

# ARMS VIRTUAL EVENT

THURSDAY 26 - MONDAY 30 NOVEMBER 2020

Never Waste A Crisis - Lessons Learned!



## Guidelines for Submitting a Competitive Abstract in the form of:

### Oral Presentation

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## THEME SELECTIONS

Never waste a crisis! - a commonly repeated phrase throughout 2020 and one which applies to us like never before. We are living through a once in a generation crisis (or so we hope), and history shows us that times of crisis often result in increased change and innovation for good.

This first ARMS virtual conference will not focus on the difficulties of 2020, but rather on the lessons we have learned, what we will retain, things we have changed, what can be discarded, and the emergence of "a new normal."

The ARMS Program Committee now call for abstracts, panel suggestions, and presentations that support researchers and the research enterprise within the two broad themes.

### **This theme includes:**

#### **Theme 1: Supporting Research and Researchers Through Times of Crisis**

The COVID19 crisis has not only magnified the challenges experienced by researchers but has also provided the research sector with an unprecedented opportunity to rethink how we support researchers, with a special emphasis on early career researchers and HDR students. It will involve a concerted effort between funding bodies, universities and the community to work together collaboratively and comprehensively to ensure stability and success across the sector.

Supporting researchers and the research enterprise is a central function of research management. Timely and effective research management support is critical for the successful conduct of high impact and quality research.

This theme aims to explore the theories, strategies, processes, and success stories that research managers and administrators have used to develop, re-develop, and implement support to researchers and the research enterprise -- not only during a crisis, but to grow and cement the value of our profession.

This theme may include topics such as:

- **Supporting the development of researchers and researchers-in-training**
  - Higher Degree Researchers
  - Early Career Researchers
  - Researcher diversity and equity
  - Academic mentoring
  - Building research capability
- **Realising new funding sources to support research**
  - Research funding strategies
  - Exploring alternative funding sources – government departments, industry, not-for-profit sector, philanthropy
  - Facilitating research partnerships and collaborations
  - Contingency planning to deal with budget constraints
  - Utilising research funding platforms
- **A time for critical reflection**
  - Research ethics review times and effect for crisis research
  - Proportional risk: Have we been taking past processes too seriously?
  - Monitoring research from a distance: What is different?
  - If decisions can be made more expeditiously in a time of crisis, can this continue?

## **Theme 2: Maintaining Strong Partnerships Through Times of Crisis**

2020 has seen workplaces change to adapt to the ongoing threat of COVID-19. Working remotely, staggered shifts, social distancing, Covid-19 policy implementations, and new ways of connecting and collaborating, all at relatively short notice. These changes all impact on how we, as research managers, maintain relationships and build partnerships with team members, colleagues, government, commercial and international stakeholders.

However, with disruption comes learning and innovation, and examples of ingenuity and resilience. This theme will explore the theories, strategies and success stories of how to maintain strong partnerships in times of crisis, remembering that this is not the first instance many of us have faced.

### **This theme includes:**

- **Managing team wellness and cohesion in a changing environment - strengthening the team**
  - How your team managed to stay mentally healthy and well.
  - How your institution and immediate units supported staff during this time to support team wellness and cohesion.
  - What worked well and how are you developing these new norms for the future workplace?
  - What technologies assisted in team communication and cohesion?
- **Lessons in adaptability and resilience**
  - Stronger and diverse partnerships
  - Rethinking research design for COVID-19 restrictions
  - Entrepreneurial and outward looking strategies
  - Resilience plans that paved the way forward
  - Positive journeys for staff and students
  - Training and support systems
- **Establishing and maintaining research collaborations in a virtual space**
  - Novel ways of engaging and sharing knowledge with researchers and research partners from a distance.
  - Virtual meetings and seminars
  - Virtual conferences
  - Information technology systems and infrastructure
  - Research management systems

## GENERAL GUIDELINES ON SUBMITTING AN ABSTRACT

Abstracts submitted for the ARMS Virtual Event should:

- ✓ **Articulate succinctly the key message(s) you wish to communicate to conference delegates:**
  - **Clearly identify** the subject matter or topic of your presentation;
  - **Emphasise the key idea(s)** regarding the problem(s) or question(s) you wish to address;
  - **Highlight** your central idea regarding the question(s)/problem(s);
  - **Outline** no more than three key points to your argument; and
  - **Demonstrate** the relevance to advancing the professionalism of research management and administration.
  
- ✓ **Evoke interest** so that conference participants want to hear what you have to say:
  - **Select** a title that is captivating and will draw conference delegates; and
  - **Choose** the right pitch and language, i.e., use words that are understood by both specialists and non-specialists, avoiding jargon where possible.
  
- ✓ **When presenting the abstract** make sure that you:
  - **Submit** your abstract **online** through the speaker portal website.
  - **Be concise** - Abstracts should not exceed 250 words and must relate to one of the identified conference themes.
  - **Select an interesting and engaging title** – no more than twenty (20) words;
  - **Identify the presenter's name(s)** – identify which presenter is nominated for contact; note that proxy delegations for successful abstract presenters will not be permitted;
  - **Identify the presenter's contact details** - Including institution, address, email address and telephone number;
  - **Provide an indication of preferred presentation format** (Lead Presentation or Oral presentation). Note – inclusion in a particular presentation format is at the discretion of the Virtual Program Committee;
  - **Submission must be made** in any one of the following two categories listed below: and
  - **Submissions may not be advertisements** of institutions as would be more typical of vendor or institution exhibits. Abstracts must be academic and/or professional in nature.

## SPECIAL INSTRUCTIONS

### Oral Presentations (15-minute presentation + 5-minute question time)

- Submissions for oral presentations should describe original research conducted by the authors under one of the conference themes. Abstracts should clearly outline the topic being covered.
- 15 minutes will be allocated for oral presentations with an additional 5 minutes for questions. *Speakers may be given more/less time to present at the discretion of the Program Committee.*
- The Program Committee reserves the right to adjust the presentation time in certain cases.
- Abstracts should be presented using PowerPoint projection. Please bring send through your PowerPoint slides 1 week prior to the virtual event, however it is your responsibility to share your screen from your device for your presentation.
- Audio-visual support will be available from the ARMS Executive Office. Further access information and instructional videos will be provided once the presentation is accepted.

## TERMS AND CONDITIONS OF SUBMITTING AN ABSTRACT

The below terms and conditions associated with abstract submissions must be read, understood and agreed to at point of online submission.

- Abstracts must be submitted online no later than the advertised deadlines by ARMS Executive Office.
- The acceptance of an abstract for the event does not imply any provision of registration for the event, nor any other costs associated with preparation or presentation of the abstract or presenter's attendance at the event.
- All authors presenting at the event must register and pay to attend.
- Authors agree to permit the event organisers' to publish the abstract in the online event handbook and other event materials as required.
- If the author(s) have any commercial interests or associations that might pose a conflict of interest regarding this submission, they must be declared.
- You confirm the submission has been approved by all authors and is original work.

## KEY DATES

### Closing Date for Submissions - PLEASE NOTE

- Oral Presentations - closing date **Monday 21 September 2020**

### Notification Date for Submissions - PLEASE NOTE

All submissions will be carefully reviewed by the ARMS 2020 Virtual Program Committee and authors are expected to be notified of acceptance by:

- Oral Presentations - **from Friday 2 October 2020**

## EXAMPLE OF A SUCCESSFUL ABSTRACT

Theme Leader Presentation Stream:  
ARMS 2015 Singapore

### Title:

'Coordinating Research Integrity, Governance and Ethics Expectations in International Research Collaborations: Pitfalls and Solutions'

### Authors/Presenters\*:

Dr Ted Rohr\*, Director Research Ethics & Compliance Support, UNSW Australia ([ted.rohr@unsw.edu.au](mailto:ted.rohr@unsw.edu.au)): As founding leader of the ARMS Ethics & Research Integrity Special Interest Group, Ted has a long-standing and significant experience in the stream topic. He is engaged at both national and international levels in shaping the discussions around research integrity, governance and ethics and focuses on the contribution towards high-quality research development.

Bronwyn Greene, Executive Officer Office of the Deputy Vice-Chancellor (Research), UNSW Australia ([b.greene@unsw.edu.au](mailto:b.greene@unsw.edu.au)): Bronwyn has worked in the Australian higher education and research administration/management sector for both government and universities for about 20 years. Amongst other things, Bronwyn is responsible for research policy, planning, strategy and research integrity at UNSW. Bronwyn has been invited to present nationally and internationally on research policy and research integrity. She is the immediate past Chair of the Group of Eight Research Integrity Group and the UNSW representative on the Universitas21 (U21) Research Integrity Committee.

### Abstract:

In international research settings research compliance expectations are complicated. Institutions and researchers need to understand, and have mechanisms in place to navigate through, the different research governance expectations of all countries involved in a collaboration; from the different legislative requirements, national and institutional research codes, as well as the sometimes conflicting funding conditions when single projects are funded from multiple international sources. Institutions and researchers are pretty good at covering off the standard terms of collaboration agreements such as funding, deliverables, project terms, IP ownership and the like. These contract terms are generally well understood and managed internationally. Where collaboration agreements have generally failed is in including clear terms related to the responsible conduct of research and in identifying, investigating, reporting and dealing with allegations of research misconduct. Expectations on the responsible conduct of research, such as responsible authorship, publication and data management are encompassed in the Singapore Statement on Research Integrity but may conflict with local legislative expectations. In research involving humans or animals, there are significant cultural and legislative differences among countries and their funding bodies in expected review and monitoring mechanisms. Here, we collect and report on experiences from senior researchers and research administrators involved in international research.