

Dear Exhibitor

Exhibition Hire Services and Displayworks are proud to be appointed the official exhibition contractor for **APSAD**

Conference at Pullman Hotel, Auckland.

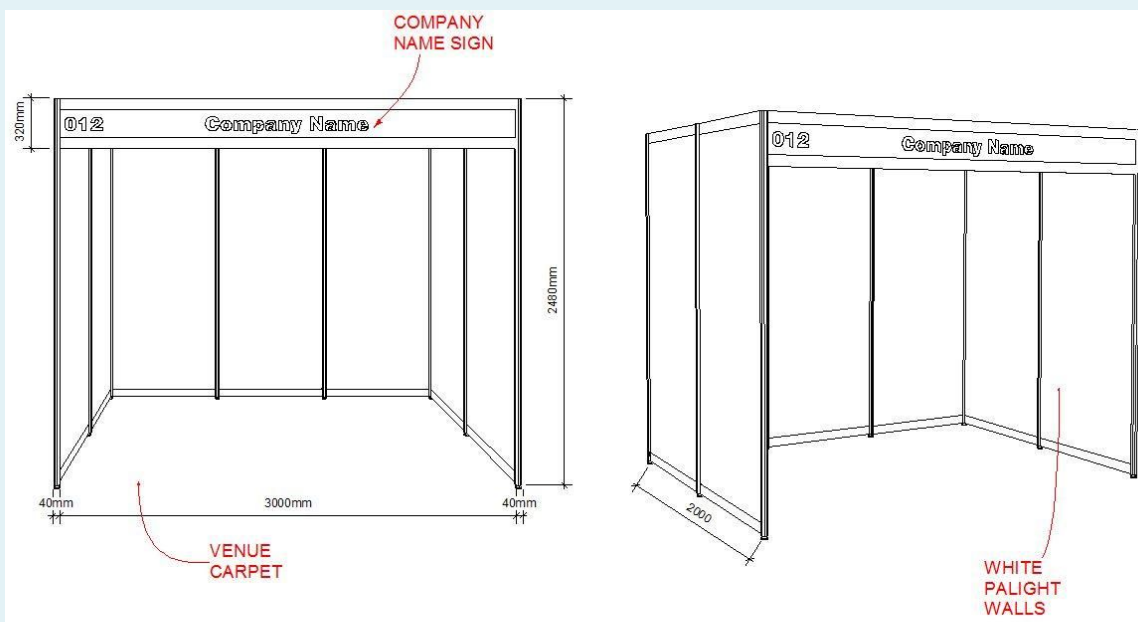
We will be supplying partitions, hire furniture, signage, nameboards, flooring and octex accessories.

We have a selection of equipment and services we can offer you, to make your stand unique.

As part of your stand cost we will be supplying: White octex walls, octex fascia, 1 x trestle table and table cloth, company name sign, 10amp Power Supply and lighting.

You will have 2500mm high octex walls. Each single site is supplied with 2 x 150w Spotlights, a 240v 10A power outlet with 4-way multibox, and a company name sign. The surface of the walls has a flat smooth finish and is **NOT** Velcro receptive. It is not suitable for screws, nails or adhesives, however, you may use both hook and loop Velcro and blue tack to adhere items to the wall. In the event of any permanent damage to the walls, there will be charge back to the exhibitor.

EXAMPLE 3m x 2m stand



As a way of dressing up your stand and giving it the "WOW" factor we have the following products available for you to hire:

Hire Furniture & Accessories-

Perhaps one of the best ways of really improving the overall aesthetics of your stand is through the use of furniture and display equipment, and Exhibition Hire Services & Displayworks has a large variety of high quality furniture available to you. From designer couches and chairs to showcases, worktables and desks, you can be sure that we have something to suit your requirements. Accessories we can provide can be anything from plants to flat-screen televisions and DVD players. We are here to help you make the most of your stand. Please visit our website to see our full range of products at www.exhibitionhire.co.nz. Should you wish to place an order, please complete the hire order form, and return either by fax or e-mail. Once we have received your order, we will confirm to you by e-mail.

Also, another great way to add some 'zing' to your stand is plants. We can source you a wide range of plants from natives, to palms, to hedging. Adding plants is a cost effective way to help make your stand more attractive.

Design and Build Stands –

For those exhibitors who require a stand with a distinctive look and feel, we offer a design and build service where we work with you to create a unique and custom built looking stand. Working with our experienced team of designers, we can help you to create a completely unique display. Please visit our website www.exhibitionhire.co.nz to see examples of the type of stand we have created in the past, or look for the Custom Design Stands page in our brochure.

Signage –

Exhibition Hire & Displayworks also has a fully functional commercial sign shop for all or your signage needs. Banners, digital graphics, pull up banners and all types of signage can be produced for you at a very competitive rate. Digital graphics can be printed directly onto the booth walls and fascia signs.

Carpet Colour Change / Clip Lock Floor –

THE VENUE IS CARPETED

For a cost effective way to improve the look of your stand from the floor up then why not look at a carpet colour change. We can provide you with carpet colour changes from as little as \$16.00 per square metre or \$22 per square meter for the clip lock flooring. To view the range of colours we have please check out our website www.exhibitionhire.co.nz

Important Dates –

The following dates apply to this event

Last Day for ordering Company Name Sign and Signage: Friday 5th October

Last Day for Ordering Stand Equipment: Friday 5th October

Last Day for Custom Artwork to be supplied: Friday 5th October

Please note: any orders placed past these dates may be unavailable or incur additional charges.

We require payment prior to delivery of your order. We have enclosed a form to facilitate this process.

General Enquiries –

For any general enquiries about products that are not mentioned below please refer to our website www.exhibitionhire.co.nz or else do not hesitate to contact me in the office (09) 579 9884,

In the meantime if you have any queries or would like to discuss options I am more than happy to help you out with this. If not, I look forward to seeing you at the show.

Kind regards

Hinemoa Tahana - Butler / **Event Co-ordinator**

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