## 1. SUBMISSION

Each abstract must be submitted through the GESA AGW Abstract portal.

Please ensure each submission conforms to the following criteria. Failure to submit your abstract as outlined below will mean that your abstract may not be reviewed.

## 2. SELECTION

All abstracts are peer-reviewed and ranked on the basis of scientific merit as outlined in the criteria. The GESA AGW Scientific Program Committee (SPC) will use these rankings to develop the final program. Please note: an average reviewer score <u>below</u> 25% is considered an automatic rejection.

Novelty and Significance	High-ranking abstracts will address novel questions and present new findings not previously reported. The findings will be highly significant to clinical practice and/or the advancement of understanding of basic biology and pathology.
Relevance and Interest	Abstracts should be of major relevance and interest to practitioners and scientists in the fields of gastroenterology and hepatology.
Methodology	Methods should be scientifically sound and appropriate to answer the questions being asked. Data should be presented clearly with appropriate statistical analysis.
Conclusions	Conclusions should be well substantiated and appropriate to the data presented.

## 3. ANONYMITY

You will be asked to supply 1 (one) version of your paper: as per point 11 below, for publishing.

To allow your abstract to be considered objectively and on an equal footing by the Abstract Review Panel, it is important that your version does not contain the name(s) of the author(s) or of any other people. It also should not contain the name of any institution involved in any way in the research which is the subject of the abstract.

## **4. TYPE OF PRESENTATION**

Accepted abstracts are allocated as Oral Free Papers or Posters based on the breadth or focus of interest and other considerations.

If you are considering submitting a case report, please note the following:

When submitting a case report as an abstract, ensure the message or lesson it promotes is clearly stated in the first paragraph. Consider the following:

• Is this a rare and therefore worthy condition to describe, or a common condition but with an unusual presentation?

• Does it teach a lesson, e.g., increased awareness of a condition, diagnostic strategy or cost-effective/sustainable approach?

• Still unsure? Perhaps ask a mentor, senior colleague, or an AGW SPC member if the case study is unique and worthy of presentation.

## **5. POSTER PRESENTATIONS**

Following assessment, the Poster program will be developed in selected categories. The timing and process will be advertised on the GESA AGW website.

Abstract Categories for	Category Description
AGW 2023 Category	
Hepatology Basic Science	Animal Models, Lab based, in vitro work
Hepatology Clinical	Related to clinical observation in people with hepatitis
Routine GI Endoscopy	Diagnostic gastroscopy and colonoscopy, capsule, diagnostic enteroscopy and upper GI bleeding
Advanced Endoscopic Techniques	GI stenting and dilatation, pancreatic, biliary and 3rd space procedures
Gastrointestinal Cancer	Single category to include Basic Science and Clinical
IBD Basic Science	Animal Models, Lab based, in vitro work
IBD Clinical	Related to clinical observation in people with IBD
Luminal Basic Science	Animal Models, Lab based, in vitro work. Includes Motility & Neurogastroenterology
Luminal Clinical	Related to clinical observation. Includes Motility & Neurogastroenterology
Paediatrics	Clinical or basic research undertaken on paediatric patients or specifically relevant to paediatric diseases or patients
Nursing	Nursing
Nutrition	Nutrition
Sustainability	New category: Sustainability practices in GE and Liver

## 6. PUBLICATION CHARGE

A charge of AUD\$100.00 inc. GST for **GESA members** and AUD\$110.00 inc. GST for **Non-Members** for each abstract will apply to cover the cost of publication in the Journal of Gastroenterology and Hepatology's GESA AGW abstract supplement. Payments must be made by credit card, in Australian dollars, at the time of submission via the GESA AGW Abstract portal. Nonpayment will exclude abstract from consideration.

Click here to apply for membership or discover the benefits of membership.

### 7. PUBLICATION

All abstracts accepted will be published unless the submitting author requests otherwise.

### 8. ETHICS

If the research involved human subjects, it must have been approved by your Institutional Review Board or Human Research Ethics Committee and conform to international standards of ethical practice. Animal research must have been approved by an appropriate Review Board and conform to the highest standards of human care.

#### 9. ORIGINALITY & DISCLOSURE OF DECLARATION OF INTEREST AT TIME OF PRESENTATION

At the time of submitting your abstract, the data must **not** have been presented at any other Australian meeting, nor published as a proffered paper in Australia.

If your abstract has been presented at an international meeting but has not been published as a peer reviewed paper, it will be accepted to be presented in Australia.

If the research submitted was supported by a commercial entity, you must declare this by completing the 'Declaration of Interest' under the Mandatory Information tab in the submission portal.

All abstract presenters are expected to disclose to the audience any significant financial interest or other relationship with the manufacturer of any commercial product(s) and/or provider(s) of commercial services discussed in the presentation, and any commercial supporters of the presentation.

The intent of this disclosure is not to prevent a speaker with a significant financial or other relationship with a commercial company from making a presentation, but to provide the audience with information with which they can form their own opinions as to whether a presentation is biased or not. It remains for the audience to determine whether the speaker's interests or relationships have influenced the presentation.

Significant financial interest or other relationship may include such things as:

Support of individual or department research.

Any support or financial incentives, current or past, which relate to the subject matter of the presentation.

Any stock ownership or options, employment loan or financial relationship with a company whose product or service is directly connected to the topic of the presentation; and/or

Being a consultant for a company whose product or service would be directly affected by the subject matter of the presentation.

No commercial literature or audiovisual material may be used in the presentation. Trade or commercial names should be avoided unless necessary for clarity, and, where so used, should be accompanied by the name of the manufacturer.

All presentations must be free of any commercial bias.

#### **10. ATTENDANCE**

The presenter of the abstract selected for participation in the program must attend the meeting and pay the relevant registration fee.

# **11. INSTRUCTIONS FOR PREPARATION**

## SUBMISSION

You *must* submit your abstract online using the GESA AGW Abstract portal.

You will be required to create a single account which will be used for each submission. It is a multistep process.

Abstract preparation instructions on the portal will help guide you to complete each step during the submission process.