

MANTRA ON SALT BEACH, KINGSCLIFF NSW

General Terms & Conditions

Cancellation

- All rooms cancelled within 30 days prior to the event will be charged at the agreed rate for all room nights cancelled.
- No show bookings will be charged full fees.

Check In and Checkout

Check in time: 1400 / Check out time: 1000

Upon check in, you will be required to present a credit card for a pre-authorisation. If you do not have a credit card, you are required to provide valid photo identification for front desk to copy, prepay your total accommodation and leave a \$200.00 cash deposit which will be refunded less any incidental charges on check-out.

Requests for early check in and late checkout can be made, however can only be guaranteed with the following arrangements:

- Guaranteed early check in prior to 1400: pre-registration for the night prior, at the contracted room rate
- Guaranteed late checkout, prior to 1800: a fee equal to 50% of the contracted room rate applies
- Guaranteed late checkout, after 1800: a fee equal to 100% of the contracted room rate applies

All guaranteed early check in and late checkouts will be confirmed, subject to availability.

Should any delegate not vacate their accommodation room at the resort checkout time, and without making prior arrangements for a late checkout, additional fees will apply.

Extra Person

The following fees are applicable for additional guests (adults) allocated to an accommodation room; more than the number of guests included in the accommodation rates, and up to the maximum number of guests permitted in the room. One sofa bed is available in the One Bedroom Suites and Two Bedroom Suites. Rollaway beds are unavailable.

- Hotel Room and 1 Bedroom Suite - using existing bedding, and with breakfast: \$25.00 per additional guest per night
- Bedroom Suite - using the sofa bed, and with breakfast: \$65.00 per additional guest per night
- Bedroom Suite - using the sofa bed, and with breakfast: \$65.00 per additional guest per night
- Children breakfast chargers; Children 0-4 eat free, 5-12 \$10.00 per child, children 12yrs and over pay full rate of \$20.00 each

Payment & Tax Invoice

- All credit card transactions will incur a surcharge.
- If you will not be paying with your own credit card and need to arrange payment before you arrive, the best way is via a credit card authorisation form enabling the hotel to process a third-party card. To do so, please download the form [here](#).
- Tax Invoices will only be provided upon check out. Receipts for advanced deposits will be issued. If you wish to have a tax invoice for pre-payment, please contact [Kan](#).