

PRIVACY NOTICE AND CONSENT FORM FOR: ESA TEC-E Security for Space Systems Conference

[For Internal Reference - DPNR Reference Number: 2182. Kindly provide this “DPNR Reference Number” in any communication with the ESA Data Protection Officer (DPO@esa.int) for quick reference of the Processing in question.

This Privacy Notice was last updated on: 2023-08-10

Introduction

The European Space Agency (herein the “Agency” or “ESA”) is an intergovernmental organisation established by its Convention opened for signature in Paris on 30 May 1975. The Protection of Personal Data is of great importance for ESA, which strives to ensure a high level of protection as required by the ESA Framework on Personal Data Protection (herein the “ESA PDP Framework”) which applies for processing of Personal Data at ESA, available at:

http://www.esa.int/About_Us/Law_at_ESA/Highlights_of_ESA_rules_and_regulations

The ESA PDP Framework applicable for the processing of Personal Data within ESA is composed of the following elements:

- the Principles of Personal Data Protection, as adopted by ESA Council Resolution (ESA/C/CCLXVIII/Res.2 (Final)) adopted on 13 June 2017;
- the Rules of Procedure for the Data Protection Supervisory Authority, as adopted by ESA Council Resolution (ESA/C/CCLXVIII/Res.2 (Final)) adopted on 13 June 2017; and
- the Policy on Personal Data Protection (ESA PDP) adopted by Director General of ESA on 5 February 2018 and effective on 1 March 2022

Scope of this Privacy Statement

This notice is intended to inform you about the processing of your personal data and more specifically about:

- the identity of the Data Controller and contact details of the ESA Data Protection Officer (“DPO”);
- the type of personal data collected and processed;
- the modalities of collection of personal data;
- the purpose and legal basis of the collection and processing;
- the recipients to whom the personal data of the Data Subject is disclosed;
- the time-limits for storing the personal data;
- the practical modalities of exercising the rights of the data subject/s under the ESA PDP Framework.

This privacy notice informs you how ESA obtains your consent when consent is required.

Data Controllers, Data Processors, Recipients, Legal Basis and Protective Measures regarding the Processing of Personal Data

ESA Processes your Personal Data for the lawful basis of:

- ESA PDP 5.2.1 i. (g) A purpose covered by the Consent of the Data Subject. Your Consent is collected by the ESA Processor, ATPI during your registration for the conference.
- The Technical Programme Committee names and surname are published on the ESA Conference website, based on your consent.

The table below provides information about the Processing of Personal Data in this activity. ESA may provide links to websites of other organisations, read the privacy notices of these organisations/websites, prior to clicking on the link. This privacy notice does not cover how other organisations processes personal data.

Processing entity, Activity	Personal Data Categories	Type of Personal Data	Description of Processing, Purpose of Processing, Protective measures
European Space Agency (ESA) as Controller for the Conference	Contact Details; Financial data	Name, Email, Credit card or relevant payment data	<p>Your Personal Data are processed for facilitating the conference based on the lawful basis of:</p> <ul style="list-style-type: none"> • ESA PDP 5.2.1.1.i, consent where applicable to you. Your consent is collected via ATPI registration <p>Payment details required for conferences subject to charges, are processed by ATPI, as ESA Processor on behalf of ESA.</p> <p>Recordings: ESA may record the conference speakers (voice, image) in the recording. Attendees are not recorded. If you choose to activate your camera or microphone, you will be captured in the recording. If you choose to interact with others during the recording, your comments may be published or shared at the event and are recorded. You will be notified at the start of the conference of any recording, and you may opt out. ATPI uses Webex to provide events.</p> <p>Abstracts / papers are reviewed by the Technical Programme Committee, the members of this Committee may be in Europe, UK and USA, however, the review / selection process excludes personal data. Final selected speaker’s papers (speaker name and paper title) are published publicly on IEEE Xplore and on ESA website / social media.</p> <p>Conference papers may be disclosed to the ESA Archives under PDP 5.2.1 i. (a) in the public interest.</p> <p>ESA Processors are subject to appropriate technical and organisational measures for the protection of personal data and may include PDP 5.2.1 i. (e) performance of a contract concluded by the ESA within its purpose. Access is limited to the responsible roles. System logs are processed for security purposes (PDP 5.2.1.i. d). Personal data are processed in the EU/EEA.</p> <p>Access to ESA premises is subject to security (PDP 5.2.1.i.d.): ESA will check your ID. ESA may produce a badge for onsite use; CCTV operates within ESA for security purposes; ESA Wi-Fi access provided to you may process your device address, IP address and log traffic on website visits.</p>
ESA DPO	All Personal Information required to accomplish the DPO’s duties as	All Personal Information required to accomplish the DPO’s duties as	According to ESA PDP Framework, your first and unique point of contact concerning personal data matters is the ESA Data Protection Officer (“DPO”). In this regard your personal information may be processed by ESA’s DPO to reply to your requests and to exercise your rights under the ESA PDP under ESA PDP 5.2.1.i. (b).

Processing entity, Activity	Personal Data Categories	Type of Personal Data	Description of Processing, Purpose of Processing, Protective measures
	defined in the ESA PDP	defined in the ESA PDP	
Social media, as separate Controllers (LinkedIn, Twitter).	Photos of conference speakers	Your image	Please refer to the privacy notice of the social media provider for details of their processing.

Contact Details per involved entity:

Entity	Contact Details
European Space Agency (ESA)	Headquarters: 8-10 Rue Mario Nikis, CS 45741, 75738 Paris Cedex 15, France. Your first point of contact is ESA's DPO by sending an email to: dpo@esa.int , copy to: esaconferencebureau@atpi.com
ESA DPO	Data Protection Officer: DPO@esa.int
ATP B.V. as ESA Processor	Please contact the ESA Conference Bureau esaconferencebureau@atpi.com about matters related to the conference. Please contact the ESA DPO about matters related to Personal Data Protection.

Personal Data Retention and Deletion Personal data is retained by ESA for the time period

Personal Data Categories and Retention Period
ATP B.V. as ESA Processor: <ul style="list-style-type: none"> • contact details: 2 years after the end of the event, then deleted. • records of consent: 2 years after the end of the event, then deleted. • photographs of the event you attended: 2 years after the end of the event, then deleted. • video recordings of speakers at the event: 2 years after the end of the event, then deleted. • abstracts for papers: • publication of papers:
ESA Archives (scientific research/ historical data): 30 years then subject to appraisal
LinkedIn as separate Controller: please refer to the privacy notice of LinkedIn
Twitter as separate Controller: please refer to the privacy notice of Twitter

Other Considerations

- The Agency does not consider your personal data as an asset for sale and, thus, does not sell your personal data to any third parties.
- ESA does not instruct any third party – including ATP B.V. to conduct any web analytics, profiling or any other processing on ESA's behalf, other than the purposes mentioned above.

Third party tools, including Social Media

Third party IT tools or social media may be used to promote and inform you about an activity (meeting, event). ESA websites may provide links to social media and videos may be available on ESA social media pages. If you view an embedded video hosted on an external provider (such as YouTube) or interact with links to social media, third-party cookies are likely to be installed on your device, covered by third party Terms and Conditions and cookie policies. ESA has no influence over these.

Carefully assess the privacy policies and Terms and Conditions regarding your data subject rights, the further processing and the protection of your personal data prior to playing the relevant video or clicking on a link to external providers. ESA seeks to protect your personal data when embedding videos and to make you aware when a link refers you to an external social media or other websites where ESA cannot control the processing of your personal data.

Pressing play on the video above will set a third-party cookie. Please read our cookie policy for more information.

Your rights (Data Subject Rights) *How can you access, erase, rectify, complete or amend your personal data?*

You have the right to be informed in a transparent manner about: the processing of your personal data (the Controller, purpose, recipients, etc.); your rights and the modalities of exercising these, (e.g. erasure, rectification, completion, or amendment as per the conditions under PDP 5. 4), the ; right for every interested Data Subject to lodge a complaint before the Supervisory Authority in case the former demonstrates or has serious reasons to believe that a Data Protection Incident occurred in relation with his/her Personal Data, following a decision of the Agency (e.g., Data Protection Officer). The right of information under PDP 5.4.1 i. and the right of access under Section 5.4.1 ii. shall not apply: (a) where and insofar as the Data Subject is already in possession of the information; (b) for the right of information, when processing of Personal Data is necessary for any Investigation or Dispute Resolution Procedure; (c) for the right of access, where and insofar such access would conflict with an Investigation Procedure concerning the Data Subject.

Please contact the ESA DPO by email at: dpo@esa.int or by post at: ESA Headquarters, Data Protection Officer, 8-10 RUE MARIO NIKIS; CS 45741; 75738 PARIS CEDEX 15; FRANCE, if you have a request. ESA A seeks to respond without undue delay, and in any event within one month of receipt of the request. However, that period may be extended by two further months where necessary, taking into account the complexity and number of the requests. You will be informed of any such extension, together with the reasons for the delay.

Personal Data Breach: *What should you do in case of a data protection incident?*

If you have concerns about your personal data or became the victim of a data breach of ESA processed personal data, you should contact ESA's DPO, as first point of contact, by sending an email to: dpo@esa.int. You will be required to demonstrate that a Data Protection Incident occurred in relation to your personal data, following a decision of the Agency or at least be able to provide serious reasons and indicators to establish that such an incident occurred.

If you wish to submit a complaint to the ESA Data Protection Supervisory Authority, you are required to comply with the Rules of Procedure of the Supervisory Authority set forth in the ESA PDP Framework:

(https://www.esa.int/About_Us/Law_at_ESA/Highlights_of_ESA_rules_and_regulations).

Your Consent for TEC-E Security for Space Systems Conference DPNR: 2182

Your consent: The processing of personal data as described in this privacy notice is based on your consent. You may provide your consent by accepting this privacy notice (selecting the 'I accept' checkbox) prior to submitting the registration form. *By submitting your personal information you agree to ESA framework on Personal Data Protection and to the processing of your Personal Data by, or on behalf of ESA*

- I agree that my Personal Data may be Processed for participation in the event, selection of abstracts, publication of papers and conference follow-up activities
- As Speaker, I agree to be photographed / video recorded and to have this published in any/specific media to promote the ESA conference
- As Speaker, I agree to have my name, surname and title of my paper published publicly in the social media, websites.

You will be able to withdraw your consent depending on the modality used to collect your personal data, in particular: by contacting the DPO@ESA.int and copy to the ESA Conference Bureau