

Show Management Requirements

Please fill out the following form and return as soon as possible to make sure we include you in the show guide listing and have the appropriate names for booth exhibitor staff.

Company Name: _____Contact: _____

Please provide us with an updated company profile (30 words max) to be included in the exhibitor listing of the show guide:

Please choose the regionals you have registered for by checking the boxes with an ($\sqrt{}$) below and complete the necessary fields.

May 14, 2024 SAULT STE. MARIE, Delta Suites Sault Ste. Marie Waterfront

Your booth includes carpet, a draped/skirted 6' table, 2 chairs and two exhibitor badges and Wi-Fi and electrical.

Please indicate clearly below to make sure you have all the services needed for your booth space

ELECTRICAL: Yes 🗆 No 🗆	WI-FI INTERNET: Yes 🗌 No 🔲
CHAIRS: YES 🗆 # No 🛛	TABLE: Yes 🗌 No 🗌

Please list the two staff names for badge purposes, their position, e-mail, and cell phone numbers:

Name (1):	Cell #	Email:
Position:		
Name (2):	Cell #	Email:
Position:		

June 11, 2024 OTTAWA, Ottawa Conference & Event Centre

Your booth includes carpet, a draped/skirted 6' table, 2 chairs and two exhibitor badges and Wi-Fi.

Not Included in booth: Electrical services (Additional Fees will apply. Please specify if required and forms will be sent under separate cover).

Please indicate clearly below to make sure you have all the services needed for your booth space

ELECTRICAL: Yes I No Fee for service)	WI-FI INTERNET: Yes 🗆 No 🗀
CHAIRS: YES 🗆 # No	TABLE: Yes 🗌 No 🗌

Please list the two staff names for badge purposes, their position, e-mail, and cell phone numbers:

Name (1):	Cell #	Email:
Position:		
Name (2):	Cell #	Email:
Position:		

June 20, 2024 SUDBURY, Holiday Inn Sudbury

Your booth includes a draped/skirted 6' table, 2 chairs, two exhibitor badges, electrical and Wi-Fi

Please indicate clearly below to make sure you have all the services needed for your booth space

ELECTRICAL: Yes 🗌 No 🔲	WI-FI INTERNET: Yes 🗌 No 🔲
	TABLE: Yes 🗌 No 🗌

Please list the two staff names for badge purposes, their position, e-mail, and cell phone numbers:

Name (1):	Cell #	Email:
Position:		
Name (2):	Cell #	Email:
Position:		

October 16, 2024 KITCHENER, Bingemans Conference Centre

Your booth includes carpet, a draped/skirted 6' table, 2 chairs, two exhibitor badges and Wi-Fi internet.

Not Included in booth: Electrical (Additional Fees will apply. Please specify if required and forms will be sent under separate cover).

Please indicate clearly below to make sure you have all the services needed for your booth space,

ELECTRICAL: Yes 🗌 No 🗍 (Fee for service)	WI-FI INTERNET: Yes 🗌 No 🔲
CHAIRS: YES 🗆 # No	TABLE: Yes 🗌 No 🗌



Please list the two staff names for badge purposes, their position, e-mail, and cell phone numbers:

Name (1):	Cell #	Email:
Position:		
Name (2):	Cell #	Email:
Position:		

November 5-6, 2024 THUNDER BAY, Valhalla Hotel & Conference Centre

Your booth **includes** a draped/skirted table, 2 chairs, basic Wi-Fi internet, two exhibitor badges and electrical.

Please indicate clearly below to make sure you have all the services needed for your booth space,

ELECTRICAL: Yes 🗆 No	WI-FI INTERNET: Yes 🗆 No
CHAIRS: YES 🗆 # No 🛛	TABLE: Yes 🗌 No 🗌

Please list the two staff names for badge purposes, their position, e-mail, and cell phone numbers:

Name (1):	Cell #	Email:
Position:		
Name (2):	Cell #	Email:
Position:		

November 15, 2024 NIAGARA FALLS, Fallsview Casino and Conference Centre

Your booth includes a draped/skirted table, 2 chairs, two exhibitor badges and Wi-Fi.

Not Included in Booth: Electrical (Additional Fees will apply. Please specify if required and forms will be sent under separate cover).

Please indicate clearly below to make sure you have all the services needed for your booth space,

ELECTRICAL: Yes 🗌 No 🗍 (Fee for service)	WI-FI INTERNET: Yes 🗆 No 🗔
	TABLE: Yes 🗌 No 🗌

Please list the two staff names for badge purposes, their position, e-mail, and cell phone numbers:

Name (1):	Cell #	Email:
Position		
Name (2):	Cell #	Email:
Positon:		

PLEASE RETURN COMPLETED FORM to conference@wsps.ca