Virtual AGM User Guide

LUMI PLATFORM
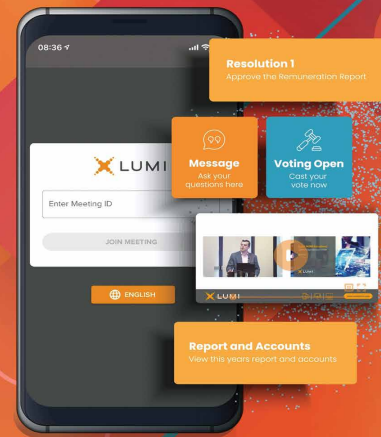
Attending the AGM Electronically

Virtual Annual General Assembly Meeting gives you the opportunity to attend the AGM remotely, participate and vote in real-time, using your smartphone, tablet or computer.

You will need to Visit https://web.lumiagm.com using the latest versions of Chrome, Safari, and Firefox.

Using the AGM Virtual facility

1 ACCESS

Once you have entered web.lumiagm.com into your web browser, you'll be prompted to choose one of the two options:

1- To register as a Shareholder or Proxy (Corporate Representative), Select "I have a login", You will then be required to enter your Username and Password

2 - If you are a Non-shareholder/Non-Proxyholder, select "I am a guest" As a guest, you will be prompted to complete all the relevant fields including; title, first name, last name and email address.
(*If guests are allowed to attend*)

❗ Please note, **Guests** will not be able to ask questions or vote at the meeting.
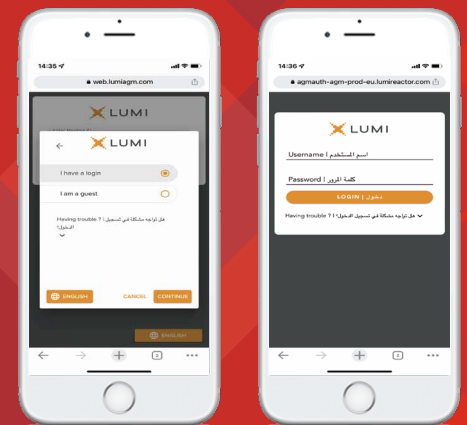
2 NAVIGATION

- When successfully authenticated, the Home screen will be displayed. 🏠

- You can check the number of shares that you represent by clicking on the three dots at the top left of the screen. ≡

- You can view company information, ask questions and watch the webcast.

- If you would like to watch the webcast press the broadcast icon at the bottom of the screen. 📡 BROADCAST ⌃

- If viewing on a computer the webcast will appear at the right side automatically.

To login as a Shareholder or Proxy you must have your Username and password.

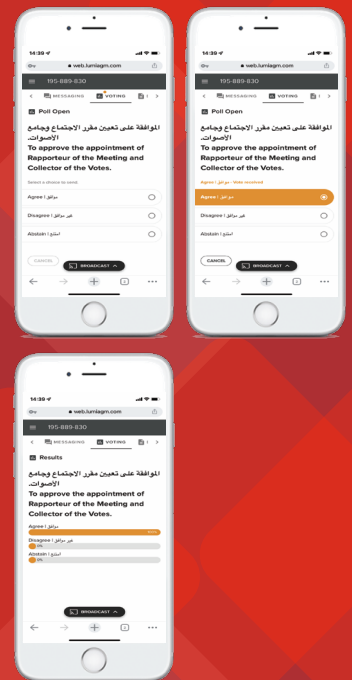**Your password shall be sent to the Email Address provided in the registration form.**
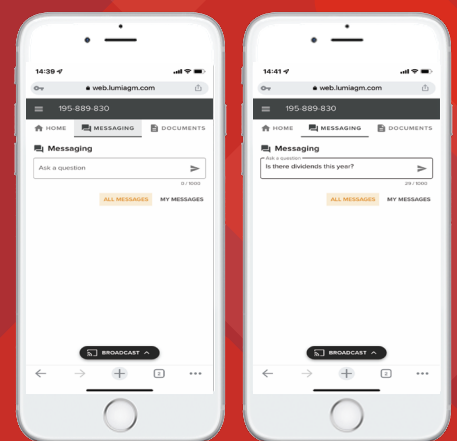
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3 LIVE - VOTING

- If you choose to participate online you will be able to view a live webcast of the meeting, ask the board questions and submit your votes in real time.

- When a poll is open, the agenda item will be displayed (pushed) to your screen along with the voting options.

- To vote, simply select your voting direction from the options shown on screen. When selected, your choice will be highlighted, and your vote is captured in real time A confirmation message will appear to show your vote has been received. `VOTE RECEIVED`

- To change your vote, simply select another option. If you wish to cancel your vote, please press **Cancel**.

- At the close of a poll, the result will appear on the screen.

- You will still be able to view the webcast whilst the poll is open.

4 QUESTIONS

- If you would like to ask a question, select the **messaging icon**. 🗨

- Messages can be submitted at any time before the meeting start.

- Type your message within the chat box.

- Once you are happy with your message click the send button.

- Questions will be moderated before being sent to the chairman to avoid repetition and remove any inappropriate language
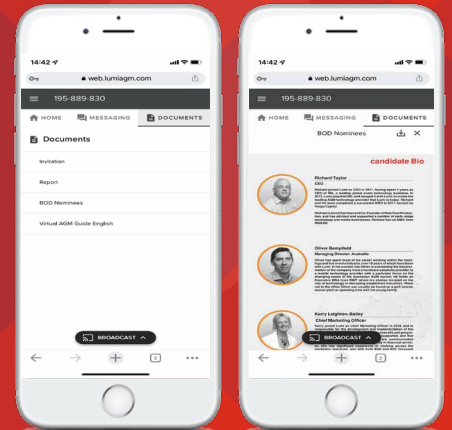
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5 DOCUMENTS

- You can view the meeting Documents by clicking on the **Documents Icon**. 📄

- When you click on the documents icon, all the documents related to the Annual General Assembly Meeting will open in your browser.

- You can also download these documents that may consume part of your internet package.