

ACCESS DATES & TIMES

For more detailed information on any of the points below, please refer to the Exhibitor Manual.

MOVE IN

Tuesday 1 st August	8:00am – 6:00pm	Early Access – permission required
Wednesday 2 nd August	8:00am – 6:00pm	Early Access – permission required
Thursday 3 rd August	8:00am – 9:00pm	Exhibitor access & freight deliveries
Friday 4 th August	8:00am – 6:00pm	Exhibitor access & freight deliveries

- If you require **early access** on Tuesday 1/8 or Wednesday 2/8, please complete the **Early Access Request Form** to gain approval – access via your Online Exhibitor Portal (OEP) or from your OEP Launch Email.
- There is **no early access** for exhibitors located in the **Eureka Room** or **Eureka Foyer** spaces.
- **Onsite & box storage** is available during move in to store your pallets & boxes. Keep in mind onsite & box storage cannot be accessed during the operational days of the event and will only be returned during move out so do not put anything into the storage that you need during the course of the event.

OPERATIONAL DAYS

Saturday 5 th August	8:00am – Exhibitor Access	9:00am – 6:00pm – Trading Hours
Sunday 6 th August	8:30am – Exhibitor Access	9:00am – 6:00pm – Trading Hours
Monday 7 th August	8:30am – Exhibitor Access	9:00am – 6:00pm – Trading Hours
Tuesday 8 th August	8:30am – Exhibitor Access	9:00am – 6:00pm – Trading Hours
Wednesday 9 th August	8:30am – Exhibitor Access	9:00am – 3:00pm – Trading Hours

MOVE OUT

Wednesday 9 th August	3:00pm – 9:00pm	Move out
Thursday 10 th August	7:00am – 2:00pm	Freight Collection

- Move out will only commence once all visitors have left the trade floor and all exhibitors have safety vests and closed-in shoes on. Under no circumstances are children aged 14yrs or under permitted to be on-site past 3.00pm.
- Exhibitors in the Eureka Room and Eureka Foyer spaces must completely move-out by 9.00pm on Wednesday 9th August.
- Any freight NOT collected by 2.00pm on Thursday 10th August will be taken to GEL EVENT LOGISTICS depot and charged at the exhibitor's expense.

IMPORTANT NOTES

- If you are using the onsite & box storage for the duration of the event, keep in mind the return of your onsite & box storage during move out can take a few hours and there will be no express return of the onsite & box storage for exhibitors who have accidentally booked early flights on Wednesday. Please factor in a few hours for return of onsite & box storage on top of the time you need to physically pack up.