August 2022



# **Subject: ISHA Annual Scientific Meeting - EPoster Upload Instructions**

Dear Eposter Presenter,

Congratulations on the acceptance of your work to be presented as an Eposter at the **ISHA Annual Scientific Meeting**, which will be taking place in Glasgow from 13 - 15 October 2022.

ISHA are delighted to be working again with the team at Multi-learning Group who support the Society with the provision of Eposters at the Annual Scientific Meeting, as well as the hosting of the ISHA Learning Academy. The support team at Multi-learning will be able to help you with any questions you have relating to the preparation of your Eposters and upload onto the platform.

This year, there are a couple of extra requests / requirements relating to Eposter submission:

- 1. We are asking submitters to produce Eposters in two formats:
  - a. Using one of the navigational PPT Templates provided (there is the ability to add your organisational logos to the templates. This will be used to publish your Eposters for access via:
    - i. The viewing screens on site at the Annual Scientific Meeting
    - ii. Via the ISHA Academy
    - iii. Accessible via the Conference App
  - b. The second is also to produce your Eposter as an infographic, this is aimed to provide a more simplified version of your research which we can share via social media and publications.

Guidance is given below on how to produce the two formats.

- 2. We are also encouraging in the preparation of the PPT Template that you also include audio narration, which will enable you to provide more animated content.
- 3. For authors who submitted abstracts with a preference for Technical video presentation, but who have instead been offered an Eposter, there is also the ability for you to embed video content within your Eposter. If this is something you would like to do, please contact the Eposter support team to assist with this set up.



#### **EPOSTER AUTHORS - INSTRUCTIONS FOR PPT TEMPLATE SUBMISSION**

# To be submitted by the Multi-learning Group Portal

## <u>Instructions</u> for the **preparation** of your ePoster

- PowerPoint file or PDF file- landscape format (ratio of 16/9 ideal)
- Not password-protected
- One (1) Slide only
- ISHA encourages you to use the ePoster templates these are attached. Nevertheless, the use of templates is not mandatory and presenters are free to submit their own designs and color schemes.

### **Instructions for the submission of your ePoster**

- Please click here to submit your ePoster.
- Use your email provided during the submission as your username.
- If you need to set/reset your password please follow this link.
   Deadline for poster submission: 29th Sept, 2022

### **AUDIO NARRATION – STRONGLY ENCOURAGED**

You will be able to add audio narration to your ePoster sections, during the final review step. To learn more about this feature, see this demo: <u>ePoster with audio narration on sections & embedded video</u>. Tutorials on how to record your audio narration per section are also available:

https://youtu.be/uhgf\_Pd-VVE

https://s3.eu-west-1.amazonaws.com/mwc.static/multieposter-ePoster FAQv2.pdf

**ISHA 2022 Executive Office** 

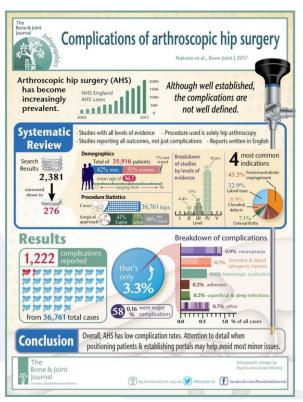
T: +44 (0)20 3519 9427 (Mon - Fri Business Hours GMT) www.ishasoc.net info@ishaconference.com



#### **EPOSTER AUTHORS - INSTRUCTIONS FOR INFOGRAPHIC SUBMISSION**

## To be submitted to the ISHA 2022 Secretariat at abstract@ishaconference.com

Instructions for the **preparation** of your ePoster as an infographic



Please note this is in addition to the PPT Template. It is envisaged that the will be a more visual depiction of your research see the example shown.

There is not a prescriptive template other than to ensure, the purpose, method, results and conclusions are depicted, and that the ISHA Society and Annual Meeting logo are included in the design.

Copies of the ISHA logos are available to download at:

ISHA Logo Green

ISHA Logo White

Annual Meeting Logo

This version should also be submitted by 29<sup>th</sup> September and emailed to <a href="mailto:abstract@ishaconference.com">abstract@ishaconference.com</a>. If you have any questions regarding your preparation of the infographic version, contact the ISHA Secretariat team on the abstract email, or tel: +44 (0)203 519 9427.

T: +44 (0)20 3519 9427 (Mon - Fri Business Hours GMT)

www.ishasoc.net info@ishaconference.com



Should you decide to withdraw and not submit your Eposter, please advise the secretariat team to ensure that the programme and abstract book can be updated accordingly.

Should you have any questions regarding the PPT version preparation, contact the team at support@multieposter.com. Any questions regarding the infographic version preparation, contact the ISHA Secretariat team at abstract@ishaconference.com.

We sincerely hope that you enjoy the added benefits of this educational initiative.

The MULTIEPOSTER Team
Sent on behalf of ISHA

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