NAVIGATING THE FUTURE

CONFERENCE 2019

31 July – 3 August 2019 | Energy Events Centre, Rotorua

SPONSORSHIP & EXHIBITION PROSPECTUS

CIVILCONTRACTORS NEW ZEALAND

The New Zealand Roadmarkers Federation Inc

Roadmarking Industry Association Of Australia

SPONSOR THE FUTURE OF CIVIL CONTRACTING

Civil Contractors New Zealand has joined forces with the New Zealand Roadmarkers Federation and the Roadmarking Industry Association of Australia to deliver 'Navigating the Future' – CCNZ's 75th annual conference. First held in 1944, this event has a long history of bringing contractors together with the people who support them.

With record levels of civil infrastructure investment proposed, the 2019 conference is the perfect place to make new business contacts, build on your existing relationships and demonstrate to decision makers that your products and services can help the industry navigate the future.

What was once a matter of earth and shovel is now GPS-controlled and precision-engineered. The workforce is more diverse, with new skills and vision required. New Zealand's demographics are changing, and contractors and roadmarkers are looking for supporters to help them get the job done.

Based in the heart of one of New Zealand's tourism and forestry hotspots, Energy Events Centre in Rotorua provides a fantastic launchpad to connect with your target audience. Become a conference sponsor or exhibitor and show New Zealand's contractors and roadmarkers you can help them navigate a new age.

NAVIGATING THE FUTURE

Tim Ford
President
Civil Contractors
New Zealand

Alister Harlow
Executive Director
New Zealand
Roadmarkers Federation

Paul Robinson
General Manager
Roadmarking Industry
Association of Australia

CONFERENCE COMMITTEE

EXECUTIVE BOARD

Tim Ford, President, Civil Contractors New Zealand
Alister Harlow, Executive Director, New Zealand Roadmarkers Federation
Peter Silcock, Chief Executive, Civil Contractors New Zealand
Eve Cooper, Membership and Events Manager, Civil Contractors New Zealand
Rob Dunne, Executive Committee Member, New Zealand Roadmarkers Federation
Tricia Logan, Membership Manager (outgoing), Civil Contractors New Zealand
Fraser May, Communications Advisor, Civil Contractors New Zealand

CONFERENCE | EXHIBITION MANAGERS

ForumPoint2 Conference Partners
PO Box 9466, WMC
Hamilton 3240, New Zealand
T: 07 838 1098

FORUMPOINT2 CONFERENCE PARTNERS

Project Manager
Paula Armstrong
Email: paula@fp2.co.nz
M: 027 649 2081

Project Coordinator
Melanie Robinson
Email: melanie@fp2.co.nz
M: 021 113 0289

Cover Photos:

Lake Tarawera at dusk.

David Trubridge Nightlights at Redwood Treewalk.

CONTENTS

	Page
Who will attend the conference and why?	1
The benefits of conference sponsorship	1
Who exhibits at our conference?	1
Our keynote speaker	2
Preliminary programme	3
Conference sponsorship opportunities matrix	5
Registration types	6
Sponsorship packages	8
Major conference sponsor	8
Platinum sponsor	9
Gold sponsor	11
Silver sponsor	13
Bronze sponsor	15
Exhibition stand package	16
Additional promotional opportunities	16
Exhibition information	17
Exhibition floor plan	19
Securing your sponsorship/exhibition stand package	20
Sponsorship and exhibition terms and conditions	20
Conference sponsorship and exhibitor application form	21
Important dates	23
Organiser contact details	24

THANK YOU TO OUR MAJOR CONFERENCE SPONSORS

Hirepool

CablePrice

HITACHI

Reliable solutions

JOHN DEERE

Talk to us today if you wish to join these major conference sponsors for $20,000.00 plus GST benefits by negotiation.

WHO WILL ATTEND THE CONFERENCE AND WHY?

WHO?

- Directors, executives, managers, leaders and decision makers engaged in civil contracting, roadmarking, infrastructure development, construction, transport, consulting and engineering
- Leaders in government agencies involved in infrastructure development, construction and engineering
- Local authority procurement decision makers
- Suppliers of products and services to the infrastructure industry
- Anyone who has an interest in relationships in the wider infrastructure sector
- Small and medium-sized enterprises
- National award finalists

WHY?

- Be enlightened by informative business sessions tailored to both small and larger firms
- Be inspired by speakers who exhibit exceptional performance to encourage you to unleash your potential
- Be informed of important changes in your industry
- Reacquaint yourself with old friends and colleagues and network with new ones
- Have the opportunity to look at industry product and service offerings
- Celebrate the success of companies, individuals and projects within the award presentation events

THE BENEFITS OF CONFERENCE SPONSORSHIP

CAN YOU AFFORD NOT TO BE THERE?

Sponsorships provide positive results. This conference offers a unique opportunity to:

- Maximise your company's exposure at a conference devoted to civil construction, engineering and roadmarking in New Zealand
- Interact with and target the most influential figures in the field
- Participate in the excellent social programme allowing you to network with colleagues, renew old friendships and foster new relationships
- Deliver a clear message about your genuine commitment to the industry
- Acquire highly qualified leads and increase brand awareness

WHO EXHIBITS AT OUR CONFERENCE?

- Equipment hire companies
- Insurance companies
- Banking providers
- Construction, hire, forestry and agricultural industry service providers
- Technology companies
- Telecommunication companies
- Equipment suppliers
- Survey and test equipment
- Consultants
- Fleet management specialists
- Contracting companies
- Machine guidance technology companies
- Automotive companies

...plus many others!

The Rotorua Redwoods, home to hundred year old tree's and well marked trails.

OUR KEYNOTE SPEAKER

MIKE KING

Long heralded as one of New Zealand's top comedians, Mike is now known for his work as a prominent mental health educator and motivational speaker with the work he does under his charity and with his conference speaking. Mike's aim is to reverse the population trends of depression and suicide by effecting a positive social change.

Mike works with all levels within an organisation to help with mental health and safety in the workplace. His message tells of how he overcame drug and alcohol addiction, and his continued battle against depression.

Mike's accessible and pertinent presentation will help staff and companies identify anyone who may be struggling and in need of further assistance.

PRELIMINARY PROGRAMME

WEDNESDAY 31 JULY 2019

9.30am – 4.00pm	**CCNZ Executive Council Meeting** Venue: Rotorua Energy Events Centre
1.00pm	**Registration Desk Opens** Venue: Foyer, Rotorua Energy Events Centre
1.00pm	**Exhibition Pack-in**
6.00pm – 8.00pm	**Welcome Function** Venue: Industry Exhibition Area, Rotorua Energy Events Centre Canapes and drinks
8.00pm	Dinner by own arrangements

THURSDAY 1 AUGUST 2019

7.30am	**Registration Desk Opens** Venue: Foyer, Rotorua Energy Events Centre			
8.30am – 8.45am	**Powhiri/Mihi Whakatau** Venue: Bay Trust Forum, Rotorua Energy Events Centre			
8.45am – 8.50am	Welcome and Housekeeping ***Greg Ward***, Master of Ceremonies			
8.50am – 8.55am	***Tim Ford***, President, Civil Contractors New Zealand Inc			
8.55am – 9.00am	***Alister Harlow***, Executive Director, New Zealand Roadmarkers Federation Inc			
9.00am – 9.05am	***Paul Robinson***, Executive Director, Roadmarking Industry Association of Australia			
9.05am – 10.00am	**Keynote Presentation**			
10.00am – 10.30am	**Morning Tea in Exhibition Area** Venue: Industry Exhibition, Rotorua Energy Events Centre			Partners' Programme
10.30am – 12.00pm	Concurrent 1A	Concurrent 1B	Concurrent 1C	
12.00pm – 1.00pm	**Lunch in Exhibition Area** Venue: Industry Exhibition, Rotorua Energy Events Centre			
10.30am – 12.00pm	Concurrent 2A	Concurrent 2B	Concurrent 2C	
2.30pm – 3.00pm	**Afternoon Tea in Exhibition Area** Venue: Industry Exhibition, Rotorua Energy Events Centre			
3.00pm – 4.30pm	CCNZ Session Venue: Bay Trust Forum		NZRF Olympics Venue: Rotorua Energy Events Centre	
7.00pm – midnight	**CablePrice Themed Dinner** Venue: Skyline Rotorua Dress: Alpine theme			

PRELIMINARY PROGRAMME

FRIDAY 2 AUGUST 2019

7.30am	**Registration Desk Opens** Venue: Foyer, Rotorua Energy Events Centre	
7.30am – 8.30am	**Breakfast in Exhibition Area** Venue: Industry Exhibition, Rotorua Energy Events Centre	
8.45am – 10.00am	**Keynote Presentation** Venue: Bay Trust Forum	
10.00am – 10.30am	**Morning Tea in Exhibition Area** Venue: Industry Exhibition, Rotorua Energy Events Centre	
10.30am – 12.00pm	**Business Session** Venue: Bay Trust Forum	
12.15pm – 2.15pm	**Z Luncheon** Z People Awards and Connexis Company Awards Venue: Blue Baths	
2.30pm – 4.00pm	**CCNZ Annual General Meeting** Venue: Blue Baths	**NZRF Annual General Meeting** Venue: Rotorua Energy Events Centre
6.30pm - Midnight	**CCNZ Hirepool Construction Excellence Awards Dinner** Venue: Bay Trust Forum, Rotorua Energy Events Centre Dress: Black tie Transport: Coach Transport will depart from Conference Host Hotels from 6.20pm	

SATURDAY 3 AUGUST 2019

9.00am	**Project Tour** To be confirmed

Rotorua Lakefront Redevelopment
Courtesy Rotorua Lakes Council

CONFERENCE SPONSORSHIP OPPORTUNITIES

	Major conference sponsor $20, 00.00 (plus GST)	Platinum sponsor $16,000.00 (plus GST)	Gold sponsor $12,000.00 (plus GST)	Silver sponsor $9,000.00 (plus GST)	Bronze sponsor $6,000.00 (plus GST)	Exhibition single stand $3,750.00 (plus GST)	Exhibition stand major associate $3,250.00 (plus GST)
Complimentary 3m x 3m stand	2	1	1	1	1	1	1
Complimentary sponsor registration (includes all social functions)	6	4	3	2	1	-	-
Complimentary exhibitor registration (includes Welcome Function)	-	-	-	-	-	2	2
Advertisement in conference handbook (deadline 12 June 2019)	1 page	1/2 page	1/4 page	-	-	-	-
Company logo on front cover of conference handbook (deadline 12 June 2019)	✓	-	-	-	-	-	-
Company logo inside handbook (deadline 12 June 2019)	-	✓	✓	✓	✓	-	-
Company logo on sponsors' page of conference website	✓	✓	✓	✓	✓ (no hyperlink)	-	-
Company logo on the dedicated AV slide during all business sessions	✓	✓	✓	✓	✓	-	-
Company logo in conference e-bulletins distributed regularly to all Civil Contractors NZ and NZ Roadmarkers Federation members	✓	✓	✓	✓	✓	-	-
Company logo on the sponsors' board at conference	✓	✓	✓	✓	✓	-	-
Company name in exhibitor listing in conference handbook	✓	✓	✓	✓	✓	✓	✓
Access to delegate list prior to conference (subject to privacy requests)	✓	✓	✓	-	-	-	-
Access to delegate list onsite at conference (subject to privacy requests)	✓	✓	✓	✓	✓	✓	✓

REGISTRATION TYPES

SPONSOR REGISTRATION (INCLUDED WITH PACKAGE)

(Registration included with sponsorship package)

- Admittance to all conference business sessions
- Admittance to the CCNZ AGM (CCNZ members only) or admittance to the NZRF AGM (NZRF members only)
- Daily conference catering, being morning tea, lunch and afternoon tea (Thursday), Friday breakfast and morning tea (Friday)
- One ticket to the Welcome Function (Wednesday evening)
- One ticket to the CCNZ CablePrice Dinner (Thursday evening)
- One ticket to the Z Luncheon (Friday)
- One ticket to CCNZ Hirepool Construction Excellence Awards Dinner (Friday)

EXHIBITOR REGISTRATION (INCLUDED WITH PACKAGE)

(Registration included with exhibition package)

- Admittance to all conference business sessions
- Admittance to the CCNZ AGM (CCNZ members only) or admittance to the NZRF AGM (NZRF members only)
- Daily conference catering, being morning tea, lunch and afternoon tea (Thursday), Friday breakfast and morning tea (Friday)
- One ticket to the Welcome Function (Wednesday evening)

ADDITIONAL REGISTRATION – FULL $800.00 PLUS GST

- Admittance to all conference business sessions
- Admittance to the CCNZ AGM (CCNZ members only) or admittance to the NZRF AGM (NZRF members only)
- Daily conference catering, being morning tea, lunch and afternoon tea (Thursday), Friday breakfast and morning tea (Friday)
- One ticket to the Welcome Function (Wednesday evening)
- One ticket to the CCNZ CablePrice Dinner (Thursday evening)
- One ticket to the Z Luncheon (Friday)
- One ticket to CCNZ Hirepool Construction Excellence Awards Dinner (Friday)

ADDITIONAL REGISTRATION – BASIC $450.00 PLUS GST

- Admittance to all conference business sessions
- Admittance to the CCNZ AGM (CCNZ members only) or admittance to the NZRF AGM (NZRF members only)
- Daily conference catering, being morning tea, lunch and afternoon tea (Thursday), Friday breakfast and morning tea (Friday)

Rotorua Energy Events Centre

SPONSORSHIP PACKAGES

We work with our major conference sponsors to create customised packages that align with their goals and amaze conference delegates. Please contact Melanie Robinson at ForumPoint2 to discuss options and ideas on 07 981 5864 or at melanie@fp2.co.nz.

FORUMPOINT2 CONFERENCE PARTNERS

MAJOR CONFERENCE SPONSOR $20,000.00 PLUS GST

As a major conference sponsor, you will be recognised as a significant contributor to the conference.

BENEFITS OF BECOMING A MAJOR CONFERENCE SPONSOR

You will receive

- Overriding prominence during conference
- Verbal acknowledgement at conference opening and closing

Registration

- Six complimentary full registrations which includes catering during the conference programme and attendance at conference sessions.

The six complimentary registrations include tickets to the following social functions:

- Welcome Function
- CCNZ CablePrice Dinner
- Z Luncheon
- CCNZ Hirepool Construction Excellence Awards Dinner
- The opportunity to purchase additional full or basic registrations for personnel if required

Exhibition

- Two complimentary 3m x 3m exhibition stand space using frontrunner black receptive panels
- Four x 150w spotlights
- Two x 10 amp with 4 – pin multi box power outlet
- Sign with company name (one standardised single colour name per stand)

Note: Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

Marketing and advertising

- Full page advertisement in conference handbook
- Company logo on front cover of handbook
- Company logo in conference e-news communication distributed regularly to all Civil Contractors NZ and NZ Roadmarkers Federation members
- Company name in exhibitor listing in conference handbook

Online promotion

- Company logo displayed on sponsors' page of the conference website with a hyperlink to your website

Signage

- Company logo on sponsors' board at conference

Audio visual

- Company logo on dedicated AV slide during all business sessions

Delegate information

- Access to delegate list (subject to privacy) two weeks prior to conference
- Access to delegate list (subject to privacy) onsite at conference

Note: Some benefits above are subject to sponsorship confirmation date. Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

PLATINUM SPONSOR $16,000.00 PLUS GST

OPTION 1: WELCOME FUNCTION

The Welcome Function opens the social activities and gives the presidents an opportunity to officially welcome attendees to the conference. As the Welcome Function's platinum sponsor you also have sole naming rights and the opportunity to speak at the Welcome Function. The function will be held in the industry exhibition area at Energy Events Centre, offering sponsors their first opportunity to network with delegates, renew old friendships and form new ones.

OPTION 2: CONFERENCE MC (GREG WARD)

Greg Ward, our conference Master of Ceremonies extraordinaire, is an integral part of our conference.

Greg adds professionalism and flair to our conference which will in turn allow your company profile to shine. Highlight your organisation with verbal acknowledgement by Greg Ward throughout the conference plus acknowledgement in the registration brochure and conference handbook.

OPTION 3: CONFERENCE SATCHEL

Put your mark on the conference - literally! Highlight your organisation by having your logo in conjunction with the CCNZ and NZRF logos on the conference satchel provided to conference delegates.

Providing the conference satchel will help attendees remember you long after the conference and help make the conference a big success.

Note: Some benefits above are subject to sponsorship confirmation date.

Greg Ward speaks at the 2018 Conference Rotorua Energy Events Centre

BENEFITS OF BECOMING A PLATINUM SPONSOR

As a platinum sponsor you will be recognised as a significant contributor to the conference.

You will receive:

- Prominence during conference as a Platinum Sponsor
- Verbal acknowledgement at conference opening and closing

Registration

- Four complimentary sponsor registrations which include catering during the conference programme and attendance at conference sessions.

The four complimentary registrations include tickets to the following social functions:

- Welcome Function
- CCNZ CablePrice Dinner
- Z Luncheon
- CCNZ Hirepool Construction Excellence Awards Dinner
- The opportunity to purchase additional full or basic registrations

Exhibition

- One complimentary 3m x 3m exhibition stand space using frontrunner black receptive panels
- Two x 150w spotlights
- One x 10 amp with 4 – pin multi box power outlet
- Sign with company name (one standardised single colour name per stand)

Note: Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

Marketing and advertising

- Half page advertisement in conference handbook
- Company logo inside handbook
- Company logo in conference e-news communication distributed regularly to all Civil Contractors NZ and NZ Roadmarkers Federation members
- Company name in exhibitor listing in conference handbook

Online promotion

- Company logo on sponsors' page of the conference website with a hyperlink to your website

Signage

- Company logo on sponsors' board at conference

Audio visual

- Company logo on dedicated AV slide during all business sessions

Delegate information

- Access to delegate list (subject to privacy) two weeks prior to conference
- Access to delegate list (subject to privacy) onsite at conference

Note: Some benefits above are subject to sponsorship confirmation date. Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

GOLD SPONSOR $12,000.00 PLUS GST

OPTION 1: CONFERENCE LANYARD

Get all conference attendees to become walking billboards for your company with your brand constantly viewed and literally worn by every person at the conference. This will provide tremendous brand exposure for your organisation.

OPTION 2: CONFERENCE APP

Foster innovation and excellence by sponsoring the official conference app, which will provide attendees with up to the minute information on the programme, social functions and exhibition.

OPTION 3: THURSDAY CONFERENCE LUNCH

Sponsoring the lunch will associate your brand with great food and a positive experience. Your company will be promoted to hundreds with full naming rights and your brand will be promoted by the MC during the Thursday lunch break.

Get creative with this opportunity to display your brand front and centre – contact the conference organisers to discuss your ideas.

OPTION 4: FRIDAY BREAKFAST

Start the day off right with full naming rights and your company's brand displayed at the Friday breakfast held on the exhibition floor. Your company will be promoted to hundreds with full naming rights and your brand will be promoted by the MC during the during the Friday Breakfast.

Get creative with this opportunity to display your brand front and centre – contact the conference organisers to discuss your ideas.

OPTION 5: COFFEE CART (2 OPPORTUNITIES)

This is a fantastic opportunity to be associated with the instant gratification that comes with a well-deserved caffeine hit. The coffee cart, barista and all the materials you need will be provided.

You will have the opportunity to have your branding portrayed on the coffee cart. You will receive verbal recognition from the MC and in the conference handbook.

Please note: The coffee cart must be displayed within your exhibition stand. Some benefits above are subject to sponsorship confirmation date.

OPTION 6: CONFERENCE WEBSITE

Your company will be recognised as the exclusive sponsor of the conference website.

The conference website provides details of the event - including the programme, social programme, speaker biographies and venue information. Get in early to extend your reach to all who visit the website!

OPTION 7: MACHINERY AUCTION **RESERVED**

As the machinery auction sponsor, you can spark interest in your equipment amongst your target audience and get the orders flying in.

BENEFITS OF BECOMING A GOLD SPONSOR

As a gold sponsor you will be recognised as a significant contributor to the conference.

You will receive

- Prominence during conference
- Verbal acknowledgement at conference opening and closing

Registration

- Three complimentary full sponsor registrations which includes catering during the conference programme and attendance at conference sessions. The three complimentary registrations include a ticket to the following social functions:
- Welcome Function
- CCNZ CablePrice Dinner
- Z Luncheon
- CCNZ Hirepool Construction Excellence Awards Dinner
- The opportunity to purchase additional full or basic registrations

Exhibition

- One complimentary 3m x 3m exhibition stand space using frontrunner black receptive panels
- Two x 150w spotlights
- One x 10 amp with 4 – pin multi box power outlet
- Sign with company name (one standardised single colour name per stand)

Note: Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

Marketing and advertising

- Quarter page advertisement in conference handbook
- Company logo inside handbook
- Company logo in conference e-news communication distributed regularly to all Civil Contractors NZ members and NZ Roadmarkers Federation members
- Company name in exhibitor listing in conference handbook

Online promotion

- Company logo on sponsors' page of the conference website with a hyperlink to your website

Signage

- Company logo on sponsors' board at conference

Audio visual

- Company logo on dedicated AV slide during all business sessions.

Delegate information

- Access to delegate list (subject to privacy) two weeks prior to conference
- Access to delegate list (subject to privacy) onsite at conference

Note: Some benefits above are subject to sponsorship confirmation date. Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

SILVER SPONSOR $9,000.00 PLUS GST

OPTION 1: KEYNOTE SPEAKER #1 – MIKE KING

Long heralded as one of New Zealand's top comedians, Mike is now known for his work as a prominent mental health educator and motivational speaker with the work he does under his charity and with his conference speaking. Mike's aim is to reverse the population trends of depression and suicide by effecting a positive social change.

Mike works with all levels within an organisation to help with mental health and safety in the workplace. His message tells of how he overcame drug and alcohol addiction, and his continued battle against depression. His accessible and pertinent presentation will help staff and companies identify anyone who may be struggling and in need of further assistance.

OPTION 2: KEYNOTE SPEAKER #2

[SPEAKER TBC]

OPTION 3: FRIDAY FORUM

You will have full naming rights of the Friday forum and opportunities to display your brand on the big stage during the session, where you will be announced by the MC as the official forum sponsor.

OPTION 4: MORNING AND AFTERNOON TEA

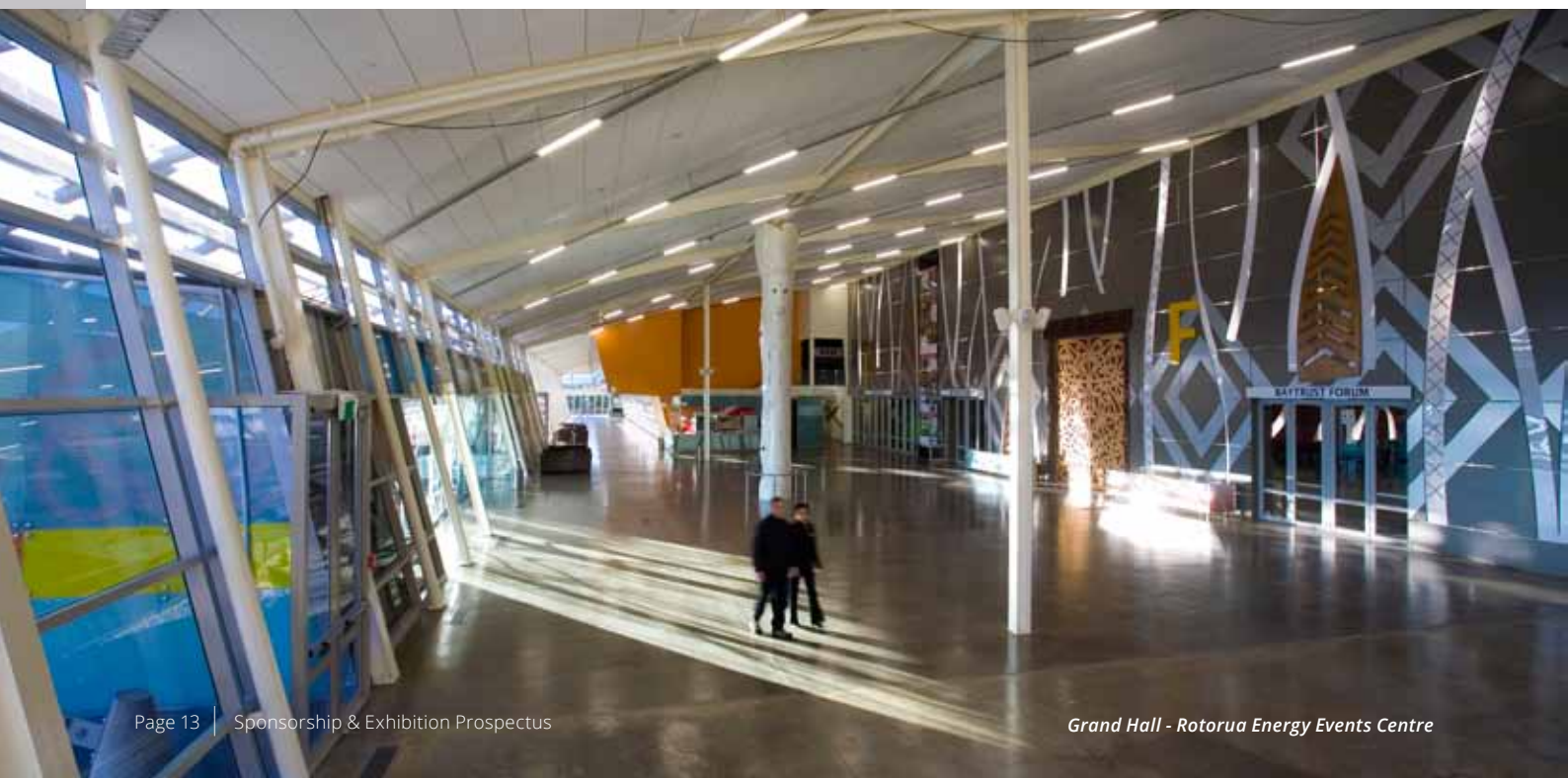
Sponsoring the refreshment breaks will put your brand in full view of all attendees. You will receive full naming rights for the conference morning and afternoon tea breaks, acknowledgement from the MC and the opportunity to display pull up banners during the refreshment breaks.

OPTION 5: CONFERENCE HANDBOOK

The conference handbook is provided to all attendees at conference and gives full details on the conference programme, social activities and important information. As a silver sponsor you will have the ability to provide a full-page colour advert in the conference handbook.

OPTION 6: STREAM SPONSOR (SIX AVAILABLE)

Sponsor a concurrent session stream at the conference and receive naming rights to one of the conference rooms, which will be displayed on the agenda, announced by the MC and displayed outside one of the concurrent session conference rooms. Topics will be confirmed once the programme is finalised.



Grand Hall - Rotorua Energy Events Centre

BENEFITS OF BECOMING A SILVER SPONSOR:

As a silver sponsor you will be recognised as a significant contributor to the conference.

You will receive

- Prominence during conference
- Verbal acknowledgement at conference

Registration

- Two complimentary full sponsor registrations which includes catering during the conference programme and attendance at conference sessions.

The two complimentary registrations include a ticket to the following social functions:

- Welcome Function
- CCNZ CablePrice Dinner
- Z Luncheon
- CCNZ Hirepool Construction Excellence Awards Dinner
- The opportunity to purchase additional full or basic registrations for personnel if required

Exhibition

- One complimentary 3m x 3m exhibition stand space using frontrunner black receptive panels
- Two x 150w spotlights
- One x 10 amp with 4 – pin multi box power outlet
- Sign with company name (one standardised single colour name per stand)

Note: Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

Marketing and advertising

- Company logo inside handbook
- Company logo in conference e-news communication distributed regularly to all Civil Contractors NZ members and NZ Roadmarkers Federation members
- Company name in exhibitor listing in conference handbook

Online promotion

- Company logo on sponsors' page of the conference website (no hyperlink)

Signage

- Company logo on sponsors' board at conference

Audio visual

- Company logo on dedicated AV slide during all business sessions

Delegate information

- Access to delegate list (subject to privacy) onsite at conference

Note: Some benefits above are subject to sponsorship confirmation date. Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration

BRONZE SPONSOR $6,000.00 PLUS GST

OPTION 1: PARTNERS' PROGRAMME
Promote your company for the duration of the partners' programme.

OPTION 2: CHARGING STATION
This opportunity will provide the event's official charging station on or near your stand to recharge attendees' phones and laptops. Discuss branding with the conference organisers.

OPTION 3: STATIONARY
By sponsoring the conference stationary, you will be the sole provider of pads and pens for the registration area and the conference rooms. You will need to provide the pads and pens.

OPTION 4: NAME BADGE
Your logo displayed on the attendees' name badges for everybody to see.

BENEFITS OF BECOMING A BRONZE SPONSOR:

As a bronze sponsor you will be recognised as a significant contributor to the conference.

You will receive
- Prominence during conference
- Verbal acknowledgement at conference

Registration:
- One complimentary full registration which includes catering during the conference programme and attendance at conference sessions.
- The complimentary registration includes a ticket to the following social functions:
- Presidents Welcome
- CCNZ CablePrice Dinner
- Z Luncheon
- CCNZ Hirepool Construction Excellence Award Dinner
- The opportunity to purchase additional full or basic registrations

Exhibition:
- One complimentary 3m x 3m exhibition stand space using frontrunner black receptive panels
- Two x 150w spotlights
- One x 10 amp with 4 – pin multi box power outlet
- Sign with company name (one standardised single colour name per stand)

Note: Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

Marketing and advertising:
- Company logo inside handbook
- Company logo in conference e-news communication distributed regularly to all Civil Contractors NZ members and NZ Roadmarkers Federation members.

Online promotion:
- Company logo on sponsors' page of the conference website (no hyperlink)

Signage:
- Company logo on sponsors' board at conference

Audio visual:
- Company logo on dedicated AV slide during all business sessions

Delegate Information:
- Access to delegate list (subject to privacy) onsite at conference

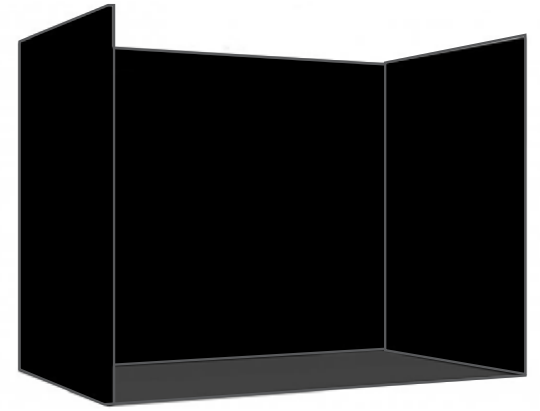
Note: Some benefits above are subject to sponsorship confirmation date. Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration

EXHIBITION STAND PACKAGE

Limited to availability

SINGLE EXHIBITION STAND (3M X 3M) **$3,750.00 PLUS GST**

SINGLE EXHIBITION STAND (MAJOR ASSOCIATE) (3M X 3M) **$3,250.00 PLUS GST**



Please note the sample pictured shows a frontrunner stand. Flooring is not included.

Registration

- Two complimentary exhibitor registrations which includes catering during the conference programme and attendance at conference sessions. These registrations include a ticket to the Welcome Function

Exhibition

- One complimentary 3m x 3m exhibition stand space using frontrunner black receptive panels
- Two x 150w spotlights
- One x 10 amp with 4 – pin multi box power outlet
- Sign with company name (one standardised single colour name per stand)

Marketing and advertising

- Company name in exhibitor listing in conference handbook

Delegate information

- Access to delegate list (subject to privacy) onsite at conference

Note: Some benefits above are subject to sponsorship confirmation date. Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

ADDITIONAL PROMOTIONAL OPPORTUNITIES

OUTDOOR EXHIBITION SPACE **$1,000.00 PLUS GST**

Your opportunity to increase your profile and add value to your sponsorship and exhibition commitment by displaying equipment outside.

SATCHEL INSERT **$500.00 PLUS GST**

One A4 sized satchel insert or promotional gift (to be supplied by the company)

GIFT **BY NEGOTIATION**

Provide conference attendees with a memento or sample of your product (to be supplied).

EXHIBITION INFORMATION

VENUE LOCATION

Rotorua Energy Events Centre, Government Gardens, Rotorua

PRELIMINARY EXHIBITION TIMETABLE

Note: this is a preliminary schedule. Final timings will be published in the Sponsorship and Exhibition Manual.

Exhibition build	7.00am – 12.30pm Wednesday 31 July 2019
Exhibitor move in and set up	1.00pm – 5.00pm Wednesday 31 July 2019
Exhibition opens	Welcome Function 6.00pm – 8.00pm Wednesday 31 July 2019
Exhibitor dismantle and move out	1.00pm – Friday 2 August 2019

EXHIBITION MANUAL AND SPONSOR REGISTRATION FORMS

Full details about the conference and exhibition including location, stand allocation, pack-in, pack-out and registration forms will be circulated in May 2019. All company representatives must be registered for the conference, including complimentary registrations.

ACCOMMODATION

Sponsors and exhibitors will be able to book accommodation at the conference rate at Novotel Rotorua, Ibis Hotel, Sudima Hotel or Millennium Hotel through ForumPoint2 only. Further details will be provided in the Sponsorship and Exhibition Manual.

REFRESHMENTS

All morning/afternoon teas and lunch on Thursday and breakfast and morning tea on Friday will be held in the industry exhibition areas. Catering for exhibitors will be served 30 minutes prior to programmed delegate breaks.

INSTALLATION ACCESS

Full access details will be in the Sponsorship and Exhibition Manual, which will be available to all confirmed sponsors and exhibitors during May 2019.

DISPLAY OF HEAVY EQUIPMENT

If you anticipate heavy loads will be involved on your site, you will need to discuss this in the first instance with ForumPoint2 who will then notify Rotorua Energy Events Centre.

Written approval from Rotorua Energy Events Centre is required to bring in any heavy or vibrating equipment which might cause damage to the floor or any part of the venue, at least one month prior to the start of the event.

INSURANCE

Whilst every care will be taken by the venue and organising personnel, neither Rotorua Energy Events Centre, Civil Contractors NZ, NZ Roadmarkers or ForumPoint2 Limited will be held responsible for any loss or damage to any exhibit or property of any exhibiting company by theft or fire or any other cause whatsoever. The same parties are released from accountability or liability for any damage or loss of goods sent to the Rotorua Energy Events Centre, before or remaining after the exhibition, nor whilst in transit to or from the exhibition, or during the exhibition.

All exhibitors shall insure and indemnify Rotorua Energy Events Centre, Civil Contractors New Zealand, New Zealand Roadmarkers Federation and ForumPoint2 Limited as blameless in respect of all costs, claims, demands and expenses. Exhibitors are responsible for any injury to persons and damages to property in the conference environment caused during the setting up, the operation of, and dismantling and removal of the exhibition.

All exhibitors must hold a current broad form liability insurance policy for a minimum of NZD $5,000,000.
Please forward the name of your insurer, your policy number and its renewal date to ForumPoint2 at least four weeks prior to conference.

SPONSORSHIP AND EXHIBITION ENTITLEMENTS

Sponsorship and exhibition entitlements will be applied on receipt of full payment of the sponsorship/exhibition Purchase, or at the discretion of Civil Contractors New Zealand or New Zealand Roadmarkers Federation if full payment has not been received.

FOOD AND BEVERAGE SUPPLIED TO CONFERENCE ATTENDEES BY SPONSORS/EXHIBITORS

No exhibitor and/or person shall distribute or give away any item of food, drink or tobacco not supplied by Rotorua Energy Events Centre, to members of the public or trade exhibition visitors without the express written consent of Rotorua Energy Events Centre. Notice of intent for trade must be lodged with the venue prior to the beginning of the beverage not authorised in the Rotorua Energy Events Centre.

Any exhibitor wishing to serve alcohol as 'on stand' hospitality must enter an "agency agreement" with the venue to ensure the sale of Liquor Act is not contravened.

Please note any food or beverage being supplied to attendees at the conference from your Exhibition stand or and part of the venue must have prior approval and signoff from Rotorua Energy Events Centre.

Please contact **melanie@fp2.co.nz** to arrange consent to distribute food or drink at the conference.

EVENT HEALTH AND SAFETY

You are required to provide evidence of your company's health and safety management systems to ForumPoint2 by 1 June 2019. You will be required to identify risks associated with your exhibition space and advise how these risks are mitigated by you as a PCBU.

Further information will be provided to you in the Sponsorship and Exhibition Manual which will be provided late May 2019.

CANCELLATION:

If notification is received prior to 1 June 2019, 50 per cent of your investment will be returned. After 1 June 2019, no refunds will be made.

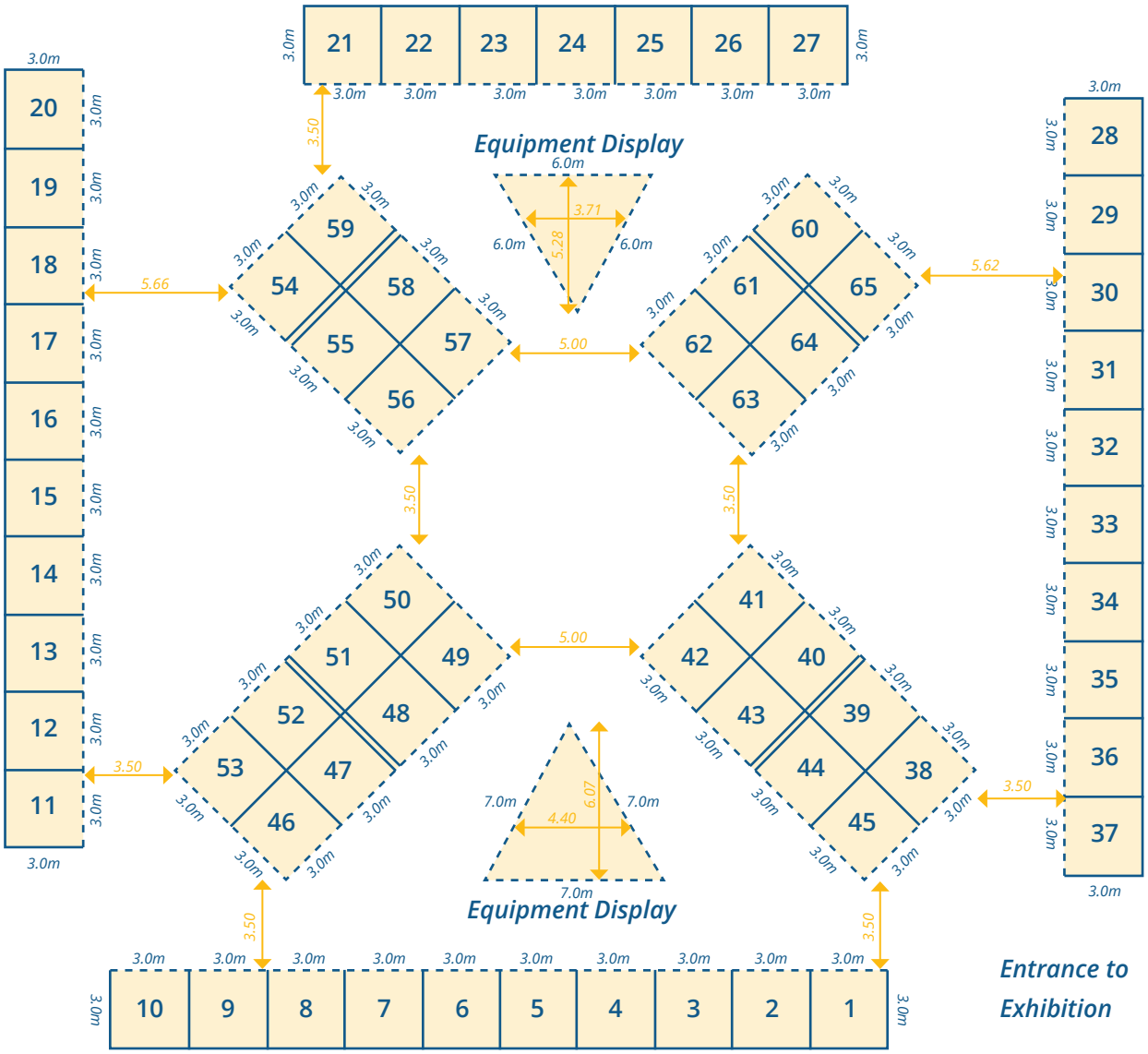
Mountain Biking in the Whakarewarewa Forest, Rotorua

EXHIBITION FLOOR PLAN

Allocation of exhibition stand spaces:
Please note: Stand spaces will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

Catering stations:
Catering stations will be situated throughout the exhibition area, however actual placement of the stations has not yet been confirmed.

Please note: The conference organisers reserve the right to amend the floor plan as required.



SECURING YOUR SPONSORSHIP/EXHIBITION STAND PACKAGE

The preferred final date for receiving a commitment to sponsor or exhibit at the Civil Contractors New Zealand/New Zealand Roadmarkers Conference is by 20 April 2019, at which time stands will be allocated. This will allow time for logo acknowledgement on conference material, including the conference handbook and audio-visual acknowledgements.

If you would like to benefit from a sponsorship, or to secure a stand space, please complete the attached Sponsorship and Exhibition Application Form. Please remember to keep a copy for your records and forward the original to ForumPoint2 Limited, the conference organisers.

Payment
Notification of payment by direct credit, for full payment is appreciated to secure space. If payment is not received with the application form, a GST tax invoice will be sent and the space will only be confirmed when payment has been received.

Please make direct credit payments to the following bank account:
CCNZ Conference Account
02-0500-0944809-003
Please use your company name as a reference.

Credit Card
Please provide credit card details (Visa/MasterCard only) on the Sponsorship and Exhibition Booking Form.

SPONSORSHIP AND EXHIBITION TERMS AND CONDITIONS

- *All prices are exclusive of GST and in New Zealand dollars.*
- *The Sponsorship and Exhibition Application Form may be emailed to the Conference Organisers, ForumPoint2*
- *Full payment is required at the time of submitting the booking*
- *The deadline for submitting the Sponsorship and Exhibition Application Form to ensure your company logo is included (where applicable) in the Conference Handbook is Wednesday 12 June 2019.*
- *Sponsorship confirmation will be on a strict "first bookings and payment received basis". A submitted booking form without the full payment will not be deemed as a confirmed sponsorship.*
- *Printed collateral and website inclusions are confirmation date dependant.*
- *Sponsorship entitlements will be applied on receipt of full payment of the sponsorship/exhibition purchased or at the discretion of CCNZ/NZRF if full payment has not been received.*
- *No sponsor shall assign, sublet or apportion the whole or any part of their sponsorship package without the approval of the conference organisers.*
- *The exhibition managers and conference convenors reserve the right to decline a sponsorship or exhibition space application.*
- *By signing the Sponsorship and Exhibition Application form you agree to these terms and conditions.*
- *CCNZ and NZRF retain the right to make amendments to sponsorship/exhibition inclusions without notice or consultation.*
- *Please note any food or beverage being supplied to attendees at the conference from your Exhibition stand or any part of the venue must have prior approval and signoff from Rotorua Energy Events Centre. Please contact **melanie@fp2.co.nz** in this regard.*
- *Please provide your Health and Safety Hazard Plan to the conference organisers by 1 June 2019. Further information will be provided to you in the Sponsorship and Exhibition Manual during April 2019.*
- *Cancellation: If notification is received prior to 1 June 2019, 50 per cent of your investment will be refunded. After 1 June 2019 no refunds will be made.*

CCNZ/NZRF/RIAA SPONSORSHIP AND EXHIBITOR APPLICATION FORM

COMPANY DETAILS: GST No: 10-385-024

Company Name: _____

Postal Address: _____ Postcode: _____

Telephone: _____ Website: _____

Email: _____

Contact Person: _____ Signature: _____

SPONSORSHIP OPPORTUNITIES

Please tick box for level of sponsorship and circle which option you choose:

○	**Major conference sponsor**	**$20,000.00 plus GST**	**Options by negotiation.**
○	**Platinum sponsor**	**$16,000.00 plus GST**	**Option: 1 2 3**
○	**Gold sponsor**	**$12,000.00 plus GST**	**Option: 1 2 3 4 5 6 7**
○	**Silver sponsor**	**$9,000.00 plus GST**	**Option: 1 2 3 4 5 6**
○	**Bronze sponsor**	**$6,000.00 plusGST**	**Option: 1 2 3 4**

Preferred Exhibition Stand/s Choice: **1___ 2___ 3___ 4___ 5___**
(please refer to the Exhibition Floor Plan on page 19)

EXHIBITION STAND PURCHASE ONLY

○	**Exhibition Single Stand**	**$3,750.00 plus GST**
○	**Exhibition Stand – Major Associate**	**$3,250.00 plus GST**

Preferred Exhibition Stand/s Choice: **1___ 2___ 3___ 4___ 5___**
(please refer to the Exhibition Floor Plan on page 19)

COMPETITOR AVOIDANCE

Important: Please state any important competitor avoidance to your company we need to be aware of when we assign stands (please state Nil if no avoidance).

PLEASE NOTE: If this section is left blank we will take it that you have no avoidance with any companies.

_____

_____

_____

ADDITIONAL PROMOTIONAL OPPORTUNITIES

○	**Outdoor Exhibition Space**	**$1,000.00 plus GST**
○	**Satchel Insert**	**$500.00 plus GST**
○	**Gift**	**By negotiation**

PAYMENT DETAILS:

- **Direct credit:** Bank account number: 02-0500-0944809-003, CCNZ Conference Account
  Please use your company name as a reference.
- Credit card authorisation – Please debit my credit card for $ _____

○ MasterCard ○ Visa Card (please note other cards are not accepted)

Please write clearly:

Card Number: _____ / _____ / _____ / _____ Expiry Date: _____

Cardholder's Name: _____ Security code (3 digits on back of card): _____

Cardholder's Signature: _____ Date: _____

Authority:
By signing this application form you agree to the Terms and Conditions detailed in this prospectus.

_____ Date: _____

Please return to: Melanie Robinson | ForumPoint2 Ltd, PO Box 9466, Hamilton 3240 | E: melanie@fp2.co.nz

IMPORTANT DATES

1 May 2019	Online registration open for Sponsors and Exhibitor personnel
1 May 2019	Exhibition stands allocated
1 May 2019	Exhibitor Manual distributed
20 June 2019	Deadline for Exhibitor Catalogue information
31 July 2019	Exhibition build by Peek Exhibition from 7.00am
31 July 2019	Exhibition pack in from 1.00pm
2 August 2019	Exhibition pack out from 1.00pm
2 August 2019	All display material must be removed from the venue by end of day

CUSTOMISED SPONSORSHIP PACKAGES

If you do not see a package that meets your needs as a sponsor, please call us!

We would like to hear from you about what you want in a customised sponsorship package that highlights and benefits the needs of both your organisation and the conference attendees.

ORGANISER CONTACT DETAILS

CONFERENCE | EXHIBITION MANAGERS

ForumPoint2 Conference Partners
PO Box 9466, WMC
Hamilton 3240, New Zealand
T: 07 838 1098

Project Manager
Paula Armstrong
Email: paula@fp2.co.nz
M: 027 649 2081

Project Coordinator
Melanie Robinson
Email: melanie@fp2.co.nz
M: 021 113 0289

Exhibition Contractors
Peek Exhibition – Auckland
T: 09 377 0154

THANK YOU TO OUR MAJOR CONFERENCE SPONSORS

Pohutu Geyser, Te Puia, Rotorua

CIVIL CONTRACTORS NEW ZEALAND

The New Zealand Roadmarkers Federation Inc

Roadmarking Industry Association Of Australia