



## Submission Process and Criteria for Presentations – OTAUS 2023

*The following guidelines have been developed to assist you with submitting a presentation for the 30<sup>th</sup> National Conference and Exhibition 2023.*

### 1. PRESENTATION TYPES

Authors will be required to indicate their preferred presentation type from the following options when submitting an abstract.

#### Oral Presentation

Oral Presentations will be notified of their length of presentation time in the acceptance notifications sent to presenting authors. Oral presentations will be 10 minutes in length, comprising of 8 minutes for presentation and 2 minutes for questions. Extended Oral Presentations will be 15 minutes in length (12 minutes presentation, 3 minutes Q&A). Abstracts not selected for Oral Presentation may be eligible for an ePoster Display.

#### ePoster

Electronic Posters (ePosters) will be prominently displayed at the Conference. Full instructions of the format and display will be detailed within acceptance notifications sent to nominated presenting authors.

A selection of ePosters will be accepted to be presented as an ePoster Spotlight. ePoster Spotlights will be 4 minutes of oral presentation speaking to the Electronic Poster Display.

#### Occupation Station

A small number of occupation stations will be included in the Conference Program. These sessions will be 25 minutes in length and will engage participants in doing an occupation / activity and the presentation will focus on the therapeutic use of this occupation / activity in practice and the theory supporting its use. For more information on how to structure an Occupation Station abstract, click [here](#)

#### Workshop

A small number of workshops will be included in the Conference Program. Workshops will be 45 minutes in length. A focus for these sessions is high audience engagement. The methods/approach section of your abstract should include adequate detail of how the audience will be engaged, including a minimum of 50% of allocated time in active interaction, and should involve more than questions from the audience. Authors submitting abstracts for workshops need to be aware that if their abstract is not accepted it will not be considered for any other presentation category.

#### Conversations That Matter

A small number of topics can be accepted into the conference program. Facilitated in a round table 45-minute discussion on specific OT-related topics.

#### Scientific Research Panel:

Opportunity for a few OTs to speak from multiple perspectives on topical areas in scientific research. They will be 30 minutes in total, comprising of 20 minutes discussion from the panel with 10-minute Q&A



## 2. ABSTRACT STRUCTURE

<b>Oral Presentation or ePoster</b>	<b>Workshop, Scientific Research Panel, Conversations that Matter, Occupation Station</b>
<p><b>Title</b></p> <p>The title should be as brief as possible but long enough to clearly indicate the nature of the abstract. Only capitalise the first letter of the title and any proper nouns. Do not abbreviate ‘occupational therapy’ or ‘occupational therapist’, and do not use any abbreviations or acronyms. The title will be used for printing in the final program.</p>	<p><b>Title</b></p> <p>The title should be as brief as possible but long enough to clearly indicate the nature of the abstract. Only capitalise the first letter of the title and any proper nouns. Do not abbreviate ‘occupational therapy’ or ‘occupational therapist’, and do not use any abbreviations or acronyms. The title will be used for printing in the final program.</p>
<b>Abstract (maximum of 250 words)</b>	<b>Abstract (maximum of 250 words)</b>
Introduction/Rationale	Introduction (Please ensure the introduction includes a statement to justify the topic matter)
Objectives	Learning objectives
Method /Approach	Educational methods
Results /Practice Implications	Relevance to occupation therapy knowledge and practice
Conclusion	

### Abstract requirements:

- References are not required. If you wish to include them, they must be included in the body of your text and included in the 250-word count
- Special symbols and formatting are to be used sparingly. Once your submission is complete, please read your abstract in full to ensure the symbols are displayed correctly, and if not, please click on the “Special Character” icon on the screen to see the list of available characters to insert.
- Do not use tables or figures
- Proposed studies/presentations should be significantly advanced or completed at the time of abstract submission. The abstract should make clear the status of the research – completed research will present full results (including statistics or themes)
- Do not include authors names, institution, or other identifiers in your abstract text as all abstracts will be blind reviewed.
- Any abstracts exceeding the word limit and not using the above format will not be accepted.



### 3. THEMES

**Themes include:**

- Aboriginal and Torres Strait Islander people/ communities
- Ageing well
- Assistive technology / adaptive equipment/ environmental modifications
- Cancer/ palliative care
- Children, youth and families
- Community level practice / community development
- Consumer Perspective
- Driving/ community mobility
- Disability, policy and practice
- Economic evaluation / cost-effectiveness
- Entrepreneurship / business development
- Health promotion/ population health
- Knowledge translation / bringing evidence into practice
- Mental health/ mental illness and recovery
- Musculoskeletal / hand therapy
- Neurosciences
- Occupational rehabilitation
- Occupational science
- Occupational therapy education \*(Tertiary education of OT's)
- Primary health care
- Rehabilitation
- Emerging practice areas
- Research methods
- Rural and remote practice
- Social and critical perspectives / occupational justice
- Scope of practice - e.g. Advanced, emerging or changing scope of practice or scope of practice
- Using technologies for participation



## 4. METHOD TYPE

### **Nominate Method Type**

#### **Quantitative Research:**

The Quantitative Research category generally involves reporting of numbers or data collected using recognised scientific methodology specific to the research questions. Examples include; clinical trials, single case experimental design studies, validity or reliability testing, biomechanical studies, surveys, epidemiological studies, predictive studies, etc. the data generated is usually analysed statistically.

#### **Qualitative Research:**

The Qualitative Research category relates to the development of theories or interpretations of human behaviour or experience. Recognised qualitative methodologies are used (e.g. phenomenology, ethnography, grounded theory) using data collection methods such as in-depth interviews, participant observation, focus groups etc.

#### **Review Paper:**

Review papers adopt a recognised approach to searching for and synthesising literature. Examples of recognised review approaches include Systematic Reviews and Scoping Reviews. The approach taken should be explicit and reproducible. Narrative reviews tend to be more subjective, so are best submitted in the “Other” category. Authors who are accepted to present Review Papers as an oral Presentation will be required to focus their presentation on implications for practice rather than on detailed description of method.

#### **Mixed Methods Research:**

Mixed methods research uses multiple ways to explore a research problem. The design can be based on either or multiple perspectives, with data collection involving any technique available to researchers including but not restricted to qualitative research, quantitative research, indigenous knowledge and empirical research. Mixed methods can be used to explain and interpret, explore a phenomenon, to serve a theoretical perspective to address a question at different levels and to address or service a theoretical purpose. Papers should explain and justify their use of mixed methodologies.

#### **Practice Note:**

Abstracts in the Practice Note category will address timely issues in practice settings, practice guidelines or emerging interventions areas, or will express practice opinion that is supported by theory and evidence from the literature. Examples include descriptions of practice innovations, advocacy efforts, new technologies or products, introductions to new interventions, description of empirically and/or theoretically derived programs, or scholarly opinion or forums on topic requiring discussion in the practice setting. Practice Notes may or may not include case studies.

#### **Other:**

The other category includes topic where no formal research methodology was used. For example: A report of an event or professional trip (e.g. to an overseas country), policy development, a position statement, etc.



## 5. AUTHOR NAME AND AFFILIATION

Enter the names of all authors (including yourself, if you are an author) in the order in which they should appear in the printed text. Names omitted here will NOT be printed in the author index or the final program. Please ensure the spelling of their names and affiliations is correct. Presenters indicate which author/s will present the abstract. A maximum of two presenters are permitted for oral presentations. Only one presenter is permitted for ePoster presentations.

## 6. PRESENTER BIOGRAPHY

Provide a 2-3 biography (maximum of 100 words) of the presenting author/s to be provided to the Session Chair to introduce the presentation. Biographies should be provided in third person (for example *“Mary is an occupational therapist at ABC limited”*).

## 7. PERMISSION TO PUBLISH

Confirm (Yes/No) if you agree to your abstract being published in 2023 National Conference material.

## 8. CONFLICT

Indicate (Yes/No) of any financial or other interests or associations that might pose a conflict of interest to the paper being submitted. This includes situations where the presentation involves a product or service the presenter/s sell / intend to sell for a profit. [Note that the presence of a conflict of interest does not automatically disqualify the abstract from being accepted.]

## 9. ETHICS APPROVAL

Indicate (Yes/No/NA) if they have received ethics approval for the study that the paper reports on. If the answer to this question is ‘No’, please indicate (Yes/No) if this was a quality improvement exercise, rather than a research study.

‘Not applicable’ (N/A) should only be used for methods that do not involve primary data collection from people (e.g. a systematic review) or papers that do not describe a research study (e.g. practice note).



## 10. REVIEW CRITERIA: WORKSHOP, SCIENTIFIC RESEARCH PANEL, CONVERSATIONS THAT MATTER & OCCUPATION STATION ABSTRACTS

The following will be used by reviewers when marking your abstract submission for OTAUS 2023.

### **Quality of the Presentation Content**

There is substantial information that is appropriate to the content

- Introduction OR rationale
- Objectives / Learning objectives
- Method OR approach
- Results OR practice implication
- Conclusion
- Evidence of approach for audience engagement

### **Educational Value**

- Interest and appeal to an occupational therapy audience (eg. needs to be heard, occupation-based content, describes historical perspective)
- Important contribution to practice, research, theory or knowledge
- Novel or innovative contribution (e.g., current trends or new ideas)
- Likelihood of audience learning and contributing through active engagement

### **Quality of Written Abstract**

- Self-contained (i.e. should not include abbreviations, acronyms, quotes or reference citations unless essential) and concise/specific (i.e. each sentence is maximally informative, especially the lead sentence)
- Coherent and readable (i.e. written in logical sequence, use of clear vigorous prose, use of the active not passive voice)



## 11. REVIEW CRITERIA – ALL OTHER PRESENTATION TYPES

The following will be used by reviewers when marking your abstract submission for OTAUS 2023.

### **Quality of the Presentation Content**

There is substantial information that is appropriate to the content

- Introduction OR rationale
- Objectives / Learning objectives
- Method OR approach
- Results OR practice implication
- Conclusion

### **Educational Value**

- Interest and appeal to an occupational therapy audience (eg. needs to be heard, occupation-based content, describes historical perspective)
- Important contribution to practice, research, theory or knowledge
- Novel or innovative contribution (e.g., current trends or new ideas)

### **Quality of Written Abstract**

- Self-contained (i.e. should not include abbreviations, acronyms, quotes or reference citations unless essential) and concise/specific (i.e. each sentence is maximally informative, especially the lead sentence)
- Coherent and readable (i.e. written in logical sequence, use of clear vigorous prose, use of the active not passive voice)