaker before submission. Abstracts written in poor English have less chance of being accepted.
- Authors' first and last names must be spelled out in full. Please do not use any initials.
- Do NOT use all upper-case letters when entering your abstract.
- The abstract's title or authors' names/institutions must NOT be inserted in the 'Content' field.
- No graphs, tables, photographs, or slide presentations are accepted.
- The material submitted must <u>not</u> have been published or presented at any national or international meetings before this one.
- The presenting author must be registered for and attend the Annual Scientific Meeting to present the abstract.
- Certificates of Presentation will not be issued to presenters who do not attend the event and give their presentation.
- You do not need to be an ISHA Member to submit an abstract or have an abstract accepted.
- The maximum number of abstracts that can be accepted by the portal is 50 per account; however, please note that the Scientific Program Chair has the discretion to limit the number of presentations per institution to ensure a balanced program. Institutes may opt to upload all their institute's research submissions in one portal; however, submitters are asked to be as accurate as possible about the presenting author at the point of submission, ensuring that the bio and photograph provided are for the intended presenting author. Please make sure that if authors' names appear on more than one abstract, their names and their affiliations appear and are spelled identically on each abstract in order to facilitate proper indexing. Wherever possible, do not list authors with initials only.

## 2. ISHA Embargo Policy

The media, companies and institutions issuing news releases, and others are required to abide by the embargo policies governing the meeting. The abstracts selected for presentation at the ISHA Annual Scientific Meeting 2024 will be available online on the first day of the meeting. The information contained in the abstracts is embargoed until the abstracts are available online on the first day of the event.

Coverage of information that goes beyond that (e.g., additional analysis, commentary, or updated information from those individuals and companies involved in the study) is embargoed according to the following criteria:

**For oral and video presentations:** the embargo time is the start time of the session in which the presentation is being made.

**For ePosters:** the embargo lifts when the poster session containing the ePosters opens for viewing in the morning (i.e., when the ePoster exhibition hall opens that day).

# 3. Withdrawal Policy

If abstract authors wish to withdraw their abstracts from presentation or publication, they are requested to notify ISHA via email to <a href="mailto:abstract@ishaconference.com">abstract@ishaconference.com</a>. They must do so at least 6 weeks before the conference dates.



After this date, the Conference Secretariat cannot guarantee that the abstract will be removed from the Conference Abstract Book.

#### 4. Terms and Conditions

By submitting an abstract to a meeting organized by ISHA – The Hip Preservation Society (ISHA), the abstract submitter hereby agrees to the following terms and conditions.

### a) Errors

ISHA cannot be held responsible for any typing, spelling, or language errors in the submitted abstract(s).

# b) Abstract topic / theme

The Scientific Program Committee may decide to categorize the submitted abstract to a different theme than the theme for which it was submitted.

### c) Abstract author consent

By submitting an abstract, the submitter/presenting author agrees that they have received the consent of their co-authors to do so.

## d) Abstract author attendance

At least one listed author of each accepted abstract must register (paying the relevant registration fee) and attend the Meeting to present the abstract.

### e) Final decision on abstract status

The Scientific Program Chair's decision on the abstract is final and no further correspondence on the status of the abstract will be entered into.

# f) Annual Meeting Abstract Book

The author's abstract will be printed in the digital conference Abstract Book and accessible via the conference app. Abstracts or selected abstracts may be selected to include within a post-event supplement to the Journal of Hip Preservation Surgery (JHPS). The terms 'conference abstract book', 'abstract book', and 'journal supplement' will be used interchangeably.

## g) Copyright and Financial Disclosure

Completed and signed financial declarations and copyright agreements must be uploaded with the submitted abstract and the terms and conditions outlined therein constitute part of the overall abstract submission terms and conditions.

## i) Communications

All communications regarding this abstract will be directed to the abstract submitter. It is the responsibility of the abstract submitter to inform the presenting author (if different) and co-authors of the abstract acceptance status.

#### j) Indemnification

Authors agree to indemnify and hold harmless ISHA, its agents and representatives should the material presented or provided for publication be determined to defame, libel, or slander an individual or organization, violate the confidentiality of any individual or organization, or infringe on another's copyright.