



Dear onsite speaker,

We look forward to welcoming you to the World Congress on Genetics Applied to Livestock Production as an **onsite** speaker! To help you prepare your PowerPoint presentation, we have put together this guide. We kindly ask you to carefully read it before uploading your presentation.

### Allotted time

Please view the [programme](#) of the congress to check your presentation time(s). We kindly ask you to adhere to your timing. Timings per presentation type are as follows:

Plenary Session - 40 minute presentation followed by 20 minutes Q&A

30 minute Presentation – 25 minute presentation followed by 5 minutes Q&A

15 minute Presentation – 12 minute presentation followed by 3 minutes Q&A

Pitch – 90 seconds pitch followed by Q&A time permitting – Please carefully read the [WCGALP guidelines for pitches](#) before you submit your pitch.

Please take these time limits seriously, as the chairs will be under strict instructions to keep time.

Further instructions for onsite speakers can be found [here](#).

### Mandatory slides

1. Title slide: The title of your presentation as it appears in the programme.
2. Please design your presentation slides in a **16:9 ratio** (widescreen).
3. Please upload your presentation in **.pptx or .pdf format**.

### Speaker Service Centre

At the conference venue, a Speaker Service Centre is available on the ground floor, please follow the signs from the registration desk. Laptops will be provided on which you can check and/or update your presentation.

**NB:** Please visit the Speaker Service Centre at least 1 hour before the start of your session to confirm your slides or at least 2 hours before the start of your session if you need to make changes to your presentation.

### Opening hours of the Speaker Service Centre

Sunday 3 July: 15:00 – 21:00 hrs

Monday 4 July: 07:30 – 18:30 hrs

Tuesday 5 July: 07:30 – 18:30 hrs

Wednesday 6 July: 07:30 – 14:00 hrs

Thursday 7 July: 07:30 – 18:30 hrs

Friday 8 July: 07:30 – 16:00 hrs