

Module One: Establishing & maintaining a successful practice

Date/s: 4 & 11 November 2020

Time: 5.00 – 7.00pm

Module	Topics & learning objectives	Facilitator
Workshop One 4 November	<p>The business of being a Barrister</p> <ul style="list-style-type: none"> Identify business fundamentals that will enhance your practice at the Bar, including business planning, the different flows and their impacts on your bottom line and your reputation; Enable you to navigate the first few years at the Bar when everything needs your attention yet doesn't always get your focus; Understand core concepts (including business planning, risk, marketing, communications) that streamline the business aspects of your practice so that you can concentrate on the Law. <p>Current billing and cost practices</p> <ul style="list-style-type: none"> Understand technical issues surrounding <i>The Legal Profession Uniform Law</i> Identify and understand Disclosure obligations, Gain the skills to manage Costs agreements well, Utilise tools and systems for payment obligations, and recovery of fees, Identify and understand the issues for barristers in respect to costing 	<p>Lester Fernandez, <i>Barrister, Forbes Chambers</i></p> <p>Sean Docker, <i>Barrister, University Chambers</i></p> <p>Paul Taylor, <i>Principal, Pattison Hardman</i></p> <p>Charles Ackroyd, <i>Principal, Pattison Hardman</i></p>
Workshop Two 11 November	<p>Legal project management for junior lawyers – the critical skills you were never taught in law school</p> <ul style="list-style-type: none"> Overview of Legal Project Management (LPM) How LPM is embedded into the Uniform Barristers Rules Using planning and estimating to provide clarity and accountability Who are your stakeholders (clients, solicitors, courts and others), and how to manage their expectations Effective delegation, team work and ensuring quality 	<p>Adjunct Associate Professor Peter Dombkins, UNSW Law, and Director, PwC Australia – New Law</p>