**6th National Catholic School Improvement Colloquium 2023: Abstract Template**

**Concurrent Sessions Speaker Guidelines and Time Allocations**

Format for presentations for sessions:

* Each speaker is allocated a total of 55-minutes for the entire session regardless of the presentation type (paper, case study, workshop, or discussion circle).
* Participants will be given access to a summary brief of each presentation before the Colloquium to allow them to pre-select and register for sessions they wish to attend.
* This presentation brief should be no longer than 250 words.

**PRESENTATION SUMMARY:**

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| --- | --- |
| **PRESENTATION NAME:** |  |
| **THEME:** |  |
| **PRESENTER/S** |  |
| **CONTACT NUMBER:** |  |
| **DIOCESE/SCHOOL:** |  |

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| **Breakdown** | **What you should cover** | **Suggested Time** |
| **THIS IS ME/US** | Who you are, what your background is, where you are from, what your cohort of students looks like, information about your diocese/system. | 2 minutes |
| **THIS IS WHAT WORKS FOR ME** | What is your topic about? What have your results and outcomes been? How long have you been using this technique/strategy/ matrix/ program etc. What are some of the challenges you have had to overcome? | 3 minutes |
| **THIS IS THE EVIDENCE BASE** | Simply and concisely—highlight the main evidence/research base (What does the research suggest? What does the evidence look like?)  Remember—participants will have access to your evidence/research database during/after the Colloquium) | 3 minutes |
| **THIS IS HOW IT WORKS** | Step-by-step modelling of the technique/strategy/matrix/program with **active audience participation** (think – how can I show how this works?) Could you model a short lesson with participants or show examples or case studies that may also be relevant? | 20-25 minutes |
| **WHAT DO YOU THINK** | Participant discussion and question time.  Lead the group with questions such as: How could you use this in your school or diocese/system? What adjustments would you need to make? | 15-20 minutes |
| **GET MOBILE** | Movement to next session | 5 minutes |