



Queensland  
Government

# ISC Connect

## Covid Safety Plan Queensland, Australia

10 - 12 October 2022

*Our decade of action for people,  
the planet and economy*

# Covid Safe Event Plan

## Event:

ISAP Day  
ISC Connect Conference  
Certification Dinner  
Gala Dinner & Awards

## Venue:

Novotel Sunshine Coast Resort  
270 Ocean Dr,  
Twin Waters, QLD

*Last Reviewed: 2 August 2022*



## Duty of care

The purpose of this Covid Safe Event Plan (the “Plan”) is to provide an overarching plan for the implementation and management of procedures to support staff, partners, attendees and stakeholders of this event.

The arrangements set out in this Plan are intended to reduce the likelihood of transmission of Covid-19 among stakeholders and the broader sustainability community attending this program of events. This plan will help all parties identify what actions are in place and what actions are required to control potential exposure to Covid-19 at this event.

The Infrastructure Sustainability Council (ISC) identifies it has a duty of care to manage the risks of Covid-19 entering or spreading at this event. The ISC understands that we may not be able to eliminate the risk completely but will instead consider the best ways to reduce the risk as far as reasonably practicable.



## Record keeping, contact tracing and entry requirements

At all times the Plan is subject to all regulations, minimum standards, guidelines and directions of the [Queensland Government](#) and public health authorities. This Plan will be updated in accordance with any changes to Public Health Orders.

In the event of a case of Covid-19 being detected at this event, it is important to be able to trace any person who attended.

ISC has adopted a record keeping procedure that complies with the Queensland Government or Public Health Orders. Every person attending the event including, but not limited to, delegates, visitors, speakers, partners and exhibitors must be registered through the ISC event platform.



## Physical distancing

The ISC will implement the following measures to minimise the risk of infection (where possible):

- Encourage stakeholders to maintain a physical distance of at least 1.5m where possible
- Encourage non-physical forms of greeting (e.g., no handshakes, embraces or physical contact)
- Limit the duration of standing networking events to two hours or less where possible



## Catering

One way to slow the spread of Covid-19 is to minimise shared touch points. ISC will implement the following measures to minimise the risk of infection:

- All crockery and cutlery will be washed in a commercial dishwasher
- Food items will be single serve where possible, minimising the need for shared serving utensils
- Food will be served in an open plan area and stakeholders will be encouraged to spread out across the space
- Venue staff handling food will wear face masks



## Hygiene

One way to minimise the spread of Covid-19 is through good hygiene. ISC will implement the following measures:

- Ensure alcohol-based hand sanitizer is available at the entry and exit of the premises and at various locations throughout the venue



## Personal hygiene

Good personal hygiene is the responsibility of everyone. The ISC expects all stakeholders to minimise the risk of infection by:

- Coughing or sneezing into their elbow or tissue
- Dispose of used tissues into closed rubbish bins
- Wash and dry hands before and after smoking a cigarette or vape
- Dispose of cigarette butts in a closed bin
- Face masks, whilst not required, are strongly encouraged



## Restrictions of entry

No person is permitted to attend the event in-person if they:

- Have tested positive for Covid-19 and have not yet completed isolation as directed by the [Queensland Government](#) or Public Health Orders
- Display cold or flu-like symptoms including, but not limited to, sore throat, cough, runny nose, sneezing, fever, shortness of breath or difficulty breathing.



## Exhibitors and exhibition area

Exhibitors are discouraged from using collateral or materials that are passed from one person to another, such as a tablet or product samples, for example. Should an exhibitor wish to use collateral or materials that are touched by more than one person, the item must be sanitized with a commercial sanitizing product between uses. Please submit your Covid Safe Plan in writing to the events team ([events@iscouncil.org](mailto:events@iscouncil.org)) if you are intending to have multi-touch items at your booth.

Please see additional information for exhibitors in the exhibitor guide.

