

FAQ UNITE 2024

Conference Venue

JW Marriott Hotel Berlin Stauffenbergstraße 26 10785 Berlin, Germany

Program

Changes to the program may occur even on short notice before the UNITE Global Summit. Please visit our <u>official website</u> to see the latest updates to the UNITE Global Summit program.

Wi-Fi Connection

Our conference Wi-Fi is cost free for our participants and available throughout the venue.

Visa Requirements

It is the sole responsibility of the attendee to fulfil visa requirements. Attendees who require an entry visa must allow sufficient time for the application procedure. Attendees should contact the nearest embassy or consulate to determine the appropriate timing of their visa applications. The UNITE Global Summit organizers will not directly contact embassies or consulates on behalf of visa applicants.

Hotel Reservation

Accommodation is not included in the registration fee and is to be organized by the attendees themselves. The organizer will not assist with hotel booking of participants. Booking, changes or cancellations must be made with the hotels directly.

Name Badge

Name badges must be worn at all times during the UNITE Global Summit. Access to the venue will not be granted without a valid name badge. If an attendee loses, misplaces or forgets the name badge, a new name badge will be handed out on-site only. The lost badge is then no longer valid.

Certificate of Attendance

All registered participants that take part in the UNITE Global Summit can receive a Certificate of Attendance after the conference, upon request via e-mail at unite-registration@kit-group.org

Registrations

How do I register for the UNITE Global Summit 2024?

You can register for the UNITE Summit 2024 via the official Congress website.

Who can I contact if I have a registration query?

If you have any queries with your Registration, please contact the Registration Department at unite-registration@kit-group.org

What forms of payment are accepted?

The accepted forms of payment include Credit Card and Bank Transfer.

Can I pay for my registration by invoice?

Yes – simply select the Pay Later option at the end of the registration process.

Can I pay for my registration over the phone?

We are unable to take registrations or payments over the phone, please register via the UNITE Global Summit official website.

How do I amend my registration?

Please contact the Registration Department at unite-registration@kit-group.org to amend your registration.

How do I confirm which registration category my position falls under?

Please consult the available registration categories on the Registration Form. If you have any queries regarding your registration category, please contact the Registration Department at unite-registration@kit-group.org

I have registered, but not yet received my confirmation email?

Please contact the Registration Department at unite-registration@kit-group.org

I have registered, but not yet received my receipt?

Please contact the Registration Department at unite-registration@kit-group.org stating your full name and registration ID.

Can I cancel my registration?

Please see our Terms & Conditions for further details on our Cancellation & Refund Policy.

What is your refund policy?

Please see our full Terms & Conditions for further details on our Cancellation & Refund Policy.