

Once the forms on the following pages have been completed according to your requirements, send them by email along with this page before **June 6, 2022**, to the following address (please remember that a 25% surcharge will be applied if submitted at a later date.

VALENCIA CONFERENCE CENTRE

Contact person: Mónica Lull

Email address: mlull@palcongres-vlc.com

Telephone: +34 963 17 94 00



# SUBMITTING ORDER FORMS

## INVOICE INFORMATION

Company name	Stand name
VAT number	Stand number
Address	Contact person
State / Province / Town / Country	Email address
Postcode	Mobile phone

Rates for services shall be paid on receipt of the corresponding invoice.  
The copy of payment and the bill will be sent by email.

Payment may be settled by Credit card. VCC only accept VISA or Mastercard.

Card number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Cardholder name \_\_\_\_\_

Expiry date \_\_\_\_ / \_\_\_\_

## PAYING FOR SERVICES

Price shown for services exclude VAT.  
VAT (21%) will be added  
to the bill.

## START WHITE

### CHARACTERISTICS

General structures in silver color aluminium. White melamine walls. Top by aluminium net. Total height of the stand 240 cm. Includes fair carpet.

### LIGHTING

2 LED spotlights.  
1 connection base (up 500 W).  
1 magnetothermal box.

### LETTERING

2 PVC panels + print vinyl of 300 x 40 cm (main façade) and 200 x 40 cm (side façade).



# MODULAR STANDS

## ACTIVE BASIC

### CHARACTERISTICS

General carpentry structure. White melamine walls. Total height of the stand 240 cm. Includes fair carpet.

### LIGHTING

3 LED spotlights.  
11 connection base (up 500 W).  
1 magnetothermal box.

### LETTERING

1 cut vinyl text of 80 cm in "Arial" type.



## ACTIVE ECO



### CHARACTERISTICS

General carpentry structure.  
Finished in 9mm OSB.  
Total height of the stand 240 cm.  
Includes fair carpet.

### LIGHTING

3 LED spotlights.  
11 connection base (up 500 W).  
1 magnetothermal box.

### LETTERING

2 vinyl printed walls of 2x2,40 m  
each one.

## CUBO ECO MAXI



### CHARACTERISTICS

OSB wall structure  
Total height of the stand 240 cm.  
Includes fair carpet.

### LIGHTING

3 LED spotlights.  
11 connection base (up 500 W).  
1 magnetothermal box.

### LETTERING

1 canvas of 2x2 m printed front lite with  
a silicone edge.

**COUNTER** 60x40x100 m with vinyl  
façade.

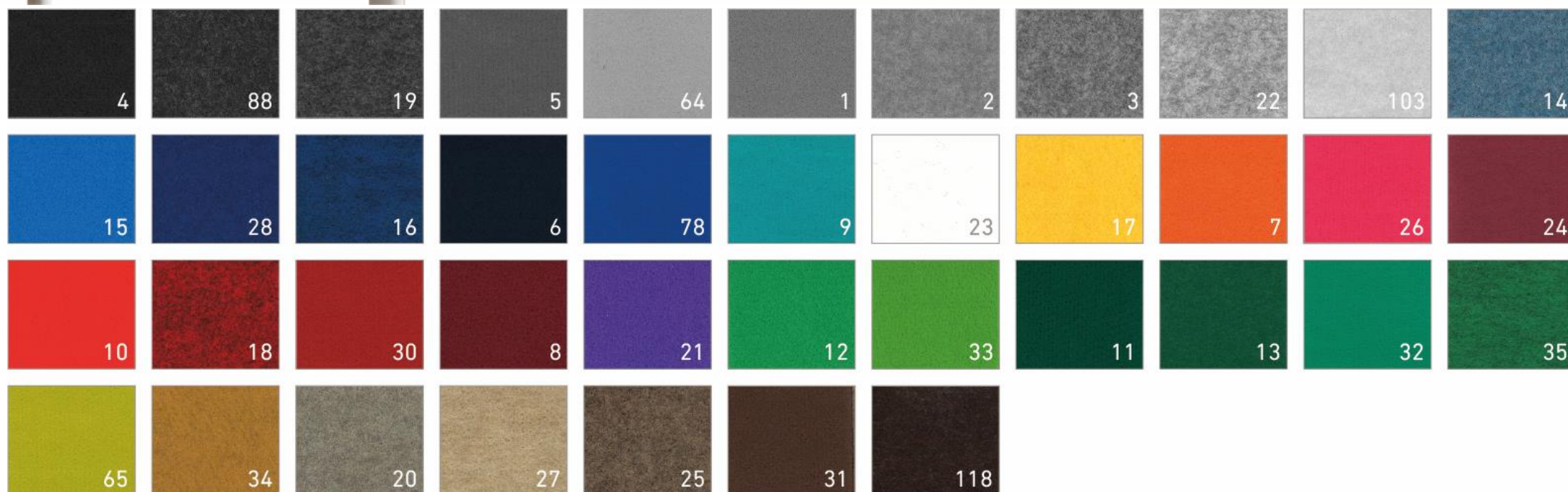
# STANDS BASIC DESIGN



# CARPET FLOORING

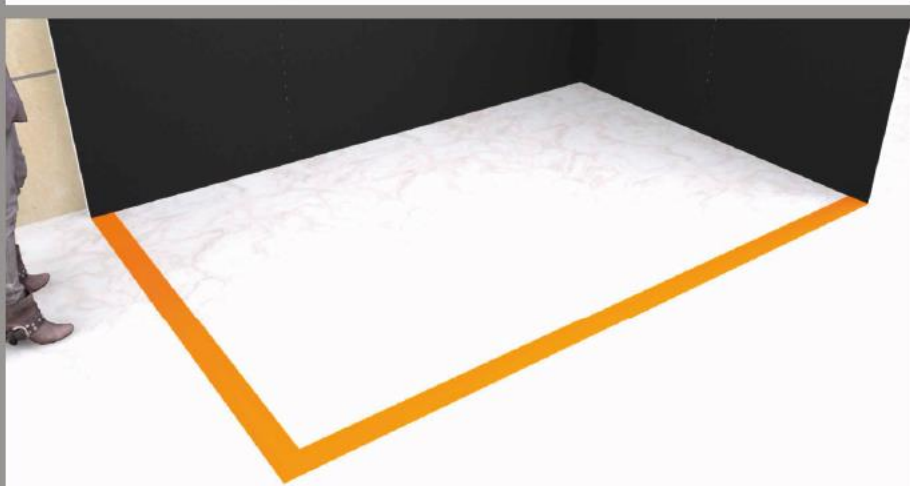
Carpet is included in the rental of a stand.  
You can hire carpet only if you do not  
wish to hire a modular stand.

In both cases you can choose from  
the following range of colours.



# VINYL DEMARICATION

Vinyl demarcation of the stand's area,  
laminated and durable enough to be walked on.  
Instead of carpet...



	526 EG Stone Yellow Jaune ébène		538 EG Gentian Blue Bleu gentiane		526 EM Ivory Yellow Jaune ivoire		538 EM Gentian Blue Bleu gentiane
	527 EG Butter Yellow Jaune d'or		537 EG Light Blue Bleu clair		527 EM Butter Yellow Jaune d'or		537 EM Light Blue Bleu clair
	504 EG Primrose Yellow Jaune primevère		534 EG Turquoise Turquoise		504 EM Primrose Yellow Jaune primevère		534 EM Turquoise Turquoise
	525 EG Bright Yellow Jaune vif		535 EG Aqua Aqua		525 EM Bright Yellow Jaune vif		535 EM Aqua Aqua
	516 EG Light Orange Orange clair		536 EG Mint Menthe		516 EM Light Orange Orange clair		536 EM Mint Menthe
	509 EG Orange Orange		533 EG Forest Green Vert forêt		509 EM Orange Orange		533 EM Forest Green Vert forêt
	514 EG Poppy Red Rouge coquelicot		532 EG Kelly Green Vert Kelly		514 EM Poppy Red Rouge coquelicot		532 EM Kelly Green Vert Kelly
	523 EG Medium Red Rouge moyen		506 EG Cactus Green Vert cactus		523 EM Medium Red Rouge moyen		506 EM Cactus Green Vert cactus
	511 EG Cherry Red Rouge cerise		518 EG Gloss Green Vert gloss		511 EM Cherry Red Rouge cerise		518 EM Gloss Green Vert gloss
	503 EG Garnet Red Rouge grenat		517 EG Light Green Vert clair		503 EM Garnet Red Rouge grenat		517 EM Light Green Vert clair
	519 EG Red Rouge		531 EG Lime Citron vert		519 EM Red Rouge		531 EM Lime Citron vert
	515 EG Dark Red Rouge foncé		501 EG White Blanc		515 EM Dark Red Rouge foncé		501 EM White Blanc
	513 EG Burgundy Bordeaux		544 EG Light Grey Gris clair		513 EM Burgundy Bordeaux		544 EM Light Grey Gris clair
	524 EG Magenta Magenta		511 EG Medium Grey Gris moyen		524 EM Magenta Magenta		511 EM Medium Grey Gris moyen
	541 EG Pink Rose		508 EG Dark Grey Gris foncé		541 EM Pink Rose		508 EM Dark Grey Gris foncé
	522 EG Violet Violet		545 EG Dark Grey Gris foncé		522 EM Violet Violet		545 EM Dark Grey Gris foncé
	540 EG Cobalt Blue Bleu cobalt		530 EG Black Noir		540 EM Cobalt Blue Bleu cobalt		530 EM Black Noir
	512 EG Dark Blue Bleu foncé		502 EG Silver Argent		512 EM Dark Blue Bleu foncé		502 EM Silver Argent
	528 EG Vivid Blue Bleu éclatant		546 EG Ultra Marine Blue Bleu extrême		528 EM Vivid Blue Bleu éclatant		546 EM Ultra Marine Blue Bleu extrême
	539 EG Saffron Blue Bleu safran		547 EG Gold Or		539 EM Saffron Blue Bleu safran		547 EM Gold Or
	505 EG Blue Bleu		507 EG Brown Marron		505 EM Blue Bleu		507 EM Brown Marron
	521 EG Intense Blue Bleu intense		543 EG Beige Beige		521 EM Intense Blue Bleu intense		543 EM Beige Beige
	510 EG Bright Blue Bleu vif		542 EG Ivory Ivoire		510 EM Bright Blue Bleu vif		542 EM Ivory Ivoire

# CUSTOMIZATION OF MODULAR STANDS



## DIGITAL PRINTING ON PVC START

Measurements for a 3x2 m stand:

- Back wall: 2,95 m width x 2,33 m length.
- Side wall: 1,96 m width x 2,33 m length.

## DIGITAL PRINTING ON CANVAS ACTIVE

Measurements for a 3x2 m stand:

- Back wall: 3 m width x 2,40 m length.
- Side wall: 2 m width x 2,40 m length.



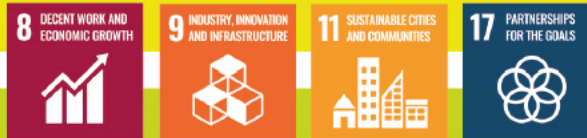
## OUR STANDS' WOOD

We use wood with FCS and PEFC certifications and the GLOBAL G.A.P. Chain of Custody CoC Standard

All materials are reused and repaired when necessary. At the end of their life they are appropriately recycled.

## ALUMINIUM

The durable and high-quality aluminium used in our stands has been reused for years.  
It is 100% recyclable.



## CARPET, CANVASSES AND FOAM

Carpet as well as canvasses are recycled with waste plastic as they are made from PVC. Foam is taken to a waste facility.

Sometimes, however, all this leftover material finds another use and its life is extending as it becomes bedding in an animal shelter or a primary material for a local artist who creates foam silhouettes of figures.

## FURNITURE

Furniture is reused for years, and when we notice there are superficial flaws we arrange for it to be sent to another business or shop so it can continue to be of use.



# SMALL ACTIONS CAN HAVE A BIG IMPACT

The use of sustainable materials can reduce the environmental impact of your event. Because of this, in line with VCC's commitment to the UN's SDGs, we will help you to take decisions to create a sustainable event that conserves our environment for future generations and supports disadvantaged.

### WE RECOMMEND:

- Appropriately predicting the merchandise necessary for the stand, in this way transport and packaging usage can be reduced, creating less waste.
- That merchandise packaging for the stand be minimal and made of recycled material. Avoid the use of plastic film and use paper or cardboard as packaging material instead of plastic.
- Choose packaging that can be used for both incoming and outgoing goods, thus encouraging its reuse.

# COMPLETE THE FOLLOWING

Stand number

Stand name

# 2

MODEL	PRICE	m2 (x)	CARPET COLOUR
START white	€62/m2		
ACTIVE basic	€140/m2		
ACTIVE Eco	€220/m2		
CUBO Eco Maxi	€230/m2		

## STAND ORDER FORM

If you would like Valencia Conference Centre to construct your modular stand, complete this form.

Important: If you stick any signage on the walls of stands, you must move it away at the end of the congress, if not, the cost of the cleaning will be charge to you. You will be excluded of this obligation if you have hired the signage directly to VCC.

CARPET: If your stand is not modular and you wish to hire carpet

€9/m2	Carpet color	Area (width x length)
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VINYL DEMARCATION of 10 cm: An original solution different to carpet

€16/linear meter	Vinyl color	Area (width x length)
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## APPLICATION FOR FLOORING FOR THE STAND

## STAND CUSTOMIZATION

Digital printing on PVC - START WHITE

BACK WALL

€540

Lefthand side

€358

Righthand side.

€358

Digital printing on canvas - ACTIVE BASIC

€280

€210

€210

Indicate the number of panels or square meters to be customized.  
When you send designs to us, please include a rendering of them.



# FURNITURE



Bar table  
(60x60x103 cm)



White round table  
(80x80x75 cm)



White rectangular table  
(120x60x75 cm)



Lack-style table  
(45x45x45 cm)

## TABLES

## STOOLS



Memphis stool  
(h 80 cm)



Tolix stool  
(h 75 cm)



Eames stool  
(h 75 cm)



Africa stool  
(h 75 cm)

## CHAIRS



White Dallas chair



White Solid chair



White or red Croscat chair



White Eames chair



Gray Tower chair



Black Africa chair

# FURNITURE

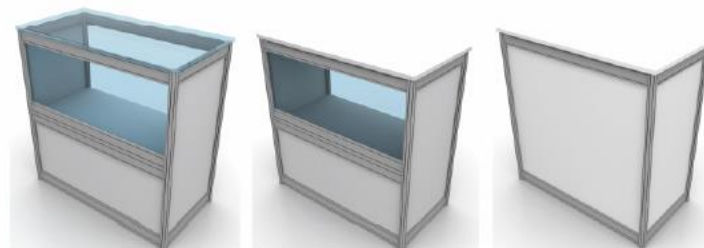
## COUNTERS



Eco mini counter  
(54x50x100)



Loop counter  
(60x100x40)



White aluminium counters with the option of a display case or a display case and a glass top (100x50x100)

## ARMCHAIRS AND SOFAS



Noe sofa



Klapsta armchair



Faz armchair



Blow armchair



Blow sofa

## PACKS AND OTHERS



Pack 1: 1 white round table + 4 white Solid chairs



Pack 2: 1 white round table + 4 white Solid chairs + 1 Loop counter



Glass showcase, coat rack and Floor-standing Magazine rack



White chest of drawers (40x40x55)



Poster board (100x240 m)

# COMPLETE THE FOLLOWING

Stand number

Stand name

# 3

## FURNITURE ORDER FORM

Price for the entire congress

ITEM	PRICE	QUANTITY
Bar table	€69	
White round table	€42	
White rectangular table	€62	
Lack-style table	€24	
Menphis stool	€49	
Tolix stool	€56	
Eames stool	€63	
Africa stool	€69	
White Dallas chair	€29.50	
White Solid chair	€38	
White Croscat chair	€41	
Red Croscat chair	€41	
White Eames chair	€41	
Gray Tower chair	€45	
Black Africa chair	€112	
Eco mini counter	€139	
Loop counter (includes a vinyl façade logo)	€129	
White aluminium counter	€115	
Glass-fronted white counter	€125	
Aluminium counter, display case and glass top	€216	

Klapsta armchair	€135	
Faz armchair	€129	
Blow armchair	€169.5	
Blow sofa	€294	
Noe sofa	€231	
White chest of drawers	€43.5	
Floor-standing magazine rack	€129	
Coat rack	€35	
Glass showcase (43x37x163 cm)	€160	
Pack mobiliario 1: 1 white round table + 4 white Solid chairs	€174	
Pack mobiliario 2: 1 white round table + 4 white Solid chairs + 1 Loop counter	€293	
Poster board	€31	
White led spotlight 20 W	€63	
Printed vinyl	€57/m2	

# COMPLETE THE FOLLOWING

Stand number

Stand name

# 4

## POWER SUPPLY

The modular exhibition stands are equipped with a distribution board including a residual current device, a circuit breaker and a socket for loads of up to 500 W. Any extra power required in the modular exhibition stands must be requested by the exhibitor and will be charged separately.

Electrical supply can be hired without hiring a modular stand.

For safety reasons, the electricity supply, any extra power and any other uses for non-modular exhibition stands must be hired through the VCC as all electricity connections have to be made using the VCC' electricity network.

If you wish to specify the location of the electrical supply requested, please attach it to this document when you send it to us.

ITEM	PRICE	QUANTITY
Single phase residual current device II (up to 3. kW)	118 €	<input type="text"/>
Three phase residual current device III (up to 9kW)	160 €	<input type="text"/>

If your stand is located on one of the ramps in the exhibition area, you will need a wedge to level it. If your stand is bigger than 3x2 m then you may need a wedge and a platform. Ensure the needs of your stand are met through the person listed in this guide.

Wedges and platforms floors are included when any type of stand is contracted with the VCC.

## WEDGES AND PLATFORMS FLOOR

ITEM	PRICE	QUANTITY
Cost of the wedge or platform per m2	€43.50	<input type="text"/>
Cost of board to equalise the surface per m2	€14	<input type="text"/>

# COMPLETE THE FOLLOWING

Stand number

Stand name

## HOSTESSES

- Minimum order: 4 hours in a row.
- Standard working hours are between 08:00 and 20:00. Outside of these hours the hourly rate will increase by 25%. A 40% surcharge will be applied on Sundays and bank holidays.
- Hostesses will take a lunch break in a working day of over 6 hours.

	PRICE	NUMBER OF HOSTESSES	DATES	TIME	LANGUAGE
Spanish only	€22.40/h				
Spanish + one more language	€24.45/h				
Spanish +two or more languages	€24.45/h				

Porters are staff who will help you to collect and carry merchandise, and to assemble and dismantle a pop-up stand.

## PORTERS

- Minimum order: 4 hours in a row.
- Porters will take a lunch break in a working day of over 6 hours.

PRICE	NUMBER OF PORTERS	DATES	TIME	TASKS
€17/h				

# COMPLETE THE FOLLOWING

Stand number

Stand name

# 6

## CLEANING STAFF

Details of work to be undertaken daily: :

- Emptying of waste-paper baskets.
- Dusting of furniture and exhibits.
- Removal of fingerprints from mirrors and glass.
- Vacuuming or mopping of the floor.

Daily cleaning of the stand: either in the morning before the exhibition or in the evening after closing..

ITEM	PRICE	DATES
Stand between 6-24 m2	€45/day	<input type="text"/>
Stand between 25-48 m2	€65/day	<input type="text"/>

## FLOWERS AND PLANTS

ITEM	PRICE	QUANTITY	DATES
Kentia (120-150 cm)	€28/day	<input type="text"/>	<input type="text"/>
Yuka (100-200 cm)	€28/day	<input type="text"/>	<input type="text"/>
Ficus Benjamín (180-200 cm)	€28/day	<input type="text"/>	<input type="text"/>
Fern (50 cm diameter)	€28/day	<input type="text"/>	<input type="text"/>
Tabletop flower arrangement	€43	<input type="text"/>	<input type="text"/>

# COMPLETE THE FOLLOWING

Stand number

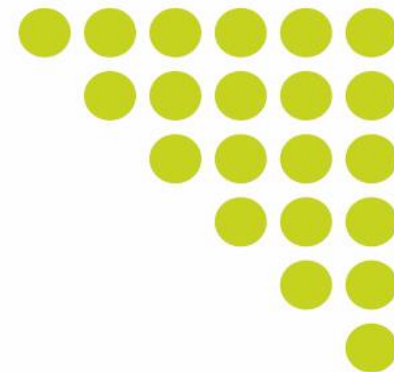
Stand name

7

## AV EQUIPMENT

- The rental of audiovisuals includes the assembly of the contracted equipment, dismantling and technical assistance in the event of a breakdown. If you should require the presence of technical staff, this must be contracted separately.
  - Members of technical staff do not handle or assemble third-party materials.
  - Rented AV equipment is to be used exclusively in the VCC.
- If the items are damaged, lost or affected by any irregularities, the latter shall always be on account of the contracting.
- If the number of hours or days the rented equipment is to be used is extended and this has not been requested beforehand, said extension must be ordered at least 24 hours in advance, and will be subject to VCC capacity to render the service. Rental prices for extended services shall carry a surcharge of 25% on valid charges.

ITEM	PRICE	QUANTITY	DATES
Fiber optic (100 MB/s) or WIFI	€255/ event	<input type="text"/>	<input type="text"/>
Laptop	€98/day	<input type="text"/>	<input type="text"/>
iMac laptop	€133/day	<input type="text"/>	<input type="text"/>
Color laser printer	€91/day	<input type="text"/>	<input type="text"/>
46" led screen with support	€102/day	<input type="text"/>	<input type="text"/>
Other		<input type="text"/>	<input type="text"/>



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