

CREDIT CARD DEBIT AUTHORITY

AAIR Conference 2018

Please, find below details of credit card to be debited by Rydges Melbourne in accordance with our instructions below:

I.....Phone no.....

Of (company name):

Company Address.....

Wish to use the follow credit card:

Expiry:

.....

To be charge for the following account:

Arrival Date/...../.....

Account / Reservation Name: H-AUS112018

Departure Date/...../.....

Charging For: **Please Circle**

ALL CHARGES * ACCOMMODATION ONLY *

Including: **Please Tick ✓**

- | | |
|------------------------------------|--|
| <input type="checkbox"/> Parking | <input type="checkbox"/> Drinks (Inclusive of alcohol) |
| <input type="checkbox"/> Dinner | <input type="checkbox"/> All Meals |
| <input type="checkbox"/> Breakfast | <input type="checkbox"/> Dry Cleaning |
| <input type="checkbox"/> Mini Bar | |

Client Signature: Date/...../.....

Please forward a copy of the tax invoice to the following email:

.....

Payments by credit card will incur a transaction fee reflecting bank charges incurred by Rydges for card payments. Current fees are 1.5% of the transaction total for Visa and Mastercard, and 3.5% of the transaction total for Diners, American Express and JCB Card.

Fax back to Rydges Reservations Department: 03 9663 4838

OR

Email: lucy_gallo@evt.com

Taken By (for hotel purposes):