

MINE ELECTRICAL SAFETY QLD 2024 CONFERENCE

3 – 5 JUNE 2024

SOFITEL BRISBANE CENTRAL

**Innovation
Award
Guidelines**





GENERAL INFORMATION

For 34 years, the Mine Electrical Safety Conference (MESC) in Queensland has been the premier mine electrical safety conference in Australia, and places are always in hot demand.

2024 will bring attendees, sponsors and exhibitors together for another year. The conference has grown so much over the years.

Hosted by the Mine Electrical Safety Association (MESA), the conference is a great opportunity to learn and network among some of the most knowledgeable people in Australia on mining and quarry safety. It is also an opportunity for you to contribute to the direction of mine electrical safety within the industry.

The MESC is an important event and brings together government departments, consultants, suppliers and key industry decision makers to hear technical presentations on all matters relating to electrical safety within the mining industry. The technical programme identifies areas of improvement and innovations for electrical safety, along with providing information and learnings to help improve safety and productivity.

The Mine Electrical Safety Conference allows MESA to provide professional development and education to improve workplace safety and reduce harm.

CALL FOR INNOVATION AWARD SUBMISSIONS

The MESC Queensland Committee welcomes submissions for innovation award presentations in the format of an oral presentation or case study.

- **Innovation award presentations**, these presentations will be 10 minutes with 5 minutes for questions (a total of 15 minutes) and will all be held on Tuesday 4 June 2024. Presenters must be available to present.

It is important that presentations are NOT a 'sales pitch' or a way of promoting an organisation's product or service – the presentation needs provide information that is relevant and educational for the audience and showcases mine electrical workplace safety.

KEY DATES

Deadline for Submission	Wednesday 3 April
Notification of Submission Outcome	Tuesday 16 April
Presenter Registration Deadline	Tuesday 30 April



MESC INNOVATION AWARD

The Mine Electrical Safety Conference Innovation Award is a way to recognise the innovative ideas that flourish from people within the electrical sector of the mining industry. The award is the committee's way of promoting the innovations that exists in the electrical stream of the mining industry to allow the learnings to be shared with industry that reduce harm to our workers and equipment.

Submissions that comply with the following criteria are able to be considered for the award. As part of the submission process, you will be asked to provide:

- A description of the innovation (to be used for marketing purposes) - *75 words maximum*
- A paragraph explaining why the submission should be considered for the MESC Innovation Award - *150 words maximum*
- How the innovation has reduced the harm that lead to the innovation - *75 words maximum*

Submission Criteria for Innovation Award:

1. A new idea that has been developed within the past three (3) years which has:
 - Identified and resolved a specific electrical safety issue, or
 - Improved safety / productivity in the workplace
2. The idea must be directly related to/or usable in the mining sector
3. **If the innovation nomination is accepted, a 10 minute presentation (plus 5 minute allowance for questions) is to be made at the conference.** This allows the attendees to vote for which innovation that they believe is worthy of receiving this award



INNOVATION AWARD SUBMISSION

MESC SUBMISSION PORTAL

All submissions must be made through the online submission portal and each submitter must set up an account. This account is specific to the MESC Queensland 2024 only.

Online Submission Portal: [click here to access submission portal](#)

SUBMISSION REQUIREMENTS

Innovation Award Submission Information:

- **Title** – 20 words maximum and must be in **Upper and Lower case for the title**
- **Brief Description** – **maximum of 75 words** (spaces are not part of this count). A description of the innovation (to be used for marketing purposes)
- **Explanation** – **maximum of 150 words**. A paragraph explaining why the submission should be considered for the MESC Innovation Award
- **Outcomes** – **maximum of 75 words**. How has the innovation reduced the harm that lead to the innovation
- **Photo Headshot** – Provided in jpeg format and a head and shoulders style photo that will suit cropping into a circle
- It is important that presentations are NOT a 'sales pitch' or a way of promoting an organisation's product or service – the presentation needs provide information that is relevant and educational for the audience and showcases mine electrical workplace safety
- Submissions should provide enough information on the suggested presentation piece, case study or discussion. Submissions should also demonstrate how the presenter has the relevant background to present on the topic
- Standard abbreviations may be used for common terms only. Otherwise, any abbreviation should be given in brackets after the first full use of the word. Abbreviations may be used in the title, provided the name in full is outlined in the body of the submission
- Graphics cannot be included in your submission

Presenter/Author Information:

- One individual can submit up to a maximum of one presentation. Presenters will only be included in the programme once, so please keep this in mind when submitting
- A submission can have up to two presenting authors. These presenters must be entered as Author 1 and Author 2 (if applicable)
- You can be a co-author on multiple presentations that are accepted to the programme
 - Co-authors must also register for the conference if they are presenting
- You will need to provide name, position and affiliation (organisation) for each author

REVIEW OF INNOVATION AWARD SUBMISSIONS

- The Conference Chair and/or MESA Committee will review all submissions
- Submissions will be assessed based on the following criteria:
 - A new idea that has been developed within the past three (3) years which has:
 - Identified and resolved a specific electrical safety issue, or
 - Improved safety / productivity in the workplace
- The idea must be directly related to/or usable in the mining sector
- Submissions which are unethical, incomplete, or for which outcomes are not apparent will not be accepted for inclusion in the programme
- Please note that Conference Chair reserves the right to allocate presentations to the best advantage of the programme

GENERAL POLICIES & REQUIREMENTS

- All submissions must meet the requirements outlined in this document. You will be required to confirm acceptance of these when submitting
- Submissions must be original work, written in English and free of typing/grammar errors. Accepted submissions will be printed as received
- All submissions must be completed electronically via the online submission website. If you are unable to submit in this manner, please contact the Conference Organisers to discuss options. The Conference Organisers will not be held responsible for submissions that are not received via the online submission site or for any submission errors
- If you do not receive an email confirmation within one hour of submitting, please contact the Conference Organisers on mesconference@absoluteevents.com.au
- Submission does not constitute an acceptance of the presentation
- **Presenter Registration: If the submission is accepted, all presenters must register and pay within the required deadline** in order to present at the conference and to ensure publication of the presentation (in the conference programme and on the conference website). A discounted speaker registration fee is provided to accepted speakers
- **Publishing Consent:** If the presentation is accepted to the programme, consent is provided for the presentation slides to be used and published (in PDF format) by MESC Qld 2024 including being provided to all attendees of MESC Qld 2024 and to MESA Inc. Please advise the Conference Organisers if you do not provide consent for publication of presentation slides
 - If consent is not provided, a minimum of 3 slides with key highlights will need to be provided (cannot be an organisation or product brochure)
- **Photo/Video Consent:** If the presentation is accepted, consent is provided for the photos taken during the presentation to be used and published by MESC Qld 2024 including being provided to all attendees of MESC Qld 2024 and to MESA Inc
- **Change in Presenter: Once the presentation has been approved and allocated. Any change in presenter must be reviewed for potential approval by the Conference Chairman**



NOTIFICATION / IMPORTANT INFORMATION

It is important for you to be aware of the following:

1. **Innovation Award submissions will close on Wednesday 3 April**
2. **You will be notified of the outcome by Tuesday 16 April**
3. To ensure confirmation of your presentation (and acceptance to present at the conference and have your presentation published) **you MUST register by the presenter registration deadline of Tuesday 30 April**. If you are not registered by this date, your presentation will be withdrawn.

All correspondence will be emailed to the address entered by you at the time of submission. Should you have co-authors also attending the Conference, please ensure you pass relevant correspondence on to them.

QUERIES

For any queries, please contact the MESC Organisers on the details below.

Absolute Events & Marketing

Phone: 07 3848 0089

Email: mesconference@absoluteevents.com.au

Website: www.mesconference.com.au



GUIDELINES FOR ACCEPTED PRESENTATIONS


- **Presentation format:** The presentation format will be 16:9. A pptx file is the required file type
- **Conference PowerPoint template:** This will be provided to accepted presenters, however, the template is not mandatory to use
- **Presentation Computer Equipment:** Windows 10 based PC with Office 2016

Preparing Your Slides:

- **Number of slides** – For a 15 minute presentation, we encourage no more than 10 slides. Attendees should not be expected to read your full presentation. Use your slides to reinforce the main points of your presentation
- **Fonts:** We recommend using standard fonts included in Microsoft Office or Google fonts. Use of specialised fonts may cause errors in the presentation layout and format
- **Font Size: Recommended size**
 - *Headings:* 40 – 44pt
 - *Body text:* 28 – 32pt (minimum size 20)
- **Sample slide layout**

Here is a sample slide (44pt)

- 6 – 7 lines of text (24 – 32pt)
- What to think about?
 - Keep it simple
 - Larger text is easier to read
 - Short statements rather than sentences
- Are my slides visible from the back of the room?
- That's all folks!



MINE ELECTRICAL SAFETY
CONFERENCE 2024

Presenting at the Conference:

- Make sure to check in with the audio visual technician to ensure your slides are working properly and the latest version has been loaded to the conference technical system
- We encourage presenters to engage directly with the audience and not to read from your slides

Post Conference:

- Your PowerPoint slides will be provided for the presentation slides to be used and published (in PDF format) by MESC Qld 2024 including being provided to all attendees of MESC Qld 2024 and to MESA Inc. Please advise the Conference Organisers if you do not provide consent for publication of presentation slides
 - If consent is not provided, a minimum of 3 slides with key highlights will need to be provided (this cannot be an organisation or product brochure)