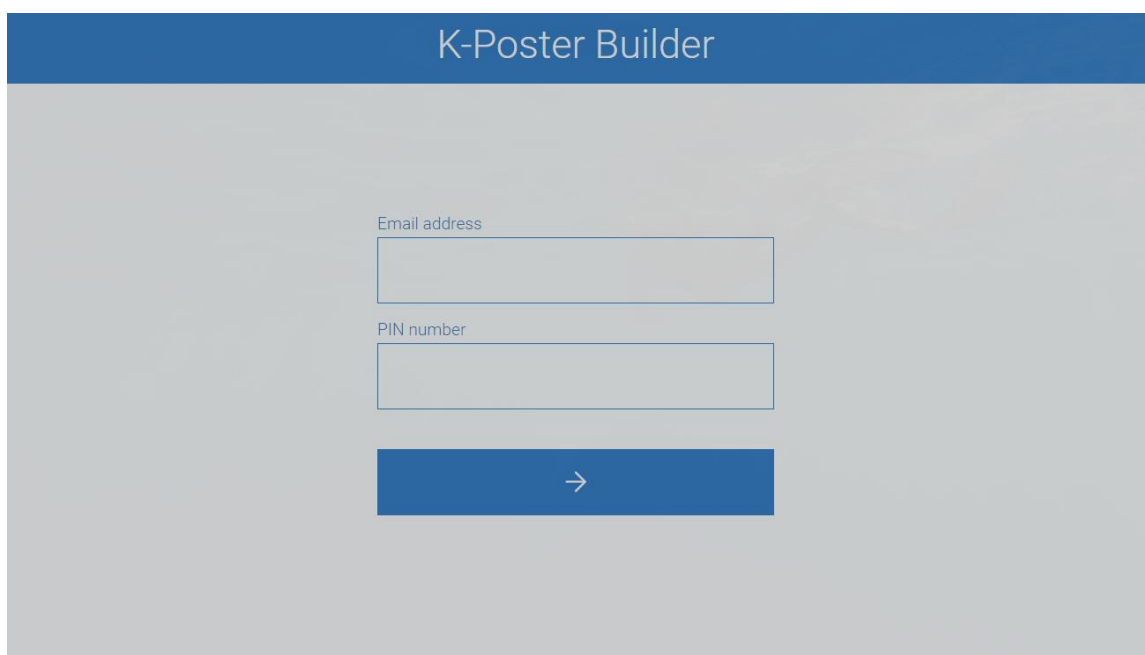


Creating an ePoster: A Step-by-Step Guide

1. Login to the ePoster builder platform using the credentials you have been provided by email and click “ **next arrow**” to continue




K-Poster Builder

Email address

PIN number

→

Once you have logged in, you will be redirected to the home page where you will find the list of the accepted ePosters.



Details related to your ePoster such as title, abstract and autor(s) will remain the same as per your submitted and accepted paper. Modifications are subject to approval and must be requested at ESSD 203 secretariat essd2023@kuonitumlare.com

2. Click + Create button below your ePoster title

K-Poster Builder

Select a poster.



3. Select the type of file you would like to import and click “ next arrow “

K-Poster Builder

Choose between PDF or Image poster.



PDF



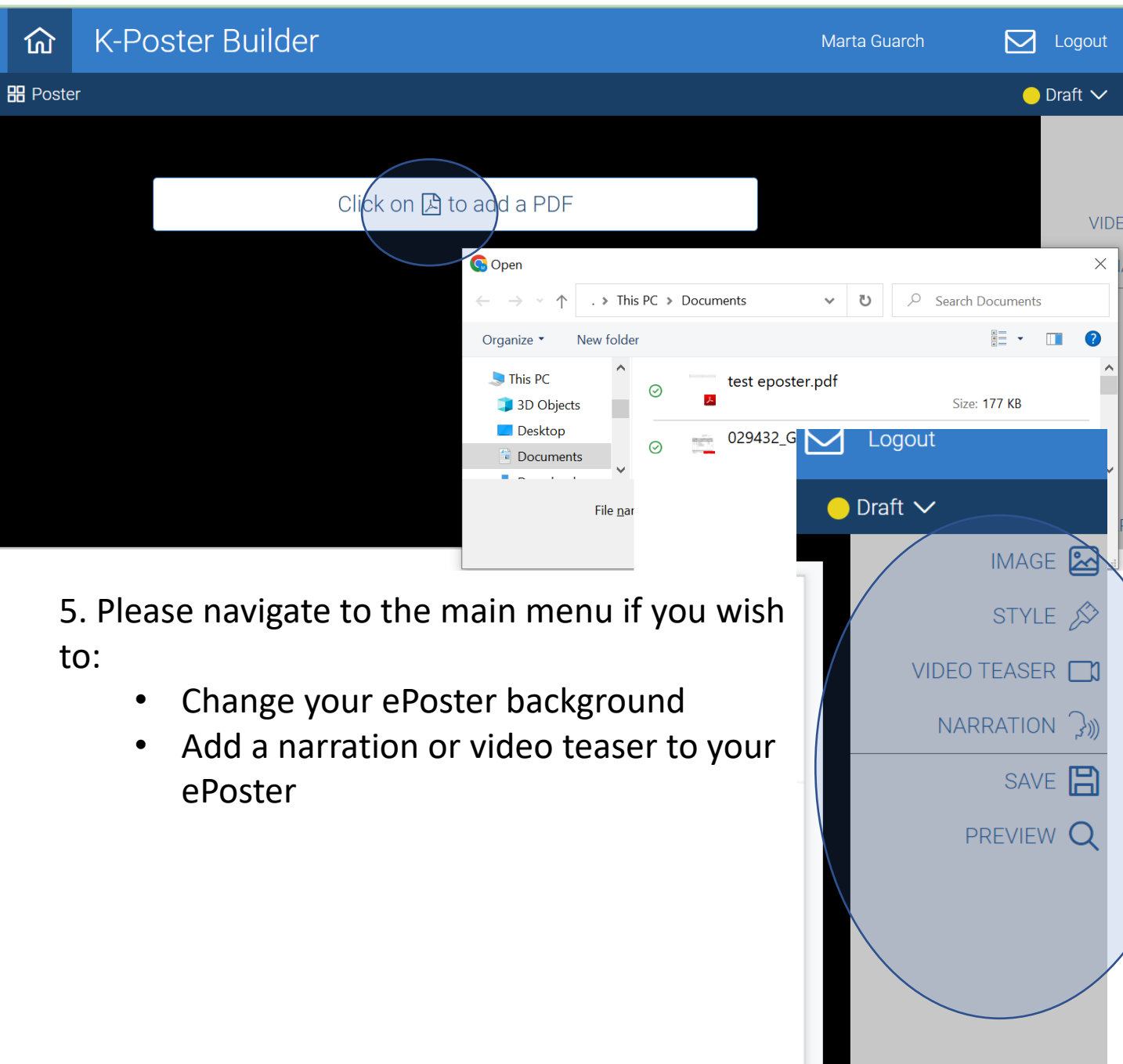
Image



4. Click on the PDF/ Image icon, search the ePoster file you want to upload and click open.




Please wait until the full file is uploaded. The **100%** icon will indicate that the upload is complete, which may take a moment depending on the file size.



K-Poster Builder

Marta Guarch Logout

Poster Draft

Click on  to add a PDF

Open

This PC > Documents

Organize New folder

This PC 3D Objects Desktop Documents

test eposter.pdf Size: 177 KB

029432_G Logout

Draft

IMAGE

STYLE

VIDEO TEASER


NARRATION

SAVE

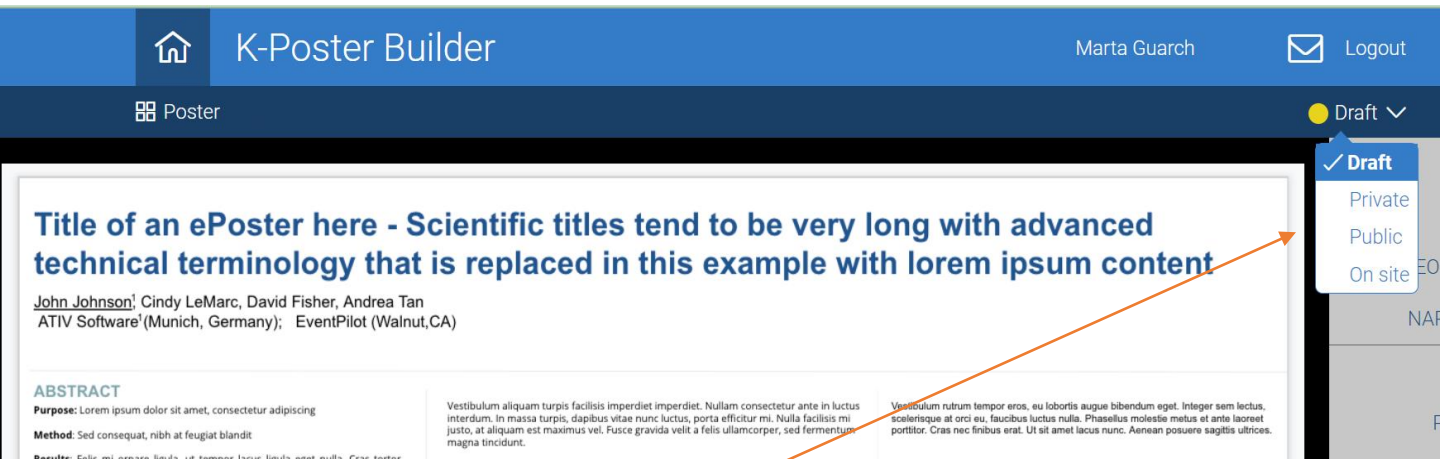
PREVIEW

5. Please navigate to the main menu if you wish to:

- Change your ePoster background
- Add a narration or video teaser to your ePoster

6. To be sure that the final result is exactly what you wanted click on: 

7. When your ePoster is prepared, it is time to make it accessible to others by publishing it.



The screenshot shows the 'K-Poster Builder' interface. At the top, there is a navigation bar with a home icon, the text 'K-Poster Builder', the user name 'Marta Guarch', and a 'Logout' button. Below the navigation bar, there is a 'Poster' tab and a 'Draft' dropdown menu. The main content area displays a draft ePoster with the following text:

Title of an ePoster here - Scientific titles tend to be very long with advanced technical terminology that is replaced in this example with lorem ipsum content

John Johnson¹, Cindy LeMarc, David Fisher, Andrea Tan
ATIV Software¹ (Munich, Germany); EventPilot (Walnut, CA)

ABSTRACT


Purpose: Lorem ipsum dolor sit amet, consectetur adipiscing
Method: Sed consequat, nibh at feugiat blandit
Results: Calli mi ornare lauda, id tempus lacus lauda eget nulla. Prae tortor

Vestibulum aliquam turpis facilisis imperdiet imperdiet. Nullam consectetur ante in luctus interdum. In massa turpis, dapibus vitae nunc luctus, porta efficitur mi. Nulla facilisis mi justo, at aliquam est maximus vel. Fusce gravida velit a felis ullamcorper, sed fermentum magna tincidunt.

Vestibulum rutrum tempor eros, eu lobortis augue bibendum eget. Integer sem lectus, scelerisque at orci eu, faucibus luctus nulla. Phasellus molestie metus et ante laoreet porttitor. Cras nec finibus erat. Ut sit amet lacus nunc. Aenean posuere sagittis ultrices.

On the right side, there is a dropdown menu with the following options: **Draft** (checked), Private, Public, and On site.

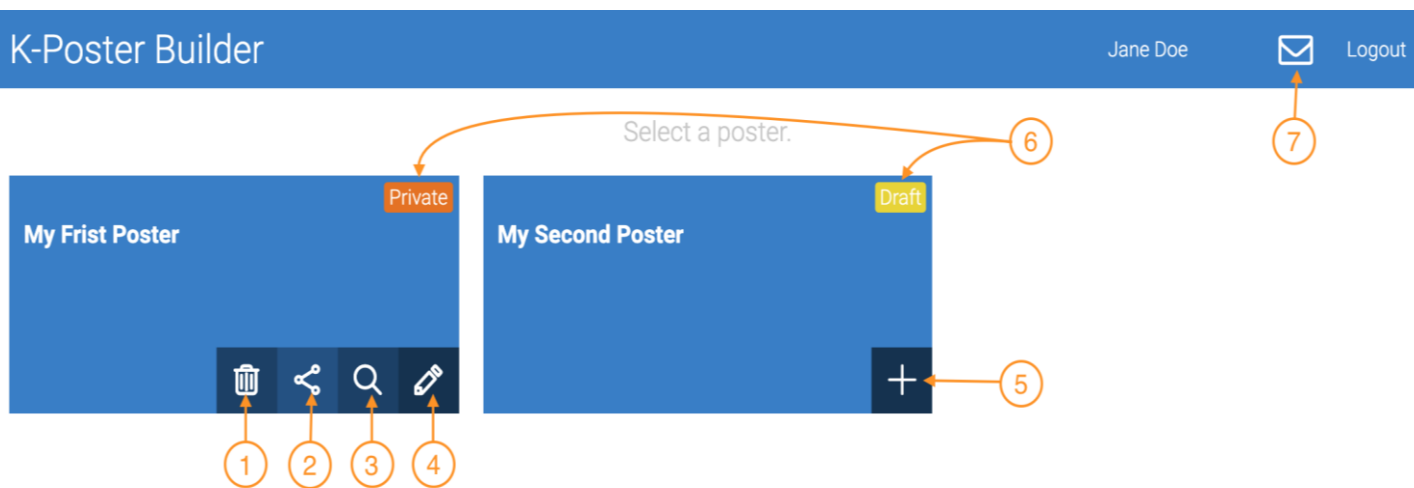
Draft No one except you can see your ePoster. This is the status by default. Keep it as long as you are building your ePoster







Private Only the people to whom you gave the password you created can see your ePoster. You will be able to choose our password when firsts switch to Private mode or by clicking the  next to the status.

Public Everyone who has its URL can see your ePoster

On site Your ePoster is only accesible from the ePoster stations at the congress venue

HOME PAGE controls



1.  **Delete** your ePoster. This will not affect your submission and you will be able to create a new ePoster
2.  **Share** Get the URL of your ePoster
3.  **Preview** See what visitor will see
4.  **Edit** your ePoster
5.  **Create** your ePoster. Refer to the step by step guide for more details
6. **ePoster Status.** Refer to the step by step guide for more details
7.  **Message** This is where you will see messages from visitors

FAQ

How can I change the file for my ePoster? To change your file, click on the PDF/image icon in the main menu, browse for a new file, and select it to upload.

Can I save my work and continue later? Yes, you can save your work and come back later to finish it. To resume editing your ePoster, click "Edit" on the homepage menu.

What if I want to start from scratch? If you wish to start over from the beginning, click the Home icon to return to the homepage. Then, click the trash icon on the main menu to delete all content. Please note that this action won't delete your submission.

How can I share my ePoster? To share your ePoster, simply click on the "Share" button on the homepage, and you will receive the URL for your ePoster.

ADDITIONAL RESOURCES

Share your ePoster

<https://player.vimeo.com/video/423196709>

How to change the status?

<https://player.vimeo.com/video/423196660>