



**'VeraSage Downunder 2019' Conference
Group Accommodation Request Form**

Please complete and return to Novotel Geelong Fax: 03 5223 3417 or Email: reservations@novotelgeelong.com.au

Please tick your stay dates and room preferences:

All rates and room types are subject to availability at the time of booking

Wednesday 13th November 2019

Thursday 14th November 2019

Friday 15th November 2019

Deluxe King (1 King Bed) or **Deluxe Twin (2 single beds)**

Accommodation rates:

Accommodation and buffet breakfast for **one**: \$234

Accommodation and buffet breakfast for **two**: \$254

Upgrade Options Available: Reservations will be made based on the order in which they are received.

Superior King Room (1 King Bed & 1 Sofa Bed) \$50 upgrade fee per night

Superior Queen Room with Bay View (1 Queen Bed) \$70 upgrade fee per night

Superior King Room with Bay View (1 King Bed & 1 Sofa Bed) \$90 upgrade fee per night

Floor Preferences: High Floors Lower Floors Near Lift Away from Lift

Valet car parking is available at an additional cost of \$25 per car, per night

Cancellations / changes within 30 days of the arrival date will be charged full cancellation charges for all nights booked

Novotel Geelong is a non-smoking hotel. Penalty fees may apply.

Personal Details:

Guest Name: _____ Company: _____

Street Name: _____ Suburb: _____

Postcode _____ Email: _____

Telephone: Work _____ Home _____ Mobile _____

Le Club number: _____ I would like a complimentary Le Club Membership

Guarantee Details:

In order to confirm your booking, a credit card is required at the time of booking.

Name on Card _____ Card Holders Signature _____

Card No: Expiry Date: /

Please indicate if this card will be accepting any of the charges incurred from this stay:

- Credit card to secure the booking only, guest to pay full account
- Accommodation charge only to credit card, guest to pay all incidentals
- Accommodation, Breakfast & Parking to credit card, guest to pay incidentals
- All Charges to credit card, guest not to pay for anything
- Other _____

Please note: A surcharge of 1.3% applies for all credit card transactions

Email to send tax invoice to upon guests' departure _____

Your request will be responded to within 2 working day of receiving your registration form