

## CONFERENCE REGISTRATION TERMS &amp; CONDITIONS

## 1. CONFERENCE ORGANISERS

**Elder Abuse Action Australia Limited (EAAA)** ABN: 58 625 915 835 is the 'organiser' of the 7th National Elder Abuse Conference 2022, the 'conference'. **Council of the Ageing Tas Inc (COTA Tas)** ABN: 71 718 804 307 is the local conference partner and co-host. w

The 7th National Elder Abuse Conference will be delivered at **Wrest Point Conference Centre**, Hobart Tasmania 14-16 February 2022 and will be presented as a hybrid conference with both in person and virtual delegates.

## 2. REGISTRATION

## 2.1. Conference Attendance

All conference delegates (in person and virtual) must register via the online delegate registration portal. Registrations cannot be shared and the attendee must be the delegate named on the registration.

## 2.2. Registration Ticket Types

## IN PERSON ATTENDANCE

DELEGATE REGISTRATION	EARLY BIRD	FULL PRICE
Standard Registration (inc Welcome Function)	\$ 690.00	\$ 790.00
Concession / Student Registration (inc Welcome Function)	\$ 590.00	\$ 690.00
Day Registration Monday	\$ 325.00	\$ 375.00
Day Registration Tuesday	\$ 325.00	\$ 375.00
Group Registration - 4+ Delegates	N/A	\$ 690.00

## FUNCTION TICKETS

Welcome Function Ticket	N/A	\$ 100.00
1/2 Day Community Workshop (Wednesday 16 Feb 2021)	N/A	\$ 77.00

## VIRTUAL ATTENDANCE

## DELEGATE REGISTRATION

All Access Delegate Pass	N/A	\$ 390.00
Plenary Only Delegate Pass	N/A	\$ 275.00

All prices are in Australian Dollars and include 10% GST.

Delegate registrations open Wednesday 25 May 2021 and close midnight Friday 11 February 2022.

The Early Bird pricing option on selected ticket types is available until midnight Friday 15 October 2021.

## 2.3. Payment of Fees

Payment must accompany all registrations and be made in full prior to the commencement of the conference.

The available payment options are:

- Credit Card via the registration portal checkout
- Electronic funds transfer (EFT)

Cards accepted for online payment are Mastercard, Visa and American Express. A processing fee of 3.5% applies for American Express credit cards.

EFT payment must be made within 14 days of the invoice date and must be received prior to the conference dates. Remittance advice must be forwarded by email to [enquiriesneac2022@nectarcc.com.au](mailto:enquiriesneac2022@nectarcc.com.au)

Early Bird tickets must be paid in full by midnight 15 October 2021, and all unpaid Early Bird registrations will default to full price due at this time. Full Price tickets must be paid in full by midnight 11 February 2022.

#### 2.4. Confirmation of Registration

Registrations will be acknowledged by email to the address nominated during the registration process. A tax invoice will be attached to this email. If you have not received confirmation within seven days, please contact [enquiriesneac2022@nectarcc.com.au](mailto:enquiriesneac2022@nectarcc.com.au)

#### 2.5. Substitutions

Attendees who are unable to attend the conference are welcome to nominate a substitute delegate up until and including 31 January 2022 at no extra cost.

Please contact the event team at [enquiriesneac2022@nectarcc.com.au](mailto:enquiriesneac2022@nectarcc.com.au) as soon as possible so that we can make arrangements for substitution.

**ALL** registrations (both in-person or virtual) cannot be shared - one registration per delegate.

#### 2.6. Cancellation policy

In-Person conference registrations can be cancelled and a refund of registration fees less a cancellation administration fee of \$250 will be made if written cancellation via [enquiriesneac2022@nectarcc.com.au](mailto:enquiriesneac2022@nectarcc.com.au) is received by 31 December 2021.

If you would like to request a refund, please email [enquiriesneac2022@nectarcc.com.au](mailto:enquiriesneac2022@nectarcc.com.au). All refunds will be made within 3 to 7 business days and if you have not received a refund within that time period, please contact us.

No refunds will be given for cancellations received after the 31 December 2021 however exact substitutions will be possible up to 7 February 2022.

Refunds from any deposits forwarded to hotels, tour companies or other related business will be at the discretion of the supplier.

#### 2.7. Function Tickets (In-Person Delegates Only)

##### **Welcome Function**

A Welcome Function ticket is included in Standard and Concession / Student registrations only. Day Registrations do not include a Welcome Function ticket.

Additional Welcome Function tickets are available for purchase for day delegates and guests accompanying a conference delegate.

##### **½ Day Community Workshop**

The ½ Day Community Workshop is a stand-alone event and is not included in a conference registration.

Workshop attendees must purchase a ½ Day Community Workshop ticket available via the delegate registration portal.

#### 2.8. Privacy Policy

By completing this registration form, you acknowledge the details supplied by you may be made available to the conference organisers, and any suppliers working on the event (for the purpose of your involvement). A delegate listing with contact details is not published.

### 3. PROGRAM

#### 3.1. Program Alterations

The conference organisers reserve the right to make alterations to the arrangements of conference/event as published, either before or during the conference/event.

### 3.2. Speakers' Views

Views expressed by the speakers are their own. The 7th National Elder Abuse Conference and its organisers cannot accept liability for advice given, or views expressed by any speaker at the conference/event, or any material provided to delegates.

### 3.3. Viewing Platforms

The 7th National Elder Abuse Conference is being delivered hybrid, and as such, the conference organisers will provide clear guidelines on best-operating systems to use for optimum participation in the event for both sponsors and attendees. The conference organisers will not take responsibility or accept requests for a refund if the guidance for viewing is not followed.

### 3.4. Imagery / Footage

All delegates (in-person & virtual) participating in this conference acknowledge and agree to grant the conference organisers the right to record, film, live stream, photograph, or capture you in any media now available or hereafter developed and to distribute, broadcast, use, or otherwise to disseminate, in perpetuity, such media without any further approval from you.

### 3.5. Conference Code of Conduct

Our event will present opportunities to learn, share knowledge and network. We believe the event should represent a safe, enjoyable and inclusive environment for all people, irrespective of gender, race, ethnicity, age, sexuality, religion, disability, socio-economic background, experience, or lived experience. No one should be subject to any harassment, bullying or abuse. Any such behaviour will not be tolerated, and the organisers will take action deemed necessary to ensure it does not recur. This may include immediate removal from the event and a prohibition from attending future events held by the conference organisers. Inappropriate conduct or behaviour can be reported to the registration desk at any time during conference hours.

### 3.6. COVID-19 Safe Event

The hybrid format enables limited in person participation (physical presence) as well as remote participation through an online platform. This event is being run according to the Tasmanian Government COVID Safe Event Guidelines at the time of the event.

If you are planning to attend in person you agree to the following conditions of attendance:

- comply with the COVID Safe Event Guidelines at the time of the event
- follow any requests or instructions from venue or the event organisers
- keep 1.5 metres away from other wherever possible
- avoid physical greetings such as handshaking, hugs and kisses
- practice good hygiene

Delegates are requested to not attend if they have

- fever or symptoms of respiratory infection (cough, sore throat, shortness of breath)
- return from overseas in the last 14 days
- been in close contact with a confirmed case of COVID-19 (coronavirus) in the last 14 days

You also agree to having your contact information provided to public officials from the Tasmanian Government on request. For further information please visit the Tasmanian Government website.

## 4. POSTPONEMENT, CANCELLATION OR INTERRUPTION

### 4.1. Postponement of conference

In the event of it being found necessary, for whatever reason, that the conference/event be postponed or rescheduled, the organisers shall not be liable for expenditure, damage or loss incurred by the delegate.

Existing registrations will automatically be transferred across to the rescheduled conference.

#### 4.2. Cancellation

In the unlikely event of the conference/event being cancelled by the organisers, a full refund will be made less any credit card fees. Liability will be limited to the registration fee paid by the delegate.

#### 4.3. COVID19 Travel Restrictions

In-person delegates unable to attend the conference/event due to COVID19 related travel restrictions, will be able to attend the conference as virtual delegates. Upon request, registrations will be transferred to an 'All Access' Virtual Delegate pass.

The 7th National Elder Abuse Conference and its organisers are not responsible for any travel costs incurred by the delegate. It is the responsibility of the delegate to arrange appropriate insurance cover in connection with their attendance at the conference/event.

#### 4.4. Liability

In the event that a delegate is unable to attend the conference/event for any other reason (not COVID19 related travel restriction), the 7th National Elder Abuse Conference and its organisers are not responsible for any costs incurred by the delegate. It is the responsibility of the delegate to arrange appropriate insurance cover in connection with their attendance at the conference/event.

The 7th National Elder Abuse Conference and its organisers do not accept responsibility for any loss, costs, charges or fines incurred by delegates in the process of attending the conference.

#### 4.5. Force Majeure

The conference organisers shall not be liable for any loss caused by the cancellation of all or part of the 7th National Elder Abuse Conference where such cancellation is due to Force Majeure. The organisers will use all reasonable efforts to conduct the conference despite the intervention or occurrence of any such cause.

In this clause, Force Majeure means circumstances which are beyond the reasonable control of the the conference organisers and which are reasonably likely to affect the conference organisers successful delivery of the 7th National Elder Abuse Conference or would make it inadvisable, impracticable, illegal, or impossible for a party to perform its obligations as originally contracted under this Agreement, including: fire, flood, earthquake, extreme adverse weather conditions, failure of electric power, gas, water, or other utility service, collapse of building structures, widespread disease or other public health emergency (including pandemic or epidemic), strike or other industrial action, the outbreak or declaration of war, act of terrorism, revolution or government orders or action (including the declaration of a State of Emergency).

If, as a result of Force Majeure, the conference organisers cancel the Event/s, the conference organisers shall use reasonable commercial endeavours to reschedule the Event.

Without prejudice to its obligations the conference organisers accept no liability and will not be liable for any compensation where the performance of its obligations under this Agreement is affected by Force Majeure.

### 5. ACCOMMODATION

#### 5.1 Payment

Credit Card details are required as a guarantee at the time of booking. Full prepayment is required and will be charged to Individual credit cards at 48 hours prior to arrival.

A surcharge of 2.2% is applicable to AMEX payments, no surcharge will apply to VISA and MC Payments.

#### 5.2 Cancellation

Cancellation fees are at the discretion of the hotel

No Show: First night's accommodation will be charged

### 5.3 Additional Person

Rates are based on single/twin/double occupancy of a room. Additional charge of \$40.00 per extra adult per night applies, no more than a total of three adults or four people (Including children) per room (depending on room configuration). Additional charge of \$20.00 per child between 3 and 11 years of age.