

APPLICATION FOR SPONSORSHIP AND/OR EXHIBITION

ABN: 17 008 393 440

Name		
Organisation		
Position		
Address		
Suburb	State	Postcode
Country		
Mobile	Email	
Company Website		
Are you a current SPA Financial Member?	YES	NO

N.B All correspondence will be sent to the person named on the application form.

SPONSORSHIP PACKAGES

All charges are shown in Australian dollars and include GST

MAJOR PARTNER: Exclusive opportunity	\$ 24,200
GOLD SPONSOR: Barista Stations	\$19,800
SILVER SPONSOR: Conference Dinner & Photo Booth	SOLD
BRONZE SPONSOR: Technology. Exclusive opportunity	\$11,000

SUPPORTING SPONSORS

CONFERENCE LANYARDS: Exclusive	\$6,600
CONFERENCE NAME BADGES: Exclusive	\$6,600
CONFERENCE SATCHEL: Exclusive	\$6,600
CONFERENCE HANDBOOK: Exclusive	\$6,600
CONFERENCE MOBILE APP: Exclusive	\$6,600
DAILY CATERING SPONSOR: Preferred day – Mon Tues Wed	\$4,400
CONCURRENT SESSION SPONSOR	\$2,200
SCROLLING BANNER AD – MOBILE APP	\$2,200
NOTE PADS AND PENS: Exclusive opportunity	\$2,200
BANNER DISPLAY	\$1,650
SATCHEL INSERT OR BRANDED ITEMS: 5 Opportunities	\$1,100

CONFERENCE HANDBOOK ADVERTISING

FULL PAGE ADVERTISEMENT (A5) 2 opportunities	\$1,100
HALF PAGE ADVERTISEMENT 2 opportunities	\$550

EXHIBITION BOOTH

FIRST EXHIBITION BOOTH 3m x 2m	\$2,640
ADDITIONAL EXHIBITION BOOTH 3m x 2m	\$1,540
TRESTLE TABLE MEZZANINE AREA	\$1,100

Booth preference in order 1	2	3
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EXHIBITOR REGISTRATION & SOCIAL FUNCTIONS

All charges are shown in Australian dollars and include GST

Exhibitor discounted Conference registration of \$440

SPA financial member Number

Day Exhibition Registration: \$110 per day

Welcome Reception at \$110

Conference Dinner at \$150

PAYMENT SUMMARY

TOTAL PAYMENT – SPONSORSHIP PACKAGES \$

TOTAL PAYMENT – EXHIBITOR REGISTRATION & SOCIAL FUNCTIONS \$

AMOUNT DUE \$

METHOD OF PAYMENT

Please pay using the following method. If you wish to pay by electronic transfer, please contact the conference team on conference@speechpathologyaustralia.org.au

VISA MASTERCARD

Name of cardholder:

Card number: . . .

Expiry Date: / CSV:

Signature of
cardholder:

I have read and agree by the [Terms and Conditions](#) outlined.

Speech Pathology Australia

ABN: 17 008 393 440

TERMS AND CONDITIONS SPEECH PATHOLOGY 2023 NATIONAL CONFERENCE

1. By completing and submitting a booking form, you agree and understand the terms and conditions stated below.
2. Sponsors/Exhibitors shall be bound by the rules and regulations set forth herein and by such amendments or additional rules and regulations which may be established by Speech Pathology Australia. Reference to the Speech Pathology Australia National Conference and Exhibition shall be deemed to include the endorser: The Conference Planning Committee, the managing directors of the trade Exhibition and any duly authorised representative, agent or employee of the foregoing.
3. **Speech Pathology Australia reserves the right to refuse any advertisements, endorsements or sponsorship of products or services where these do not align with the profession's scope of practice and/or evidence based practice.**
4. No Exhibitor shall exhibit or permit to be exhibited in the space allotted to them any programs or services other than those specified in the Booking form.
5. Space rental shall include both sizes specified in the application contract, uniform identification sign showing company name, in letters on the fascia. Width of all spaces shown in the official floor plan is from centre of side rails and depth is overall measurement from face of the front post to face of rear post. Speech Pathology Australia reserves the right to alter or move rented space where deemed necessary. Exhibitors must obtain permission from Speech Pathology Australia if they wish to build outside this space.
6. An exhibit shall not obstruct the view on adjoining exhibits nor be operated in any manner objectionable to other Exhibitors. All lighting within the exhibit must be arranged and operated so as not to be distracting to adjacent Exhibitors. VCRs, radios or other sound devices operated in an objectionable manner in the opinion of Speech Pathology Australia shall be prohibited.
7. All Exhibitors will be confined to the space provided and shall not allow any display material to be hung from or applied to any building fixture; no permanent adhesives or paint should be applied to, or any holes drilled in the building or display partition. Particular care should be taken with protection of existing floor covering from chemical, oil or paint spillage and excessive concentrated weight. Any damage shall be entirely at the Exhibitor's cost.
8. All materials used for decorative purposes shall be flameproof. Explosives and inflammable materials which conflict with the Underwriter's Fire Prevention or Fire Department rules shall not be permitted.
9. Installation and dismantling of the exhibit material must conform to the timetable specified.
10. The Exhibitor hereby agrees not to contract for, nor to use, any services in connection with its exhibit within the venue, except such as shall be made available or approved by Speech Pathology Australia. Not less than 30 days before the opening date of the Exhibition, the Exhibitor shall supply to Speech Pathology Australia the names of any persons or organisations other than those designated as official contractors, who are proposed for the performance of any services to the Exhibitor, and Speech Pathology Australia will promptly notify Exhibitor of its approval or otherwise of such selections.
11. The Exhibitor shall not permit exhibitions, raffles, donations or other promotional measures that require guest to be present at a specified location and time, and all unusual promotional plans must be approved by Speech Pathology Australia no later than 30 days prior to the Conference. Catalogues, souvenirs, literature, printed matter or any other items to be distributed at the Exhibition may be subject to approval by Speech Pathology Australia and any distribution must be made from the Exhibitor's space. Any material not approved by Speech Pathology Australia shall not be distributed.
12. Admission will be by the Speech Pathology Australia name badge only. Identification badges are **not transferable**.
13. Rights of an Exhibitor shall not be assignable to any other company or person.
14. No Exhibitor shall have the right prior to closing of the Exhibition to pack or remove articles or exhibit without the permission and approval in writing from Speech Pathology Australia.
15. A 25% deposit must be paid at the time of booking, with the balance on or before the 21st April 2023. Cheques shall be made payable to Speech Pathology Australia and mailed to the address shown on the Booking form. A booking is not confirmed until payment has been made and Speech Pathology Australia have issued a receipt of payment.
16. The Exhibitor shall have an authorised representative present at the Exhibition throughout all exhibit periods and during the installation and dismantling of the exhibit. The name of the authorised representative shall be furnished to Speech Pathology Australia not less than 30 days before the opening date of the Conference.
17. It is expressly understood and agreed by the Exhibitor that he/she will make no claim of any kind against the CPC, Speech Pathology Australia, or contractors to Speech Pathology Australia for any loss, damage, theft or destruction of goods, nor for any injury that may occur to him/herself or his/her employees while in the venue, nor for any damage of any nature, or character whatsoever, and without limiting the foregoing, including any damage to his business by reason of the failure to provide space for an exhibit or removal of the exhibit, or for any action of the CPC or Speech Pathology Australia in relation to the exhibit or Exhibitor, and the Exhibitor shall be solely responsible to its own agents and employees and to all third persons, including invitees and the public for all claims, liabilities, actions, costs, damages, and expenses arising out of or relating to the custody, possession, operation, maintenance, or control of said leased space or exhibit, for negligence or otherwise relating thereto, and said Exhibitor does hereby indemnify and hold harmless the CPC, contractors to Speech Pathology Australia, or Speech Pathology Australia, against any and all such claims as may be asserted against it.
18. Should any contingency interrupt or prevent the holding of the Exhibition, Speech Pathology Australia will return such portion of the amount paid for space as may be determined to be equitable by Speech Pathology Australia, after deduction of such amounts as may be necessary to cover expenses incurred by Speech Pathology Australia in connection with the Exhibition. If for any reason Speech Pathology Australia determines that the location of the Exhibition should be changed or the dates of the Exhibition altered, no refund will be made but Speech Pathology Australia shall assign to the Exhibitor, in lieu of the original space, such other spaces as Speech Pathology Australia deems appropriate and the Exhibitor agrees to use such space under the same rules and regulations. Speech Pathology Australia shall not be financially liable or otherwise obligated in the event the Exhibition is cancelled, postponed or relocated except as provided herein.
19. Upon acceptance of this application by Speech Pathology Australia, it shall be a legally binding contract between the Exhibitor and Speech Pathology Australia, provided that either party may cancel this contract on condition that written notice of such cancellation is received by the remaining party at least 60 days prior to the scheduled opening date of the Conference as provided herein; and further provided that full amount of rental paid will be refunded only on condition that such cancellation is made by Speech Pathology Australia.
20. Speech Pathology Australia shall have the power to adopt and enforce all Conference attendance rules and regulation and all rules and regulations with respect to the kind, nature and eligibility of Exhibitors adopted by it or set forth herein, and its decision on any matters which may arise hereunder shall be final.
21. Force Majeure. Under the conditions of force majeure which also includes strike, lock-out, closure, riots, Speech Pathology Australia reserves the right to alter dates and opening/closing times or to even cancel the Exhibition.
22. All moving parts of machinery forming parts of a stand or exhibit shall be securely fenced and comply with any requirements of the Work Cover Authority.
23. All fees quoted for the Exhibition and sponsorship are in Australian Dollars and will include Australian Goods and Services Tax. ABN 17 008 393 440.
24. Exhibitor information will only be used for the purposes (primary and secondary) which are permitted by the Information Privacy Act 2000, and we will take reasonable steps to ensure that we make the Exhibitor or sponsor aware of how we use the information. We may use your company information in a variety of ways including:
 - » Updating you with Conference information
 - » Invoicing
 - » Maintaining our relationship with you
 - » Assisting you with future business
 - » Provision of an attendees list
 - » Conference registration.
25. COVID policy - Exhibitors are to ensure Hand sanitiser is available at their stand social distancing is ensured. Any staff unwell should report to the conference registration desk.
26. Cancellation Policy - Exhibition
 - » If notification is made within 3 months of the event, full refund of payment less \$220 administration fee if the stand can be sold to another party.
 - » 50% of full payment if notification is within 60 days of the event
 - » No refund within 59 days of the event
27. Cancellation Policy - Sponsorship
 - » 3 months prior. Full refund of payment less \$330 admin fee if sponsorship can be sold to another party.
 - » 50% of full payment if notification is within 60 days of the event
 - » No refund within 59 days of the event