## **Presentation Guidelines**

## **Oral Presentations**

- Presenters should allocate 15 or 20 minutes per presentation (according to the schedule), allowing some time for questions and discussion. Care will be taken by session chairs that this time allocation is respected.
- A PC will be available for your presentation. The PC will run Windows 7 and can run videos and read PDF and PPSX files. The PC has a resolution of 1920 X 1080, as well known as Full HD.
- Your presentation should be uploaded at least 15 minutes before the session starts. Please
  upload your presentation on the PC, using a USB memory key. Support will be available
  during the conference.
- Presenters should arrive in the meeting room at least 10 minutes prior to the start of the session and should inform the chairperson.

## **Poster Presentations**

- Poster can have a maximum dimension of 120cm wide and 180cm tall.
- Push pins will be available at the registration desk.
- Please bring a printed poster. No printing facilities are available at ESOC.
- Authors are strongly encouraged to produce a single sheet rather than using multiple sheets of smaller-sized paper.
- Authors will be assigned a number corresponding to the associated board. Please refer to the corresponding Table displayed next to the registration desk.
- Posters will be on display during the entire workshop.
- Posters need to be removed at the end of the workshop. Any poster left will be removed by the organizers. The organization will not return any poster to the author.