

**COURIER DELIVER TO:**  
**HILTON QUEENSTOWN**  
**79 Peninsula Road**  
**KELVIN HEIGHTS**



Hotel Loading Dock

**Hours:** 7:00am – 5:00pm Monday to Friday

**Attention:** Receiving/Loading Bay  
**Event:** NZOA May 2020 Conference  
**Date:** 2020-05-20

**Company Contact on the Day:**

**Article #**

**of total**

Sender Name:	
Company:	
Address:	
Contact Phone No:	
Courier Company:	
Contents/number of bottles:	

**\*\* PLEASE NOTE HILTON QUEENSTOWN DOES NOT PROVIDE AN IMPORTER OR CUSTOMS CODE TO INCOMING AND OUTGOING PACKAGES. PLEASE ENSURE YOU ORGANISE THIS PRIOR TO ORGANISING COURIERS AND FREIGHT \*\***

HILTON QUEENSTOWN does not accept any responsibility for items held in transit on the premises. Due to limited storage areas goods must be removed immediately after the completion of your event.  
A consignment note must be completed by the organizer and courier service arranged. The Hotel is not authorized to fill out consignment notes or arrange couriers