

TIPS FOR GROUP REGISTRATION

To ensure the registration process for the group is as smooth as possible, please read the following tips:

Tip 1 Collate all the details you need before you start the registration form.

(See page 2 of this document for the questions in the group registration process. You could circulate this to your group and have them complete the information so it is handy for you in the online registration process)

- **Tip 2 Once you start filling in the registration form, don't stop or exit the form.** Like most systems containing personal information, it will time out if you leave it idle for too long.
- **Tip 3 Complete the details for the group coordinator first.** This will be the person who will be sent the invoice and is responsible for coordinating payment. If the group coordinator is not attending the conference, you will be able to indicate this and enter their details separately.
- Tip 4 Be sure to check all the details of each registration, in particular their name and unique email address.
- **Tip 5** Make sure you know which way your organisation prefers to pay before you start the registration form. You can select either credit card or invoice for EFT payment. Payment must be made in one (1) single transaction. The tax invoice will be sent to the group coordinator only.



This is a list of the questions asked during the group registration process. To assist the group coordinator in completing the group registration, this document could be provided to each delegate in the group to complete their own details and return to the group coordinator.

Contact Details

Title	
First Name	
Last Name	
Position	
Organisation	
Email Address	
Mobile	
Postal Address	
Dietary	
Requirements	

Aboriginal or Torres Strait Islander Origin

- o Aboriginal and Torres Strait Islander
- Torres Strait Islander
- o Neither
- Prefer not to disclose

Data Collection and Processing Consent

As a part of the registration process, you will be required to provide personal details. The collection of data at Occupational Therapy Australia is being handled with full and proper respect for the privacy of our customers. For more detail, please refer to OTA's Privacy Policy. Your details may also be provided to the Perth Convention and Exhibition Centre if you have disclosed any dietary, mobility or other requirements that will require special attention from the venue staff.

 \circ ~ I give consent for my data to be collected

Registration Type

In-Person Registration

- \circ Member
- o Non-Member
- o New Graduate Member
- o Student Member
- o Student Non-Member

Please note that group discounts are not eligible for day registrations.



Featuring: Knowledge Translation, Paediatrics, Older Persons, Disability, and Emerging & Innovative Practices

[FOR MEMBER REGISTRATION TYPES] Please indicate the association which you are a member of:

- Occupational Therapy Australia (OTA) provide membership number, if available:
- An International Occupational Therapy Association

How did you hear about the Conference?

- o Ambassador
- The Occupational Therapy Australia website
- Attended previous Occupational Therapy Australia Events
- Direct Email from Occupational Therapy Australia
- OTA's Connections Magazine
- Colleague Recommendation / Word of Mouth
- Social Media (*Facebook / Instagram / LinkedIn / Twitter)
- o Industry Publication or Newsletter
- \circ Other

If you selected 'Other', we'd love to know where you heard about the Conference below:

What was your primary motivation for attending the conference?

- o Convenient way to meet my CPD requirements in a condensed timeframe
- For my own professional development opportunity
- o Program content
- Expected as part of role
- Networking
- To meet with exhibitors/suppliers
- Reputation of Occupational Therapy Australia's events
- o Invited/participating in the program
- o Other

Motivation for attending - Other (Please specify)

How many years have you been an OT?

- \circ I am currently studying OT
- o 1 2 years
- 3 5 years
- o 6 10 years
- o 11 19 years
- \circ 20+ years
- o I am not an OT



Perth Convention & Exhibition Centre 13-14 June 2024



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What setting/s do you currently work in?

- o Acute Care /Hospital/Rehabilitation (Public)
- o Acute Care/Hospital/Rehabilitation (Private)
- o Community Health
- o Policy/Government
- o Primary Health
- o Private Practice (Owner)
- o Private Practice (Employee)
- o Research and Higher Education
- o Other

If you work in another setting, please specify:

What is/are your main area/s of practice or interest?

- o Aged care / older persons health and wellbeing
- o Assistive technology and home modifications
- o Neurodiversity
- o Disability
- o Driving
- o Hand therapy
- o Medicolegal practice
- o Mental health
- o Occupational rehabilitation
- o Oncology
- o Paediatrics
- o Pain management
- o Palliative care
- o Supervision



SOCIAL FUNCTIONS

Student & Early Career Networking Drinks

Wednesday 12 June 2024 6:00pm - 7:30pm Small Print, Print Hall, 125 St Georges Terrace, Perth

Join your fellow Students and Early Career Graduates the night prior to the Conference for an informal get together hosted by Occupational Therapy Australia. Arrival drink and light refreshments included.

A ticket to the Student and Early Career Networking Drinks is included in all Student and New Graduate registrations. Please indicate your attendance by checking the box below.

This is a delegate only function, and no guest tickets are able to be purchased.

Welcome Reception

Thursday 13 June 2024 5.30pm - 7.00pm Spring! 16 Queen Street, Perth

Join us for the Welcome Reception, just 900m (13-minute walk) from the Perth Convention and Exhibition Centre. This is a great opportunity to network with fellow delegates, sponsors and exhibitors following day 1 of the Conference, and explore a little bit of what Perth has to offer! Spring! is located within the former Flour Factory heritage-listed space, inspired by all things Latin American showcased throughout its food, drink and atmospheric offering.

A ticket to the Welcome Reception is included in all full delegate registrations however please confirm your attendance below.

Tickets for day delegates and guests can be purchased for AUD\$85.00.



PERMISSIONS / REQUIREMENTS

Photography and Videography Permission

There will be photography and videography taking place at the Conference for the purpose of marketing materials. Please indicate your consent below.

Those who indicate no will be provided a different coloured lanyard at the Conference to identify this to the photographer and videographer.

- Yes, I agree to the onsite photography and videography
- No, I DO NOT agree to the onsite photography and videography

Visibility on Mobile App and Virtual Event Portal

Your name will appear in the list of delegates on the Attendee App and Virtual Portal for the purpose of connecting with other delegates, sponsors and exhibitors.

By Opting Out below, you will not appear on the list of delegates and will not be able to be contacted by other delegates, sponsors and exhibitors.

- I would like to Opt In share my contact details.
- I would like to Opt Out do not share my contact details.

Accessibility Requirements

If you have any accessibility requirements that we should be aware of to assist with your participation in the Conference, please detail them below:

Registration Queries

Please advise of any queries that you have for Occupational Therapy Australia and a member of the team will come back to you shortly.