

### ● **Aspiring to be a Leader in Research Administration**

This interactive workshop is targeted for individuals who are in leadership positions at their institution, or aspire to move toward entering into a leadership role in their near future. A mixture of lectures, exercises and interactive discussions will provide insights into building and enhancing skills for strategic management and advancement in a rapidly changing workplace, in the world of research administration. Topics will include: Identifying and Acknowledging Leadership Skills, Leadership vs. Management, Managing Resistance to Change in the Changing Workplace, Strategic and Succession Planning, Thriving Workplace Initiatives and Engagement and using Human Capital to Your Advantage. Other topics include managing change by facilitating communication, training, and cross-functional collaboration. Presenters will build upon their personal experiences in the fields of research proposal development, submission and award management, audit management and oversight and regulatory compliance (conflicts of interest, foreign influence and use of humans and animals in research). Join us as we explore the areas so critical in building and maintaining strong leadership skills and turning research administration from a job to a career to a successful profession. With the new post pandemic world, this workshop will drill down into leadership topics related to hiring, training and retaining staff - looking through the lens of a new flex, time, flex place methodology. Do you have what it takes to maneuver in this new wave world and become a leader of the future?

### **Presenters | Biographies:**

#### ● **Ms Denise Clark, University of Maryland (United States)**

Denise Clark is the Associate Vice President for Administration in the Division of Research at the University of Maryland, College Park. She is responsible for providing support to the campus community's research, creative activities, and outreach initiatives, a vibrant enterprise that brought in \$600 million in external research awards last year. Her responsibilities include oversight of pre-award activities, including proposal preparation and submission, award negotiation and management, sub-award monitoring; post-award activities, including financial reporting, costing, audits, and financial compliance; administrative oversight of regulatory compliance committees (including the use of human subjects, animal welfare, export controls, and conflicts of interest).

#### ● **Ms Ann Holmes, University of Maryland (United States)**

Assistant Dean, Finance & Administration, College of Behavioral & Social Sciences 2008- Present

Responsible for:

- The fiscal and administrative activities of the College including budget preparation and control, purchasing and payroll, compliance with University System, State & Federal regulations, contract & grant management, ethical stewardship of funds, and planning to ensure responsible fiscal management.
- Providing expertise in issues related to the College's \$60 million sponsored project portfolio.
- Assisting the College Chairs, Directors and Faculty in resolving issues related to fiscal, personnel and management issues.
- Acting as part of the senior management team of the College and advising the Dean on a broad range of policy decisions and strategic plans.
- Represent the College on campus committees concerning the creation and revision of University policies on compliance and personnel; administrative system design and implementation and other ad-hoc committees as requested by the President, Provost or Dean.
- Represent the University of Maryland internationally as part of the "BRAKE" initiative that trains foreign institutions on issues related to compliance with federal research awards. These training and information sessions often result in UM principal investigators and international investigators collaborating on research projects.