

AITD Conference 2023 | 21-23 June | Syd

Cultural transformation, learner experience and value creation –
setting course for a new L&D horizon

Register your interest >



Terms & Conditions

REGISTRATION CONDITIONS

The Australian Institute of Training and Development is very much looking forward to welcoming you at the AITD 2023 Conference in June 2023. We are planning for an in-person event in Sydney.

The Organisers of the Conference are the Australian Institute of Training and Development (AITD). AITD have engaged The Association Specialists (TAS) to manage the Conference, including registration, bookings and payments.

All enquiries relating to these matters should be directed to The Association Specialists at conference@aitd.com.au.

When registering to attend the conference, you accept the following registration terms:

1. Contract and price

1.1 All prices displayed on the website are in Australian Dollars and inclusive of GST, unless otherwise indicated.

1.2 The description of the Conference, or of any of the events forming part of the Conference, and prices, may be subject to change or correction at any time without notice. Although we seek to ensure information is correct, we make no representation or warranty as to information being accurate or complete. If we discover an error, we will try to notify you as soon as possible and allow you to cancel your registration and obtain a refund if desired.

2. Payments

2.1 Once registration is received, a confirmation email and tax invoice will be issued.

2.2 Full payment must be received in order to be considered registered for the Conference.

2.3 Payment should be made online with valid credit cards (Visa, Mastercard, American Express), or by electronic bank transfer. All bank fees are to be covered by the remitter.

2.4 Any accounts must be paid in full 14 days from the invoice date or 10 business days before the Conference start date, whichever comes first.

2.5 The Organisers reserve the right, without notification, to cancel outstanding accounts anytime after 45 days from date of the tax invoice being sent.

2.6 If payment is not received prior to the conference, access will be granted only after full payment is made via credit card.

3. Sharing of Passes

The Organiser does not allow shared registrations, each registration allows admittance of 1 person only over the entire event.

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4. Refund/Standard Cancellation Policy

Cancellations, amendments and substitutions must be made in writing to The Association Specialists to conference@aitd.com.au

The following terms will apply to any notice of cancellation of attendance at the Conference **received**:

- Up to **6 June 2023**: full registration fees will be refunded minus an administration fee of **\$100**.
- From **7 June 2023** to the conference: no refunds will item(s) cancelled, substitutions only

Any cancellations from 7 June 2023 up to the conference will be liable for the full cost.

We do understand that circumstances change and we will consider cancellations on a case-by-case scenario. At any point prior to the Conference you are welcome to contact us in writing to nominate a substitute delegate at no extra charge.

If a registered delegate fails to attend the conference without providing prior notice, then a refund will not be provided.

5. COVID-19 Cancellation Policy

We are very much looking forward to seeing you the Conference in June 2023 and are planning for an in-person event at the Novotel Central Sydney, 21-23 June 2023. While we acknowledge the world of uncertainty we are all experiencing, we encourage attendees to register for planning purposes and have outlined the below various cancellation scenarios to assist you with your planning.

5.1 What happens to my registration if AITD cancels the conference due to government restrictions?

In the event of the cancellation of the Conference, all registrations and associated components of attendance such as social functions and pre or post conference workshops will be cancelled, and amounts refunded in full.

5.2 What happens to my registration if the Conference shifts from face to face to fully virtual?

All attendees will automatically be transferred to a virtual registration, and any difference in fees will be refunded.

5.3 What happens to my registration if the Conference is postponed?

In the event the Conference is postponed, all registrations will automatically be transferred to the new Conference dates. If you are unable to attend on the new dates, you may contact the Conference Managers to request a transfer of your registration to a colleague at no cost or request a cancellation and refund which will incur a \$100 administration fee up until the Registration Cancellation Deadline of the revised Conference dates. If unsure, contact us and we are happy to assist.

5.4 What happens to my registration if my state borders are closed to New South Wales?

In the event that the state borders are closed between 21 June 2023 and 23 June 2023, from your departing city to Sydney and you are therefore unable to attend the Conference, a refund will be offered to all registered attendees minus a \$100 administration fee.

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6. Insurance

It is strongly recommended that registrants take out insurance at the time of registration to include any eventuality including but not limited to loss of fees through cancellation of registrant's participation in the Conference or through cancellation of the Conference, loss of airfares through cancellation for any reason, loss or damages to personal property, force majeure or any other reason.

7. Photography

By registering for the Conference you are hereby giving AITD permission to photograph or video you for use in our publications, website and any other promotional material associated with AITD.

You can withdraw consent to your photograph/s or video image being used - please contact the event organiser in writing on conference@aitd.com.au – prior to or during the event.

8. General

All details on the Conference website are subject to change without notice.

AITD reserves the right to make changes to the program, including presenters and sessions where necessary.

In the unlikely event that a presenter withdraws or cannot travel, AITD reserves the right to make the appropriate decision in the best interest of the Conference – this may include not offering refunds, changes to the program and cancelling sessions.