

# POSTER PRESENTATION GUIDELINES

# **Specifications for Poster Presentations**

- Posters will be limited to one side of a 1.8m (high) x 1.2m (wide) poster board
- Posters must be **Portrait** in orientation. The recommended poster size is **A0 paper size: 1189 mm** (high) x 841 mm (wide)
- Posters should be prepared on one sheet of material (rigid paper, cloth or other media)
- The poster should have:
  - **Title** clearly displayed across the top in large font
  - Authors names and their affiliations in slightly smaller font
  - Presenter's name emphasised (we recommend underlining it)
- For presenting results of experimental research, you may wish to arrange the poster content with the same sub-headings as in the Abstract template:
  - Background
  - Objectives
  - Methods
  - Results
  - Conclusions

However, you should not feel bound to this format, you may have more creative ways to visually display your content

# **Tips for Poster Preparation**

- You should design your Poster so it can be easily read from a distance of up to 2 metres
- **Suggested font sizes** are (for the A0 format):
  - Main title: 78 pt (bold, upper case)
  - Author: 72 pt (bold, title case)
  - Affiliation(s): 48 pt (normal, title case)
  - Email address: 36 pt (bold)
  - Subheading: 36 pt (bold upper case)
  - Body of text: 24 pt (normal)
  - Smaller fonts may be used in citations and acknowledgement



- Suggest standard fonts/typefaces (such as Arial, Helvetica, Calibri, Times New Roman)
- Choose your colours to provide strong contrast and avoid pairing red and green elements to assist those with red-green colour blindness
- We recommend using graphics and images wherever desirable to display/summarise your information as clearly as possible and avoid using too much text

# **Producing your Poster**

- You are personally responsible for printing your poster and bringing it to the Congress venue. We recommend having the poster laminated if possible
- The Congress is able to provide contact details for a printing service in Sydney where you could send your poster file to be printed/laminated and made available to you at the Congress venue should you wish to avoid carrying the poster during international travel to the Congress. This service will be at the responsibility of the poster author

# **Displaying your Poster**

- All Posters will be displayed in the Poster Hall, located in the Hyde Park Room on Level 2 of the Sheraton Grand Sydney Hyde Park Hotel
- Posters may be placed on your assigned board on Sunday 24 September from 2:00 pm to 5:30 pm or before commencement of the Congress on Monday morning
- All Posters must be in place before 7:30 am on Monday 25 September
- Poster boards will be pre-numbered with the numbers allocated in the Poster Abstracts book.
- The Congress will supply adhesive-backed Velcro dots suitable for affixing Posters to the boards.
  Should you require any specialised attachment materials it will be your responsibility to supply them
- All Posters must remain on display until the Close of the Conference
- You are responsible for taking down your Poster and removing it from the venue. If not removed by 4pm on Wednesday 27<sup>th</sup> September, Congress organisers will remove and discard

#### **Poster viewing**

- Posters will be available for view by delegates at all times during the Congress
- There will also be dedicated Poster Viewing sessions between 5:00pm and 6:00 pm on Monday and Tuesday. We ask that presenters stand at their Poster during one of these sessions to be available for questions from delegates
- Presenters of Odd-numbered Posters should be present during the Monday Viewing Session and presenters of Even-numbered Posters should be present during the Tuesday Viewing Session
- You are welcome to be at your poster at other times, such as during lunch and coffee breaks