



2021 Abstract Guidelines

**GUIDELINES FOR SUBMITTING A COMPETITIVE ABSTRACT IN THE FORM OF:
ORAL PRESENTATION**

THEME SELECTIONS

Disrupting the status quo: Challenging the research and innovation culture

This theme includes the following sub-themes:

Each sub-theme for the Virtual Conference represents non-linear stages of the research and innovation lifecycle that are facilitated and supported by research administrators and managers. These will determine organisation of abstracts.

Theme 1: DEVELOPING RESEARCH

This sub-theme invites abstracts addressing dynamics, disruption, and innovation in the broad area of developing research and researchers.

Sub-theme topic examples:

- project planning
- developing proposals
- resources for our professional development
- support for developing early-career researchers
- leadership (re)skilling
- researcher development
- initiating engagement with indigenous communities
- planning for research impact
- research administrator resilience
- research strategy

Theme 2: CONNECTING RESEARCH

This sub-theme invites abstracts addressing dynamics, disruption, and innovation in the broad area of connecting research and researchers.

Sub-theme topic examples:

- business development
- collaboration & multidisciplinary projects
- establishing global research collaborations
- health and medical research
- initiating projects with regional, rural, remote & indigenous communities
- matchmaking in research
- partnering in research commercialisation
- partnering with indigenous communities
- partnering with non-academic stakeholders these new norms for the future workplace?
- What technologies assisted in team communication and cohesion?

Theme 3: CONDUCTING RESEARCH

This sub-theme invites abstracts addressing dynamics, disruption, and innovation in the broad areas of conducting, advancing and progressing research.

Sub-theme topic examples:

- data management
- finance management
- growing a research culture
- managing research contracts, and agreements
- mediation/dispute resolution
- responsible conduct of research
- responsible conduct of research with indigenous communities

Theme 4: ASSESSING RESEARCH

This sub-theme invites abstracts addressing dynamics, disruption, and innovation in the broad areas of assessing and evaluating research.

Sub-theme topic examples:

- academic outcomes and gender
- accountability
- global and national R&D policy
- indigenous views of success
- measuring research
- recording research
- reporting research
- university rankings and metrics

Theme 5: DISSEMINATING RESEARCH

This sub-theme invites abstracts addressing dynamics, disruption, and innovation in the broad areas of informing, disseminating and communicating research.

Sub-theme topic examples:

- Communicating with diverse research partners and the public
- Indigenous knowledge exchange
- Indigenous ways of dissemination
- Open access
- Open science
- Platforms for offering information and support
- Research impact
- Support for research communication

GENERAL GUIDELINES ON SUBMITTING AN ABSTRACT

Abstracts submitted for the ARMS Virtual Event should:

- ✓ **Articulate succinctly the key message(s) you wish to communicate to conference delegates:**
 - **Clearly identify** the subject matter or topic of your presentation;
 - **Emphasise the key idea(s)** regarding the problem(s) or question(s) you wish to address;
 - **Highlight** your central idea regarding the question(s)/problem(s);
 - **Outline** no more than three key points to your argument; and
 - **Demonstrate** the relevance to advancing the professionalism of research management and administration.
- ✓ **Evoke interest** so that conference participants want to hear what you have to say:
 - **Select** a title that is captivating and will draw conference delegates; and
 - **Choose** the right pitch and language, i.e., use words that are understood by both specialists and non-specialists, avoiding jargon where possible.
- ✓ **When presenting the abstract** make sure that you:
 - **Submit** your abstract **online** through the speaker portal website.
 - **Be concise** - Abstracts should not exceed 250 words and must relate to one of the identified conference themes.
 - **Select an interesting and engaging title** – no more than twenty (20) words;
 - **Identify the presenter's name(s)** – identify which presenter is nominated for contact; note that proxy delegations for successful abstract presenters will not be permitted;
 - **Identify the presenter's contact details** - Including institution, address, email address and telephone number;
 - **Submissions may not be advertisements** of institutions as would be more typical of vendor or institution exhibits. Abstracts must be academic and/or professional in nature.

SPECIAL INSTRUCTIONS

Oral Presentations (15-minute presentation + 5-minute question time)

- Submissions for presentations should describe original research conducted by the authors under one of the conference themes. Abstracts should clearly outline the topic being covered.
- 15 minutes will be allocated for oral presentations with an additional 5 minutes for questions. *Speakers may be given more/less time to present at the discretion of the Program Committee.*
- The Program Committee reserves the right to adjust the presentation time in certain cases.
- Abstracts can be presented using PowerPoint projection. Please send through your PowerPoint slides 1 week prior to the virtual event, however it is your responsibility to share your screen from your device for your presentation.
- Audio-visual support will be available from the ARMS Executive Office. Further access information and instructional videos will be provided once the presentation is accepted.

TERMS AND CONDITIONS OF SUBMITTING AN ABSTRACT

The below terms and conditions associated with abstract submissions must be read, understood, and agreed to at point of online submission.

- Abstracts must be submitted online no later than the advertised deadlines by ARMS Executive Office.
- The acceptance of an abstract for the event does not imply any provision of registration for the event, nor any other costs associated with preparation or presentation of the abstract or presenter's attendance at the event.
- All authors presenting at the event must register and pay to attend.
- Authors agree to permit the event organisers' to publish the abstract in the online event handbook and other event materials as required.
- If the author(s) have any commercial interests or associations that might pose a conflict of interest regarding this submission, they must be declared.
- You confirm the submission has been approved by all authors and is original work.

KEY DATES

Opening Date for Submissions:

- Oral Presentations – opening Monday 31 May 2021

Closing Date for Submissions:

- Oral Presentations - closing date Monday 30 August 2021

Notification Date for Submissions:

All submissions will be carefully reviewed by the ARMS 2021 Virtual Program Committee and authors are expected to be notified of acceptance by:

- Oral Presentations – expected September 2021

EXAMPLE OF A SUCCESSFUL ABSTRACT

Theme Leader Presentation Stream:
ARMS 2015 Singapore

Title:

'Coordinating Research Integrity, Governance and Ethics Expectations in International Research Collaborations: Pitfalls and Solutions'

Authors/Presenters*:

Dr Ted Rohr*, Director Research Ethics & Compliance Support, UNSW Australia (ted.rohr@unsw.edu.au): As founding leader of the ARMS Ethics & Research Integrity Special Interest Group, Ted has a long-standing and significant experience in the stream topic. He is engaged at both national and international levels in shaping the discussions around research integrity, governance and ethics and focuses on the contribution towards high-quality research development.

Bronwyn Greene, Executive Officer Office of the Deputy Vice-Chancellor (Research), UNSW Australia (b.greene@unsw.edu.au): Bronwyn has worked in the Australian higher education and research administration/management sector for both government and universities for about 20 years. Amongst other things, Bronwyn is responsible for research policy, planning, strategy and research integrity at UNSW. Bronwyn has been invited to present nationally and internationally on research policy and research integrity. She is the immediate past Chair of the Group of Eight Research Integrity Group and the UNSW representative on the Universitas21 (U21) Research Integrity Committee.

Abstract:

In international research settings research compliance expectations are complicated. Institutions and researchers need to understand, and have mechanisms in place to navigate through, the different research governance expectations of all countries involved in a collaboration; from the different legislative requirements, national and institutional research codes, as well as the sometimes conflicting funding conditions when single projects are funded from multiple international sources. Institutions and researchers are pretty good at covering off the standard terms of collaboration agreements such as funding, deliverables, project terms, IP ownership and the like. These contract terms are generally well understood and managed internationally. Where collaboration agreements have generally failed is in including clear terms related to the responsible conduct of research and in identifying, investigating, reporting and dealing with allegations of research misconduct. Expectations on the responsible conduct of research, such as responsible authorship, publication and data management are encompassed in the Singapore Statement on Research Integrity but may conflict with local legislative expectations. In research involving humans or animals, there are significant cultural and legislative differences among countries and their funding bodies in expected review and monitoring mechanisms. Here, we collect and report on experiences from senior researchers and research administrators involved in international research.