

## **CREDIT CARD AUTHORITY**

**From** Reservation Department  
**Phone** 61 3 8554 2528  
**E-mail** h8788@accor.com

Please note that the Pullman & Mercure Melbourne Albert Park policy requires that This Credit Card Authority Form be completed in full or it will not be accepted for processing, and payment must be made by another method. Please reply by fax or email with the below details before the arrival date to secure payment method.

**Reply Email** h8788@accor.com

### **Credit Card Details**

Credit Card #: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_ Card ID (Amex only): \_\_\_\_

Cardholders Name: \_\_\_\_\_

Cardholders Signature: \_\_\_\_\_

Please note that an additional 1.3% credit card transaction fee will be applied to all accounts paid by a credit card

### **Charge Details**

Booking Name: \_\_\_\_\_ Check- in date \_\_\_\_\_

Reference #: \_\_\_\_\_ Amount: \_\_\_\_\_

Please specify reservation / invoice / function number, if known.

This authority covers charges for (please tick):

<input type="checkbox"/>	<b>Room Charge Only</b>
<input type="checkbox"/>	<b>Parking</b>
<input type="checkbox"/>	<b>All Charges</b>

<input type="checkbox"/>	<b>Room &amp; Breakfast</b>
<input type="checkbox"/>	<b>Phone Calls</b>
<input type="checkbox"/>	GUARANTEE ONLY

<input type="checkbox"/>	<b>Room &amp; Meals</b>
<input type="checkbox"/>	<b>Minibar</b>
<input type="checkbox"/>	OTHER:

### **Invoice address :**

Address : \_\_\_\_\_

E-mail : \_\_\_\_\_

**Completed by** \_\_\_\_\_ **Telephone** \_\_\_\_\_ **Date** \_\_\_\_\_