



EMDR Europe Research & Practice Conference | 5 - 7 June

EMDR - The Next Decade

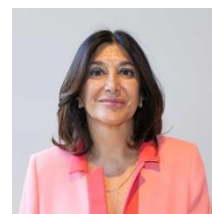
EXHIBITOR'S GUIDE

EMDR

The Next Decade

EMDR Europe Research & Practice Conference EMDR – The Next Decade

This congress is a special occasion for coming back together, sharing with each other what has been accomplished so far, all the developments in which we all have been actively involved and what we can carry with us for the next decade.



It has been amazing to see how EMDR evolved in Europe and internationally. Every day there have been new things to learn, new perspectives to integrate, new opportunities and innovations to discover. These have been very exciting years. Scientific research, our clinical practice, our training standards, the growth of our Association, have developed side by side throughout the years.

This has brought us to increase our application of EMDR and to disseminate its effectiveness amongst the public, mental health professionals, institutions, stakeholders, universities and third parties. We have received tremendous feedback from our clients, encouraging us to grow, innovate and work on our capacity to respond to new needs.

We have achieved so much: publications, research studies, evidence-based outcomes, best practices, as well as being included in the major international guidelines. This congress will give us an opportunity to capitalize our knowledge and turn it into action.

EMDR Europe has significantly contributed to general knowledge about trauma and clinical work with different vulnerable populations in many fields. EMDR Europe reached the number of 25.000 members. We are still very much impressed by this growth because this stands for many lives being helped, promoting long-term mental health and prevention.

This year we have invited as keynote speakers international researchers and authors who are leaders in the field of trauma and EMDR therapy. We included in the program symposia where colleagues from different countries of Europe and outside Europe can share their experiences.

This is how we want to get prepared for the next decade of EMDR, with curiosity, strength, consistency and integrity and at the same time making more efforts to work for understanding and healing from all kinds of trauma and wounds to the self.

This is what will be happening in Berlin, so join us to be part of it

Isabel Fernandez

President of EMDR Europe



With great pleasure we may announce that Berlin, Germany, will host the EMDR Conference 2020, organized by EMDR Europe.

Hearing the title of the conference, "EMDR - The Next Decade", we hope to discuss the most recent developments in EMDR practice and research, and how the future might look like. We all help to shape it, and feel a special responsibility to carry on what the late Dr. Francine Shapiro once gave to the world.

I believe that Berlin with its so very changeful and often woeful history, a cosmopolitan city today, rich in art and culture and a center of science, will be an inspiring place for this conference.

The conference will bring you preeminent speakers, valuable workshops, and many opportunities to exchange views and experiences with colleagues and to meet old and new friends.

I am sending the kindest regards and looking forward to seeing you all in Berlin.

Karsten Böhm

President of EMDR Germany

BOOKING FORM FOR EXHIBITOR AND SPONSORS

during the EMDR Europe Conference 2020

	net price in €
Exhibition package Includes: an exhibition space, 1 table, 3 chairs, 1 bin, 1 noticeboard, electricity, wireless, 2 free exhibitor badges, logo on the congress website and in the final program.	<input type="checkbox"/> 1.700,00 €
Lanyards (1x) with your company logo. Each participant will get a lanyard at the registration to fix the name badge. Your company needs to cover the production costs. EMDR will give the final approval.	<input type="checkbox"/> 800,00 €
Conference bags (1x) with your company logo for each participant Your company needs to cover the production costs, the EMDR will give the final approval.	<input type="checkbox"/> 500,00 €
Pens & notepads (1x) with your company logo for each participant Your company needs to cover the production costs, the EMDR will give the final approval.	<input type="checkbox"/> 500,00 €
Bag insert (2x) Your company flyer as a bag insert. Your company needs to cover the production costs. EMDR will give the final approval.	<input type="checkbox"/> 200,00 €
Your company logo on the name badges	<input type="checkbox"/> 800,00 €
Power Point Slide (with your logo/advertisement) in the main room before and after presentations and during the coffee breaks (1x)	<input type="checkbox"/> 500,00 €
Congress App (1x) - present your company directly on the starting page of the app with your company logo.	<input type="checkbox"/> 1.000,00 €
Advertisement on the final program (digital and print) */** <ul style="list-style-type: none"> - Cover page 2 - Cover page 3 - Cover page 4 - Full page inside - Half page inside 	<input type="checkbox"/> 900,00 € <input type="checkbox"/> 800,00 € <input type="checkbox"/> 1.000,00 € <input type="checkbox"/> 500,00 € <input type="checkbox"/> 250,00 €

* the advertisement should be sent to emdr@kuoni-congress.com by April 30th, 2020 in a high definition (for printing). If not received by this date, the advertisement will be replaced by your logo on a sponsor's page.

** On a first come first served basis

All mentioned prices are net rates in € and exclusive of VAT and all applicable taxes and/or fees subject to any special terms imposed by C&T's suppliers and subcontractors.

The production costs will depend on the number of participants. An approximative quotation could be provided upon request.

Should you be interested in building your own exhibition booth, please contact us directly and we will share with you some logistics providers and carriers and make sure everything is compliant.

For bookings please tick the box with your desired sponsoring and fill in your contact details and billing address below:

Company name

Contact person (salutation, title, first and last name)

Contact person (e-mail address, phone number)

Billing address (incl. VAT-ID)

Billing address (incl. VAT-ID)

I hereby confirm my booking ticked in page 3 and agree to abide by the terms and conditions as below (pp. 5 to pp. 7).

Date

Signature and company stamp

Please send us the filled in and signed form to the e-mail address below.
For further information or questions please do not hesitate to contact us at any time.
We look forward to hearing from you.
Kind regards

Your EMDR-organisation team at C&T

Conference & Touring C&T GmbH

Bogenstraße 54a
20144 Hamburg, Germany

E-mail : emdr@kuoni-congress.com

Payment by bank transfer should be made out to:

Name of the account holder: C&T GmbH
Name of Bank: Commerzbank Berlin
Bank ID: 100 400 00
Account No.: 0207 0613 07
SWIFT/BIC: COBADEFF
IBAN: DE24 1004 0000 0207 0613 07

Please instruct your bank to carry out the transaction "free of all bank charges for the recipient". Any bank fees will be at your charge.

Please indicate your COMPANY NAME + SPONSOR + EMDR 2020 on every bank transfer.

Stands and packages will not be confirmed until full payment has been received.

An invoice will be sent to you upon receipt of your booking and payment is requested to be made in the next 30 days.

TERMS AND CONDITIONS

The terms below are used throughout this document. For clarification each has been defined. "Exhibitor" is used to describe any organisation or person who has made an application to exhibit and had that place confirmed in writing.

"Organiser" refers to Conference & Touring C&T GmbH (C&T)

"Exhibition" refers to the EMDR Europe Research & Practice Conference in Berlin, Germany, 5th – 7th June 2020.

Venue refers to the bcc Berlin Congress Centre (bcc)

General

All exhibitors must confirm their booking by completing the official booking form. Any invoices should be paid within 30 days and must be paid prior to the event by May 15th, 2020 the latest. No exhibition stand may be sub-let to a 3rd party without written consent of the organisers. Cancellations (or reductions in requirements) must be notified in writing and will be charged based upon the date of notification:

More than 2 calendar months prior to the event - 50% of the total amount due will be charged

Less than 2 calendar months prior to the event - 100% of the total amount due will be charged

Exhibition

The organisers will produce a printed version of the exhibition floor plan. While the organisers will attempt to preserve the layout of the exhibition, should it be necessary to revise the layout for any reason, the organiser reserves the right to transfer an Exhibitor to a suitable alternative space. The Exhibitor must occupy the space allocated by the organiser. Exhibitors will be allocated spaces based on the number of units booked. Exhibitors must not take up more space than they have been allocated without onsite authorization from the organiser.

The Exhibitor will have no claim against the organiser, the bcc or any other contractor with regards to any loss or damage during the exhibition or carriage of equipment.

It is the responsibility of the Exhibitor to ensure that employees and any display equipment comply with the latest legislation regarding the Health and Safety at Work regulations.

The Exhibitor must abide by the set-up and breakdown times as stated by the Organiser. The set/up breakdown times will be listed in your confirmation information.

Important Note

Force Majeure: C&T will not be liable for any failure to provide or delay the provision, all services, as a result of events or matters outside its control.

This booking form constitutes a legally binding contract. It may be necessary for reasons beyond the control of the C&T and of EMDR Europe to change the content and timing for the program. In the unlikely event of the program being cancelled, C&T and EMDR Europe will make a full refund but disclaim further liability. By completing the booking form the Exhibitor agrees to all terms and conditions and all other instructions listed.

USEFUL INFORMATION FOR EXHIBITORS

The exhibition is being held at:

bcc Berlin Congress Center GmbH
Alexanderstraße 11,
10178 Berlin - Germany

Deliveries/Setting up/Dismantling:

For setup:

Delivery Area 1 (driveway), Delivery Area 3 (Logistics area), Delivery Area 4 (forecourt)

During realisation:

Delivery Area 3 (Logistics area)

For dismantling:

Delivery Area 1 (driveway), Delivery Area 4 (forecourt)

All shipments and deliveries between 10:00 pm and 07:00 am as well as on weekends and public holidays are only possible using Delivery Area 1 or Delivery Area 4. Using Delivery Areas 2 and 3 is not possible due to noise protection. You can find the overview of the delivery areas in the [Information Sheet Technical Information 11748-011](#).

Deliveries will only be accepted during the booked setup time on 05/06/2020 from 06:00 am to 04:00pm./Deliveries will be accepted and stored at no additional cost starting on 05/06/2020. If space allows, earlier deliveries will be accepted and stored at a cost of 75.00 EUR per m² per day (see Technical Information for further information).

Storage during the event as well as after the end of the event is possible at a cost of 75.00 EUR per m² per day.

Deliveries must be labelled so that they can be allocated to the event. The event name, contact person, exhibitor name, stand number and a note about the content of the package should be included on the delivery.

Example:

*bcc Berlin Congress Center GmbH
EMDR – June 2020
Contact person
Exhibitor name, Stand no.
Alexanderstr. 11
10178 Berlin (Germany)*

If exhibitors or vendors ship deliveries from a non-European country, they must provide and pay for the corresponding customs papers. The bcc will not pay customs fees.

Please note that empty containers, empty boxes or other packaging materials may not be stored at or behind their stand. A room will be available for storage. Please let us know in case you need more than one square meter of storage as some extra cost may apply (75.00 EUR per m² per day).

All setup must be complete by the time the event begins. Dismantling of the exhibition may only begin once the participants have left the building.

Exhibitors are required to provide the organizer EMDR Europe with detailed documentation of all people who will need to access and exit the Pavilions and bcc grounds with their own vehicles and samples, in order to obtain special permit to loading and unloading, deliver, set up and dismantle display/stand fitters.

Only authorized vehicles are permitted to enter the bcc grounds. No vehicle parking is allowed, except for load and unloading activity in designated areas to authorized vehicles only. Even if vehicles of any kind and type (buses, trailer trucks, caravans, motor homes, etc.) have already been used at previous or similar exhibitions, their use, whether they are fitted or not for use as exhibition vehicles or spaces, must be approved in writing by bcc, which – after having received detailed documentation – and based on the features vehicle, its size and location in the pavilion, may authorize or prohibit its use.

Please note that bcc does not provide storage service, nor handling cargo service. Exhibitor should always have a designated person attend the bcc premises and Exhibitor's stand for reception of Exhibitor's merchandising.

Upon participation confirmation, Exhibitors will receive a map of the Conference Floor Plan and designated areas for stand, as well as for load and unload activity.

Exhibition set-up

Friday 5th June from 09.30 to 17.30. is reserved solely to exhibitors/people loading and unloading, setting up the display/stand fitters, etc., who are authorized to access the Pavilions with their own vehicles and merchandise.

Exhibition dismantling

The Conference will end June 7th at 17:45. Dismantling will be the same day and need to be done by 19.00.

Badges

bcc will provide Exhibitor with badges for vehicle access and load and upload activity. Conference Badges will be available to collect from the EMDR Europe registration desk on arrival.

Badges always have to be worn at the bcc for the entire period of the event.

Exhibition times:

The Conference runs on June 5th from 18.00 pm to 21.30, June 6th from 09.00 to 19.30, June 7th from 09.00 to 17.45. On June 5th, registration opens at 15:00. You are welcome to be at your stands at any time during those hours.

Luggage Guidelines:

Bags and other luggage with a volume up to 10 l are permitted (e.g. hand bags, laptop bags, backpacks).

All guests with bags or luggage of this nature should be prepared for bag checks.

Bags and other luggage with a larger capacity are not permitted and may not be left at the cloakroom or brought in. We recommend to leave such luggage at your hotel.

After successfully registering, guests will deposit all additional attire (jackets, coats etc.) and afterwards they will be permitted to enter the general event areas.

These guidelines could be tightened at any time, even on short notice, if the police or other relevant authorities give corresponding instructions.

INSURANCE

The Organizer and bcc require that all goods, machinery, fixtures, fittings and equipment brought to and/or used at the Exhibition Centre by Exhibitors are covered by "All Risks" insurance, including a clause waiving the insurer's right of recourse against the Organization, subsidiaries and/or affiliates and all Third Parties in any way involved in the organization of the Exhibition.