



Presentation Guidelines for VIRTUAL Speakers (Pre-Recorded/On-Demand)

The following guidelines have been developed to assist VIRTUAL speakers with preparing their Pre-Recorded presentations or as part of the On-Demand program.

Please note that due to the VIRTUAL component in this year's conference, there are strict time limits to all presentations.

- Any PRE-RECORDED presentations that exceed the allocated time limit will be withdrawn.

For Invited Speaker PRE-RECORDED VIRTUAL Presenters:

- Create a presentation video of you presenting your slides. This must not be longer than your allocated presentation time of 20-minutes.
- Presentation slides (16:9 ratio) must also be provided to the conference organisers by the due date, **Friday 30 April 2021**, so that they can be uploaded to the virtual platform for delegates to download / view.

For Accepted On-Demand Oral Presenters:

- Create a presentation video of you presenting your slides. This must not be longer than your allocated presentation time of 5-minutes or 15-minutes. Refer to your acceptance email for your allocated time.
- Presentation slides (16:9 ratio) must also be provided to the conference organisers by the due date, **Friday 30 April 2021**, so that they can be uploaded to the virtual platform for delegates to download / view.

Supplying Your Files:

- Refer to our guide on How to record your presentation for more information on making your video.
- Refer to our guide on How to name and supply your files to upload your presentation PDF and presentation video (if applicable) correctly.

Acknowledgement of affected communities in Viral Hepatitis

Requirement 1: If your research is about viral hepatitis elimination and involves gathering data, lived experiences, biological samples or other aspects from the bodies or lives of people living with viral hepatitis and our participation as people living with viral hepatitis has influenced your work, we encourage you to consider and build upon the sample text provided as an acknowledgement of the role that people living with viral hepatitis have played in the response to viral hepatitis at the beginning of any presentation of your work.

Examples below:

Example 1: "I want to begin my presentation by thanking the people living with Viral Hepatitis who have participated in this research. Our fight against Viral Hepatitis Elimination is indebted to people living with Viral Hepatitis both past and present."

Example 2: “I want to begin by acknowledging and thanking the people living with Viral Hepatitis who have generously participated in this research.”

Requirement 2: When developing your presentation, we also request that presenters outline how your work has had/ can have a positive impact on the community including key population groups (e.g. Aboriginal & Torres Strait Islander peoples, People who Inject Drugs, CALD) and what steps are being taken to take the research into practice.

Disclosure of interest

Presenters are asked to include a disclosure of interest slide in their presentation. The conference organising committee recognises the considerable contribution that industry partners make to professional and research activities and we value these greatly.

We are also looking at ways to increase opportunities of transparency for disclosing conflicts of interest and to make this as transparent as possible for presenters. One common way of doing this is to acknowledge these relationships in publications and presentations. Disclosures should relate to the substance of the research being presented, declaring any relationships and potential conflicts as part of each presentation you make.