Submission Guidelines for ICEAR 2024 presenters

The International Conference for Early Academics and Researchers (ICEAR) welcomes early-stage researchers from all disciplinary backgrounds.

 ICEAR defines "early-stage researcher" as a category that includes:

- Actively-publishing honours/undergraduate students
- Research-based Masters students
- Doctoral candidates
- Postdoctoral/postgraduate researchers
- Research fellows
- Early-stage professional/industry researchers (within 7 years of starting)
- Lecturing academics (within 7 years of starting or receiving their research qualification e.g. PhD)
- Mid-senior level professionals who have become recently engaged in academic research (peer-reviewed publications or who have recently begun a research-based qualification).

An important note: ICEAR does not equate 'early-researcher' or 'early-stage researcher' to 'young-researcher', but rather refers only to the early or recent embarkation of a research or academic career. We therefore welcome researchers/teaching academics of all ages, provided they are in the early stages of this career path.

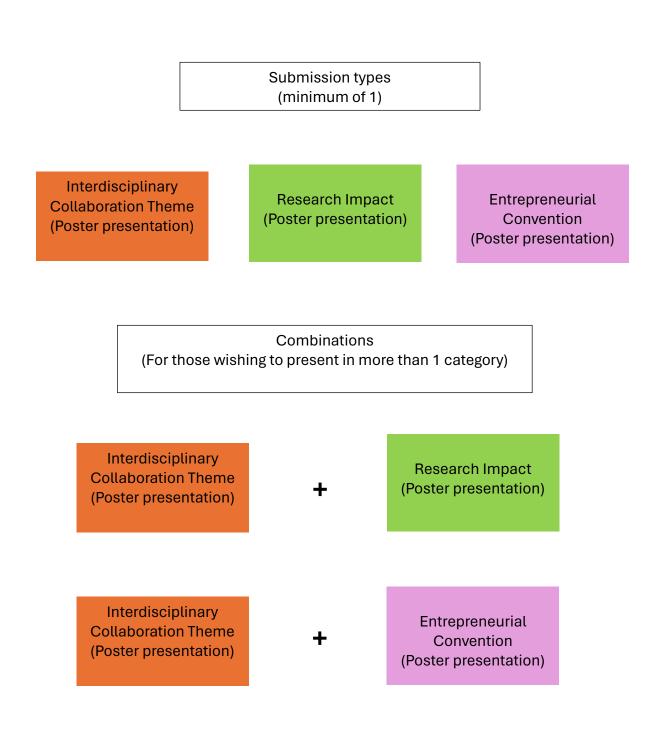**ICEAR 2024 has 2 distinct types of registration:**

1) Presenting attendee:
This type of presenter category is available to all early-stage researchers, and covers attendance of all 3 main days of the conference, from the 2nd to the 4th of December 2024. Presenters of this type must submit an abstract for at least 1 of our 3 poster categories: Interdisciplinary Collaboration Theme, Research Impact and Entrepreneurial convention. (Please note presenter cannot select both the Research Impact Showcase and the Entrepreneurial Convention categories- see guide below for combination options).

Importantly, presentation is open to early-researchers with research at any stage of development, including in-progress papers and thesis topics- published work is not required. We want to showcase the vast and exciting array of projects being launched by the early-researcher demographic.

2) Non-presenting delegate:
All early-researchers are invited to attend days 1-3 of the conference in a non-presenting capacity. Non-presenting delegates will still take part in interactive keynote and workshop sessions.

<u>Presenter Submission guide</u>

Submission types
(minimum of 1)

Interdisciplinary
Collaboration Theme
(Poster presentation)

Research Impact
(Poster presentation)

Entrepreneurial
Convention
(Poster presentation)

Combinations
(For those wishing to present in more than 1 category)

Interdisciplinary
Collaboration Theme
(Poster presentation)

+

Research Impact
(Poster presentation)

Interdisciplinary
Collaboration Theme
(Poster presentation)

+

Entrepreneurial
Convention
(Poster presentation)

For presenting attendee:

1. Your submission must contain at least one abstract for one of the three poster categories:
    Interdisciplinary Collaboration Theme
    Research Impact
    Entrepreneurial Convention

    You can present in just one of any of these categories, or in the following combinations:

    Interdisciplinary Collaboration + Research Impact
    Interdisciplinary Collaboration + Entrepreneurial Convention

(Please note presenter cannot select both the Research Impact Showcase and the Entrepreneurial Convention categories)

Please follow the detailed Abstract Template for each submission type and *combine all your abstracts into one Word document for uploading to the submission portal by separating each abstract with clear titles on separate pages.*

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Primary Submission
(minimum one submission from three poster categories)

Category 1: Interdisciplinary Collaboration Theme

Description:

Interdisciplinary Collaboration Theme poster

On day 2, researchers who have engaged in research of any kind within the environmental/sustainability space are invited to present their research in poster format at our Interdisciplinary Exposure poster session, in line with our collaboration theme: Interdisciplinary Answers to Climate Crises. This session is open to researchers of all disciplinary backgrounds, and is designed to expose our attendees to the wide variety of approaches adopted across disciplines, within a shared area of applied research. Thesis projects and in-progress paper topics welcomed.

Your poster can detail a completed, currently ongoing or planned/upcoming study you have participated in a solo or team capacity, and can include any research topic within the environmental development/sustainability broad bracket. Your poster should include images, your project title, your name, your base-institution (industry or academic), your disciplinary background, and details on the scope, goals, topic, outputs, data/philosophies used within the

project. Details such as dates/publication destinations should also be included. **Formatting guidelines for poster submission will be provided during the abstract acceptance notification process.**

Note: *If the research presented in this poster is your primary/current research area and you wish to present in the day 3 Impact Showcase event, you need only submit a single poster- however, you must ensure that your poster follows both the guidelines of the Interdisciplinary Poster Submission, and the Impact Showcase poster submission- i.e. your interdisciplinary poster submission must include sections detailing the projected impact areas/methods of your research project, and your efforts/methods of broad/expert/community audience communication*

If your discipline does not usually use poster-presentation formats, do not be intimidated- have fun! This is a chance to experience a fascinating glimpse into how other disciplines operate, and to share your own background's contributions in a visually capturing way. As all our presenters will be viewing each other's posters, make sure that all the information your audience needs to understand your project is on your poster. However, be prepared to answer any questions your fellow attendees might have when showing them your poster.

Abstract:

Please provide a **300-word** (maximum) abstract outlining your interdisciplinary poster presentation, formatted with the following sections:

- **Title**
- **Your disciplinary background + topic of study you are presenting.**
- **Overview of your research project that will be presented in your poster.**

Abstract formatting details:

Your 300-word abstract should be submitted in accordance to the following formatting criteria:

- Times New Roman font
- 12 point
- Title and section-subtitles in bold
- Body of text sentence case
- 6 point spacing between paragraphs.

Category 2: Research Impact

Description:

Impact showcase poster

On day 3, researchers of all disciplinary backgrounds are invited to share how their research on any topic has impacted the academic, industrial/corporate or community landscape, as well as how they have engaged a broad or expert audience or community with their research- in poster format. Thesis projects and in-progress paper topics welcomed.

For those researchers in the ideation/early stages (not at investment stage) of commercialising their research or research background in an entrepreneurial or start-up context, please submit

a poster for the impact showcase, that includes an overview of your plans for entrepreneurial impact related to your research.

Your impact showcase poster should include images, your project title, your name, your base-institution (industry or academic), your disciplinary background, and details on the scope, goals, topic, outputs, data/philosophies used within the project, as well as projected impact areas/methods of your research project, and your efforts/methods of broad/expert/community audience communication. Your poster should highlight how your research has been applied to either the research/thought landscape, its industrial/professional applications, or direct community benefits it offers or has provided. It should describe the target audiences, and how its findings have been communicated to them, and the benefits this has brought. Details such as dates/publication destinations should also be included. **Formatting guidelines for poster submission will be provided during the abstract acceptance notification process.**

As all our presenters will be viewing each other's posters, make sure that all the information your audience needs to understand your project is on your poster. However, be prepared to answer any questions your fellow attendees might have when showing them your poster.

Abstract:

Please provide a **300-word** (maximum) abstract outlining your Impact Showcase poster presentation, formatted with the following sections:

- **Title**
- **Your disciplinary background + topic of study you are presenting.**
- **Overview of your research project and its impact that will be presented in your poster.**

Abstract formatting details:

Your 300-word abstract should be submitted in accordance to the following formatting criteria:

- Times New Roman font
- 12 point
- Title and section-subtitles in bold
- Body of text sentence case
- 6 point spacing between paragraphs

Category 3: Entrepreneurial Convention

Description:

Entrepreneurial Convention poster

Alongside our Impact Showcase presenters, those researchers currently engaged in any entrepreneurial ventures or start-ups based on their research/research background or identity as early-stage researchers, are invited to share their projects in poster form. These presentations will be viewed by your fellow attendees, as well as our partner investors and investment firms, providing an exciting opportunity to present in front of potential future financial collaborators for your venture.

Your Entrepreneurial Convention poster should include images, and outline the nature of your start-up/venture, your research background/research background of the venture, your target market + summary market research you have conducted and the results of these, the stage of your venture, type of/sources of investment you are seeking and what this would be used for, industry and academic collaboration pathways/potential partners, growth/investment return projection, scope of the venture- and most importantly, the story of the venture's birth- why are you doing this? What question are you hoping to answer/problem are you hoping to solve? Why is your research/your identity as a researcher they key to provide this unique offering?

Details such as dates/publication destinations should also be included. **Formatting guidelines for poster submission will be provided during the abstract acceptance notification process.**

Your poster should contain all the information your audience needs to understand your venture, but just in case, you should prepare a mini elevator pitch, to be given on request as our investor partners and your fellow attendees roaming the poster session. This should be concise and accessible, breaking down the core components of the venture and telling your story, providing details to get people interested in asking questions and reading your poster in detail, but not holding them up.

This session is best for those entrepreneurship-focused researchers who have passed the ideation phase- who know what their venture is, how to make it work and what they need for this, and have done the research to have confidence in their product and their ability to take this to market.

Abstract:

Please provide a **300-word** (maximum) abstract outlining your Entrepreneurial Convention poster presentation, formatted with the following sections:

- **Title**
- **Your disciplinary background + type of venture (including its research focus)**
- **Overview of your research-based entrepreneurial venture that will be presented in your poster.**

Abstract formatting details:

Your 300-word abstract should be submitted in accordance to the following formatting criteria:

- Times New Roman font
- 12 point
- Title and section-subtitles in bold
- Body of text sentence case
- 6 point spacing between paragraphs

Please follow the detailed Abstract Template for each submission type and combine all your abstracts into one Word document for uploading to the submission portal by separating each abstract with clear titles on separate pages.